

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Donated Funds Committee Meeting
April 27, 2026

I. Call To Order

The Donated Funds Committee Meeting was called to order by Committee Chair Dave Hartman at 4:33 p.m.

Other Committee members present included: Adina Kolar, Andy Olah, Annie Finnerty, Carey Bates, and Patti Hetkey.

Others present included: Shannon Lees and Bobby Richards.

II. 2026 MCBDD Donor Scholarship Recipient Selection

Twenty-three applications for the 2026 Donor Scholarship were reviewed and discussed. Each Committee member stated their top 3-5 choices. The top two applicants were discussed and a decision was made. Applicant #8 was chosen for the 2026 Donor Scholarship (name to be released later). The following were factors in the decision-making process: career goals, motivations, experience in DD field, volunteering, and recommendation letters.

III. Donated Funds Cash Account Overview

An overview of Donated Funds accounts was presented by Ms. Bates. General knowledge questions about the specific areas of donations, balances within donated funds categories, yearly budgeting, administration of donated funds, revenue sources, and line-item specifics were discussed.

Mr. Olah asked if a required minimum distribution (RMD) check can be donated to MCBDD and designated to the Donor Scholarship fund. Ms. Bates stated that it can be; the check needs to be made payable to MCBDD and the donor can indicate where they would like the money allocated.

The Committee discussed the possibility of offering more than one scholarship a year. Another meeting may be scheduled to discuss this.

IV. Adjournment

A Motion was made by Ms. Bates, seconded by Mr. Olah, to adjourn the Donated Funds Committee Meeting at 5:01 p.m. The Motion was approved with a unanimous "yes" vote.

Committee Chair

Date

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
April 27, 2026

I. Call to Order

The MCBDD Regular Board Meeting was called to order by Board President Mark Gryskiewicz at 5:05 p.m. By Roll Call, other Board Members present included the following: Kelly Smith, Lisa Dreaden (virtually), Dave Hartman, Debbie Bokmuller (virtually), Adina Kolar, and Andy Olah.

Staff present included the following: Stacey Maleckar, Annie Finnerty, Shannon Lees, Diana Davis, Carey Bates, Tracey Lambdin, Bobby Richards, Ed Dryer, Jennie Petrarca, Patti Hetkey, and John Krebs.

Others present included the following: Wayne Carroll.

II. General Session

A. Pledge of Allegiance

The Pledge of Allegiance was recited.

B. Mission Statement Affirmation

The Mission Statement was recited.

C. Acceptance of Revised Agenda

A Motion was made by Mr. Olah, seconded by Mr. Hartman, to approve the Revised Agenda as presented. The Motion was approved with a unanimous “yes” vote.

D. Approval of Minutes

1. Approval of the Minutes from the Regular Board Meeting, March 23, 2026

A Motion was made by Ms. Smith, seconded by Mr. Olah, to approve the Minutes from the Regular Board Meeting on March 23, 2026. Mr. Hartman requested that moving forward the Minutes reflect when the Superintendent is not at the meeting. Mr. Hartman asked about the statement in the Minutes stating we currently only have one contract in place with Summit Housing. He stated he feels this is misleading due to the fifteen-year financial commitment that comes with CAP housing projects. Ms. Bates explained that while there are financial responsibilities for 15 years in regard to CAP housing, the contracts are tied to the timeframe of the request. Currently, we only have one active CAP housing contract; it is with Summit Housing. The Motion was approved with a unanimous “yes” vote.

E. Presentations

1. MUI Annual Report – Annie Finnerty/Jennie Petrarca

Ms. Petrarca and Ms. Finnerty presented the following information to the Board and addressed questions:

- Review of categories and investigation requirements.
- DODD MUI process – incident review and screening, notification, investigation, closure.
- Team process for Investigative Agent, SSA, and Provider/Team Members.

- MUI reviews for Medina – annual spreadsheet; monthly review meeting with Ias, Asst. Superintendent, SSA Director, and CSD Director and Manager; trends and patterns; and follow-up.
- 2023, 2024, 2025 data for each category.

Ms. Bokmuller stated she feels MUI data is important to have at least quarterly. The Board agreed. The report should be broken down by MUI categories and start with an overall count, working toward breaking down further to substantiated vs. unsubstantiated MUIs.

2. Outcome Tracking System – Ed Dryer

Mr. Dryer presented the following information to the Board and addressed questions:

- The Outcome Tracking System (OTS) – a statewide system that captures how people with developmental disabilities are spending their days.
- The OTS process – begins September 10 of each year and providers are allowed six months to enter data for individuals they are assigned; MCBDD responsible for individuals not assigned to a provider.
- Information tracked – employment, community-based non-work services, and facility-based non-work services.
- MCBDD responsibility – data input, support/training, progress tracking, and reminders to providers to complete data entry.
- Progress and Master Reports – data may have discrepancies, reliability, and validity issues due to several factors.
- What we can track –
 - Path to Employment: SSA Department one source of input, clear definition of what clarifies a Path, how many individuals have competitive employment.
 - OOD/Discover Referrals: anyone seeking employment should be referred to OOD; track OOD referrals, Discovery, placement, and successful closures.

Ms. Bokmuller asked how many employers are employing eligible individuals and why individuals are losing their jobs. Mr. Dryer stated that this information is hard for us to track now that we are not providing the service; we must rely on providers to give us the data. Mr. Dryer did state that the number of individuals employed now is higher than it was when MCBDD was a provider of this service.

Ms. Bokmuller thanked Mr. Dryer, Ms. Maleckar, and Ms. Petrarca for assisting Intervention for Peace with an issue recently where jobs were at stake.

F. Follow Up

1. What were the age brackets for the CMOR Survey?
 - 18-24
 - 25-44
 - 45-64
 - 65+

2. Dashboard/Board Software

Ms. Maleckar stated that adjustments have been made to Board reports, based on the recommendations of the group that met to review such reports. Ms. Maleckar asked for any additional feedback to be sent to her regarding this topic. There will be a new quarterly report added to the reports: MUIs. Ms. Maleckar also stated that she tasked Ms. Lees with looking into software that would manage all things Board. Ms. Lees collected data from other county boards and found that a company called Diligent offers a platform called BoardEffect, which streamlines Board documents and processes, and is being used by multiple county boards. A short demo video was shown to the Board. The Board was in agreement to look further into the platform. Ms. Lees and Mr. Richards will meet with the Diligent rep and report back to the Board.

3. Board Committees

Ms. Maleckar met with Board President Mr. Gryskiewicz and shared a document that was created as a result of that meeting. The document shared information we currently have in policy, as well as the proposed process for Board Committees. Ms. Maleckar asked the Board to review and submit feedback to the entire group. Mr. Hartman stated he feels that Board Members who attend meetings virtually only being required to attend in-person for half the Regular Board Meetings is not enough. He stated he feels being in the building is important. Ms. Maleckar stated this is a point that can be discussed in the Policy Committee Meeting and recommendations can be made to the Board for change as long as they do not violate rule.

G. Old-Business

1. State/Legislative Update

Ms. Maleckar shared recent updates regarding the property tax issue. It appears, at this time, that the responsible group may not be able to gain the signatures needed to get the issue on the November ballot; however, they do still have until July. MCBDD is participating in both a state and a local committee regarding property tax education and messaging. The abolishing of continuing levies is still a threat to county board funding. We will continue to watch these issues and provide education.

Ms. Maleckar mentioned HB 2540, SSI Savings Penalty Elimination Act, to update resource limits for SSI eligibility. This is good news for individuals with disabilities. The proposed increase would be \$10,000 for singles and \$20,000 for married couples. The current limit is \$1,500 for singles and \$2,250 for married couples.

H. New Business

1. Approval of February Financial Reports Resolution #09-26

A Motion was made by Mr. Hartman, seconded by Ms. Smith, to approve Resolution #09-26 to approve the Financial Reports for February 2026. This Resolution was approved at the March Board Meeting; however, it was discovered after the meeting that a Motion and a Second were never obtained. The Motion was approved with a unanimous “yes” vote. Mr. Olah left the room and did not vote on this Resolution.

2. Appropriation Transfer Resolution #10-26

A Motion was made by Mr. Hartman, seconded by Ms. Smith, to approve Resolution #10-26 to authorize the Medina County Auditor to make the following appropriation transfers (\$39,117.00) from School Admin-PERS to School Admin-STRS:

From:	To:	Amount:
33001019-50080 – School Admin PERS	33001019-50082 – School Admin STRS	\$30,133.00
33003073-50080 – Nursing PERS	33003073-50082 – Nursing STRS	\$8,984.00

This transfer is needed due to improperly allocated appropriations for three staff (formula error). This transfer was already submitted to the County Auditor due to the STRS accounts being in the negative. The Motion was approved with a unanimous “yes” vote. Mr. Olah left the room and did not vote on this Resolution.

3. Excess Property Resolution #11-26

A Motion was made by Mr. Hartman, seconded by Ms. Bokmuller, to approve Resolution #11-26 to declare the requested items as excess property and unusable by the Medina County Board of Developmental Disabilities. The Motion was approved with a unanimous “yes” vote.

H. Reports Review

- a. Superintendent’s Report – Ms. Maleckar did not review the Superintendent’s Report due to time constraints. Ms. Bokmuller asked if Ms. Maleckar had received a date for the MCBDD’s Budget Commission Hearing. Ms. Maleckar stated she has not and added that we have spoken to legal counsel, Attorney Becky Princehorn, regarding representation at the hearing when it is scheduled.
- b. Financial Reports
 - Revenue
 - MAC – January-March 2025 adjustment payment (state paid wrong Medicaid rates, ~\$4,500).
 - State Grant – Attorney General School Safety Grant, \$2,500 (delayed egress button, updating external security cameras at drop off site).
 - Donations – Robert Sefcik/\$1,200 for camperships; Mark & Lisa Krosse/\$1,500 for Donor Scholarship; Storypoint East bake sale/\$125 for Donor Scholarship.
 - YTD comparisons:
 - Federal Summary – Cost Report settlement timing.
 - State Summary – CAP housing in 2025/\$373K.
 - Expenditure
 - Local Match – reduction of DC residents from five to three, with one more coming off in April.
 - Cash Balance
 - \$32.6M.
 - Monthly Cash Flow
 - \$1.1M of fund balance used in March.
 - \$5.1M YTD fund balance used.
 - Voucher Report
 - No questions from the Board.
- c. Approval of Financial Reports Resolution #12-26

A Motion was made by Mr. Olah, seconded by Ms. Kolar, to approve Resolution #12-26 to approve the Financial Reports for March 2026. The Motion was approved with a unanimous “yes” vote.

- d. Board Stats Report.
 - o Ms. Bates reviewed the revisions based on Board requests at the March Board Meeting.
- e. Quarterly Reports
 - o Ombudsman – Ms. Bokmuller mentioned some data points that were previously requested to be on this report. She will get with Ms. Maleckar to review.
 - o Waiver Statistics – This report replaces the Fiscal Indicator Report that was shared quarterly with the Board. The Fiscal Indicator Report will still be used to share information with the public.
 - o Contracts – This report is now sorted by dollar amount, then by responsible department. A notes column was also added.
- f. Action Plan Dashboard
 - o Ms. Maleckar reviewed. No concerns noted.

III. Open Forum

No speakers.

IV. Executive Session

There was no Executive Session.

V. Adjournment

A Motion was made by Mr. Hartman, seconded by Ms. Kolar, to adjourn the meeting at 7:15 p.m. The Motion was approved with a unanimous “yes” vote.

FOR APPROVAL:

Board Chair
Medina County Board of DD

Board Secretary
Medina County Board of DD