

Meeting Minutes

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
March 25, 2024

I. Call to Order

The MCBDD Regular Board Meeting was called to order by Board President Andy Olah at 5:02 p.m. Other Board Members present included the following: Wayne Carroll, Dave Hartman, Lisa Dreaden, Mark Gryskiewicz, and Sandra Thomas Fain. Ann Salek was excused.

Staff present included the following: Stacey Maleckar, Annie Finnerty, Shannon Lees, Sabrina Johnson, Carey Bates, Celeste Bajorek, Patti Hetkey, Bobby Richards, Ed Dryer, and Rose Marie Koty.

II. General Session

A. Pledge of Allegiance

The Pledge of Allegiance was recited.

B. Mission Statement Affirmation

The Mission Statement was recited.

C. Recognition

Mr. Olah recognized the passing of former MCBDD Board Member and staff, Suzanne Barnes Brown.

D. Approval of Minutes

1. Approval of the Minutes from the Regular Board Meeting, February 26, 2024

A Motion was made by Mr. Carroll, seconded by Ms. Thomas Fain, to approve the Minutes from the Regular Board Meeting on February 26, 2024. The Motion was approved with a unanimous “yes” vote.

E. Presentations

1. DD Awareness Month

Ms. Hetkey reviewed the history of DD Awareness month and how the MCBDD is continuing to improve community awareness of developmental differences. Ms. Hetkey stated that the MCBDD is the first ever to present “Stand Out Champion Awards” (of this nature) in Medina County to community members or businesses whom have made a difference in the lives of those with developmental differences. The winners will receive an acrylic award, a gift basket, and public recognition. The Board requested a list of the winning recipients prior to next month’s board meeting. Ms. Hetkey shared other ways the MCBDD promoted DD Awareness month.

2. 2023 Action Plan Year-End Summary and 2023 Annual Report

Ms. Maleckar reviewed highlights of the 2023 Action Plan Year-End Summary and the 2023 Annual Report. For the Strategic Planning Focus Groups meetings, Ms. Maleckar will be sending an email to the Board members with the date, time, and room.

F. Follow-Up

The Follow-Up items were reviewed by Ms. Maleckar and Ms. Bajorek.

G. Old-Business

There was no Old-Business.

H. New Business

1. Excess Property Resolution #10-24 (ACTION)

A Motion was made by Mr. Carroll, seconded by Mr. Gryskiewicz, to approve Resolution #10-24 to declare the requested items as Excess Property and usable by the MCBDD. The Motion was approved with a unanimous “yes” vote.

I. Reports Review

- Superintendent’s Report
 - Ms. Maleckar reviewed the Superintendent’s Report and addressed questions from the Board.
- Financial Reports – Ms. Bates reviewed the following:
 - Revenue
 - General Reimbursement – School Tuition.
 - General Reimbursement – Bus Garage Management.
 - General Reimbursement – JFS Shared Medicaid Match.
 - No Donations Received.
 - Expenses
 - Advertising – Includes some annual contract amounts.
 - Other Expenses – Annual Dues and Memberships.
 - Medicaid Match - \$37,983 (5) DC Residents.
 - PY Carry Over - \$186,305, mostly Capital Improvements.
 - Cash Balance
 - Updated Reserve (to equal 40% of prior year expenses per rule).
 - NEON – FSS/SL Transfers for Expenses.
 - \$34M.
 - Cash Flow
 - \$1.2M Use of Fund Balance.
- Voucher Report

A Motion was made by Ms. Thomas Fain, seconded by Mr. Gryskiewicz, to approve Resolution #11-24 to approve the Financial Reports for February, 2024. The Motion was approved with a unanimous “yes” vote.

Mr. Hartman asked if the MCBDD has a process to follow when given a bill to pay for damages for an individual’s housing. Ms. Bates stated there is a process that the MCBDD follows before anything is paid. This process goes through the Needs Committee, which also has a budget line item for this expense.

- Enrollee Stats
 - There were no questions or comments from the Board.
- Personnel Control Report
 - There were no questions or comments from the Board.

- 2024 Action Plan Dashboard
 - There were no questions or comments from the Board.

III. Open Forum

There were no speakers.

IV. Executive Session

No Executive Session was held.

V. Adjournment

A Motion was made by Ms. Thomas Fain, seconded by Mr. Hartman, to adjourn the meeting at 6:05 p.m. The Motion was approved with a unanimous “yes” vote.

FOR APPROVAL

Board Chair
Medina County Board of DD

Board Secretary
Medina County Board of DD