

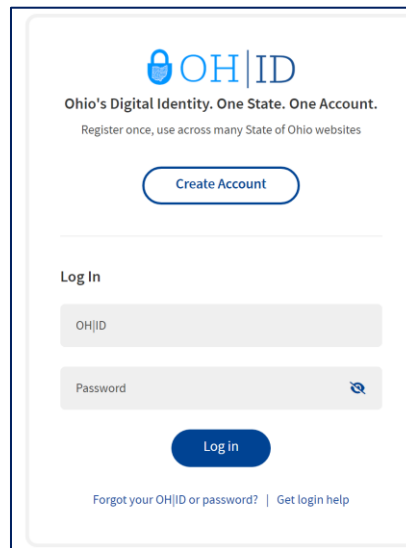
Completing this course satisfies the certification requirement for **first-time independent providers**.

See [OAC 5123-2-09](#) and associated appendices for more information.

This course is about 4.25 hours long. You do not have to complete all modules in one setting. It is recommended that you be able to finish a module once you begin as your progress may not be saved.

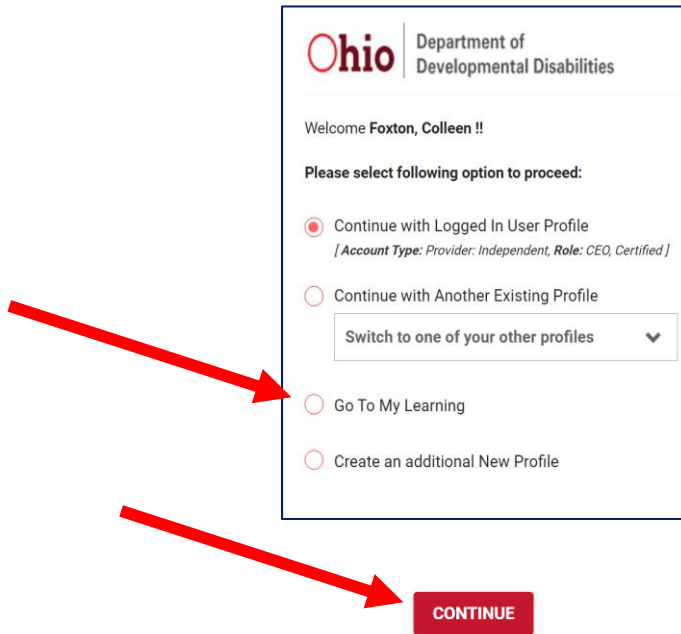
DODD MyLearning Independent Provider Initial Training Course

1. Go to the OH|ID website here: [Secure access to State of Ohio services | OH|ID | Ohio's State Digital Identity Standard](#) and sign in with your OH|ID information.



The screenshot shows the OH|ID login interface. At the top is the OH|ID logo with a blue padlock icon. Below the logo is the text "Ohio's Digital Identity. One State. One Account." and "Register once, use across many State of Ohio websites". A blue "Create Account" button is centered. Below this is a horizontal line. Underneath is the "Log In" section with two input fields: "OH|ID" and "Password". A blue "Log In" button is centered below the fields. At the bottom, there is a link: "Forgot your OH|ID or password? | Get login help".

2. Select the **GO TO MY LEARNING** option and select **CONTINUE**.



Ohio | Department of
Developmental Disabilities

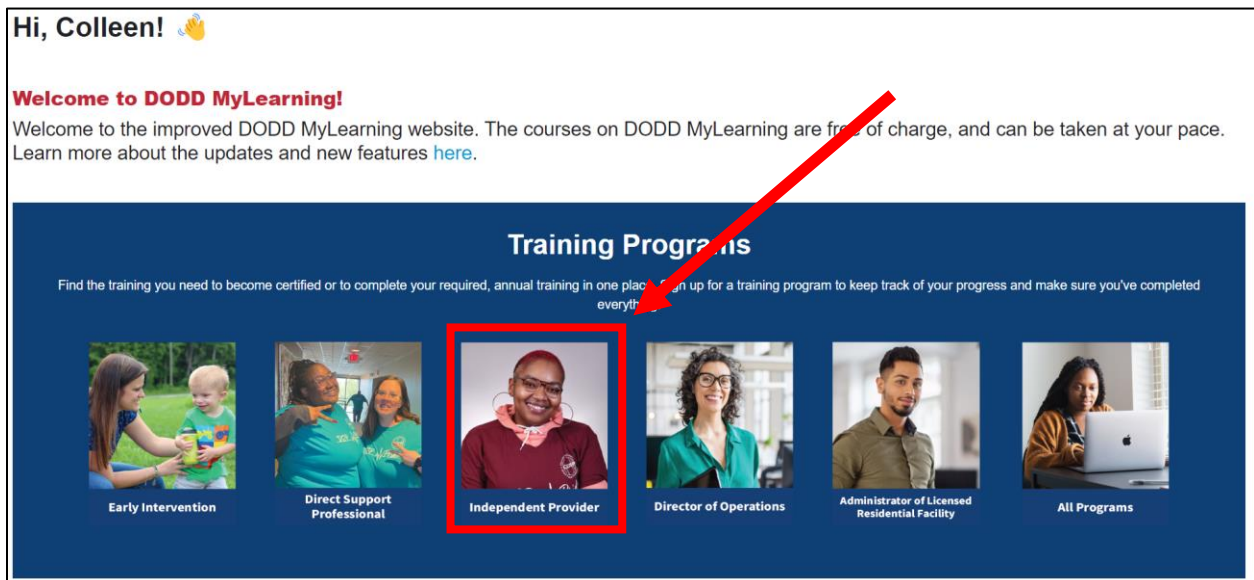
Welcome **Foxton, Colleen !!**

Please select following option to proceed:

- Continue with Logged In User Profile
[Account Type: Provider: Independent, Role: CEO, Certified]
- Continue with Another Existing Profile
Switch to one of your other profiles ▼
- Go To My Learning
- Create an additional New Profile

CONTINUE

3. Select **Independent Provider**



Hi, Colleen! 🙌

Welcome to DODD MyLearning!

Welcome to the improved DODD MyLearning website. The courses on DODD MyLearning are free of charge, and can be taken at your pace. Learn more about the updates and new features [here](#).

Training Programs

Find the training you need to become certified or to complete your required, annual training in one place. Sign up for a training program to keep track of your progress and make sure you've completed everything.

- Early Intervention
- Direct Support Professional
- Independent Provider**
- Director of Operations
- Administrator of Licensed Residential Facility
- All Programs

4. Select Independent Provider Initial Training

All Programs My programs

Independent

Independent Provider - 2 Hour DODD Curriculum for 2024 Annual Training

Independent Providers are required to complete a total of **8 hours** of annual training. This Program counts for **2 hours** of required departmental training. The additional 6 hours of training can be taken from any source.

DODD has provided the "Independent Provider - 8 Hour Annual Training" Program for those who wish to fulfill all **8 hours of required annual training** through DODD MyLearning.

If you are a new Independent Provider, sign up for the "Independent Provider - Initial Training" Program.

See OAC 5123-2-09 and the associated appendices for more information.

Independent Provider - 8 Hour 2024 Annual Training

Independent Providers are required to complete a total of **8 hours** of annual training. This program satisfies all annual training requirements for Independent Providers, including the 2 hours of required departmental training.

If you are a new Independent Provider, sign up for the "Independent Provider - Initial Training" Program.

See OAC 5123-2-09 and the associated appendices for more information

Independent Provider Initial Training

Completing this program satisfies the department-provided training requirements for **first-time Independent Providers** listed in OAC 5123-2-09.

If you are an Independent Provider who is certified and currently providing services, do not sign up for this Program. Certified Independent Providers should sign up for one of the Independent Provider Annual Training Programs.

See OAC 5123-2-09 and the associated appendices for more information.

5. Select Sign Up and then Sign Up again

Independent Provider Initial Training

Completing this program satisfies the department-provided training requirements for **first-time Independent Providers** listed in OAC 5123-2-09.

If you are an Independent Provider who is certified and currently providing services, do not sign up for this Program. Certified Independent Providers should sign up for one of the Independent Provider Annual Training Programs.

See OAC 5123-2-09 and the associated appendices for more information.

Program status:	Program is not enrolled
Enrollment start:	Monday, January 1, 2024, 12:00 AM
Enrollment end:	Tuesday, December 31, 2024, 11:59 PM

Sign up

Sign up

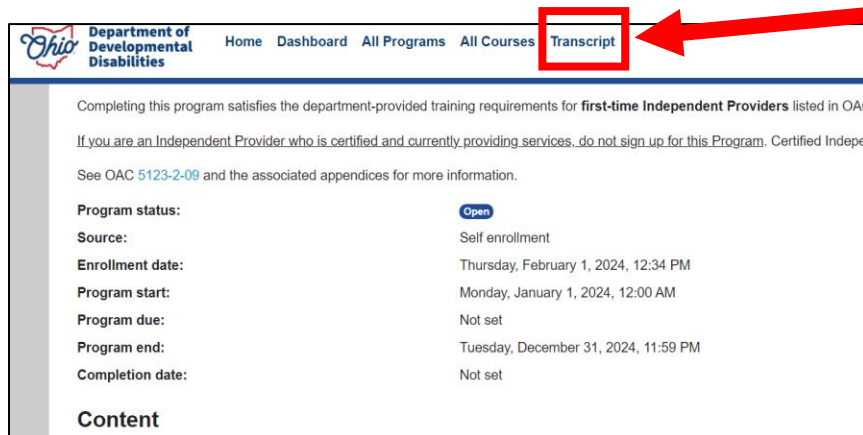
Please confirm that you want to be enrolled in the program.

Sign up **Cancel**

- Select and complete each module. The module links in blue are available to start and complete. The others will turn blue once the module above it is completed.

Item	Points	Completion type	Completion date
Independent Provider Initial Training		All in order	
Introduction to Supporting People with Developmental Disabilities	1		
Bill of Rights for People with Developmental Disabilities and the NADSP Code of Ethics	1		
Trauma-Informed Care and Restrictive Measures	1		
Health and Safety: Unusual and Major Unusual Incidents (U/MUI)	1		
Universal Precautions	1		
Valued Roles and Community Integration	1		
Introduction to Empathy-Based Care	1		
Review of 2023 Health and Welfare Alerts	1		
Billing and Service Documentation	1		

- When you have completed your modules, you can view your transcript. Go to the top of the page and select **Transcript**.



Ohio Department of Developmental Disabilities

Home Dashboard All Programs All Courses **Transcript**

Completing this program satisfies the department-provided training requirements for **first-time Independent Providers** listed in OAC 5123-2-09. If you are an Independent Provider who is certified and currently providing services, do not sign up for this Program. Certified Independent Providers should see OAC 5123-2-09 and the associated appendices for more information.

Program status: Open

Source: Self enrollment

Enrollment date: Thursday, February 1, 2024, 12:34 PM

Program start: Monday, January 1, 2024, 12:00 AM

Program due: Not set

Program end: Tuesday, December 31, 2024, 11:59 PM

Completion date: Not set

Content

8. Download and save the transcript. You will need an electronic copy of your transcript to upload to your application.
 - a. Scroll down to the bottom of the page and select **PDF landscape**. The file will automatically download.
 - i. Find downloaded file designation (this varies per your computer/internet settings)
 - ii. Select file to open file
 1. Select the save button to save file
 2. Print file if you desire

DODD MyLearning

DODD MyLearning Transcript: 5 records shown

[Show/Hide Columns](#)

User's Name	Course Name ^	Completion Date	Course Duration (Minutes)	CPD Hours	CPD Type	CPD Number	Other Available Credits	Other
Colleen Foxton	[Archived] Billing and Service Documentation	2022-11-02	25	N/A	N/A	N/A	N/A	OAC 5123-2-09
Colleen Foxton	[Archived] Eight-Hour Provider Training	2021-06-10						
Colleen Foxton	[Archived] Orientation for Independent Providers	2021-05-27						
Colleen Foxton	[Archived] Random Moment Time Study (RMTS)	2023-09-01	35	N/A	N/A	N/A	N/A	N/A
Colleen Foxton	[Archived] Service and Support Administrator (SSA) Training	2022-09-12		2.5	SSA	2300427-1	N/A	The person named at Administrator Training

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