



December 7, 2023

To Supported Living Providers:

I am including the new processing deadline for Supported Living for this upcoming year (2024). In order to process on a timely basis, I have established a schedule of when Supported Living invoices are due in the Business Office for payment.

January 4th, 2024 by 4:00p
February 4th by 4:00p
March 4th by 4:00p
April 4th by 4:00p
May 5th by 4:00p
June 4th by 4:00p
July 7th by 4:00p
August 4th by 4:00p
September 4th by 4:00p
October 6th by 4:00p
November 5th by 4:00p
December 4th by 4:00p
January 5th, 2025 by 4:00p

Any Supported Living invoices received after the above deadline will be processed the following month. Please make sure that the invoices are received by the Business Office prior to the deadlines, to assure timely payment.

Please keep in mind that the Business Office needs time to process and send to Northeast Ohio Network (NEON) in which they have 10 business days to process payment. We will be posting this information on our website. The SL forms are also available on our website for downloading.

Please submit all invoices to:

Medina County Board of DD
Attn: Jeramee Caraballo
4691 Windfall Road
Medina, Oh 44256
FAX: 330-722-4854
Email: SLinfo@mcbdd.org

Thank you for your attention to this matter.

Sincerely,

Jeramee Caraballo
Medicaid Services Manager