

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Regular Board Meeting Minutes**  
**October 23, 2023**

**I. Call to Order**

The MCBDD Regular Board Meeting was called to order by Board President Wayne Carroll at 5:04 p.m. Other Board Members present included the following: Dave Hartman, Andy Olah, Lisa Dreaden, Mark Gryskiewicz, and Sandra Thomas Fain. Ann Salek was excused.

Staff present included the following: Stacey Maleckar, Annie Finnerty, Shannon Lees, Diana Davis, Sabrina Johnson, Carey Bates, Celeste Bajorek, Patti Hetkey, Bobby Richards, Paula Majoros, John Krebs, John Thomas, Christie Kimbler, Marie Friss, and Rob Ziemkiewicz.

Others present included the following: Kiesha Thomas, Chris Ruff, Rebecca Miller, and Sally Albrecht.

**II. General Session**

**A. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**B. Mission Statement Affirmation**

The Mission Statement was recited.

**C. Recognitions**

**1. Retirement**

Ms. Maleckar read a letter of recognition and appreciation from the Board for Rick Booth, a long-time employee of the Medina County Board of DD. The Board thanked Rick for his service and wished him the best in his upcoming retirement.

**D. Approval of Minutes**

**1. Approval of the Minutes from the Regular Board Meeting, September 25, 2023**

A Motion was made by Mr. Olah, seconded by Ms. Dreaden, to approve the Minutes from the Regular Board Meeting on September 25, 2023. The Motion was approved with a unanimous “yes” vote.

**2. Approval of the Minutes from the Special Board Meeting/2024 Budget Draft Review, October 2, 2023**

A Motion was made by Ms. Dreaden, seconded by Mr. Hartman, to approve the Minutes from the Special Board Meeting/2024 Budget Draft Review on October 2, 2023. Mr. Olah abstained, all others voted “yes.” The Motion was approved.

**E. Presentation (Attachment A)**

**1. Housing – John Thomas, SSA Manager**

Mr. Thomas shared information regarding the following topics:

- Why there is a need to increase Housing Options
- How we plan to increase Housing Options

- Current data
- Survey information & results
- The process of matching roommates
- The benefits of renting to an individual with a disability
- Future plans

Questions from the Board were addressed by Mr. Thomas and Ms. Johnson.

## **F. Follow Up**

### **1. Average IO Waiver cost compared to other counties and across the state**

Plan costs are unique to every individual's needs. FY23 data:

- MCBDD -I.O. waiver count: 336, average cost: \$79,072
- Trumbull CBDD - I.O. waiver count: 345, average cost: \$92,815
- Licking CBDD - I.O. waiver count: 307, average cost: \$78,000
- Statewide - I.O. waiver count: 25,198, average cost: \$97,483

### **2. The Board requested the acronym sheet**

Shannon Lees will send this out to the Board Members via email, and it will also be included in the Budget Packets going forward.

## **G. Old Business**

There was no Old Business.

## **H. New Business**

### **1. Delegate Assembly Resolution #34-23**

A Motion was made by Mr. Olah, seconded by Mr. Gryskiewicz, to approve Resolution #34-23 to appoint a delegate and an alternate to attend, vote and to give the authority to use their discretion in representing the Board's best interest at the OACB Delegate Assembly to be held Wednesday, November 29, 2023, in Columbus. Andrew Olah was voted in as the Delegate and Wayne Carroll the Alternate. There are currently no issues to be brought to the meeting. If that changes, Stacey Maleckar will notify the Board and bring to the November 13 Board Meeting. Mr. Olah abstained. All others voted "yes." The Motion was approved.

### **2. Annual School Services Resolution #35-23**

A Motion was made by Ms. Thomas Fain, seconded by Ms. Dreaden, to approve Resolution #35-23 for the MCBDD to continue to provide educational services in accordance with each child's Individualized Education Program (IEP) for children ages three through high school graduation who are placed at Windfall School by their IEP team, during the 2024-2025 school year (certain conditions are identified). The resolution included information regarding the phase in of costs for the school districts. The Motion was approved with a unanimous "yes" vote.

### **3. Budget Allocation Resolution #36-23**

A Motion was made by Mr. Hartman, seconded by Mr. Olah, to approve Resolution #36-23 to approve the 2024 Budget Allocation for total revenue of \$ 25,164,155.00, total expenditures of \$ 26,077,803.00, and total reserves of \$10,869,252.00 (capital and general reserves). Mr. Hartman

stated that while he feels the reserve amount is high right now, he understands it is part of the 10-year projection and that it will reduce as the levy cycle continues. Ms. Bates stated that county board costs will increase in the future for multiple reasons which could include the increase in DSP wages and the waiver redesign. Ms. Bates stated that the Budget Hearing to the Commissioners will not be until January, 2024. The Motion was approved with a unanimous “yes” vote.

#### **4. Non-federal Share of Medicaid Resolution #37-23**

A Motion was made by Mr. Hartman, seconded by Ms. Dreaden, to approve Resolution #37-23 for the Medina County Board of DD to spend up to a total of \$8,797,000.00, in calendar year 2024, to pay the non-federal share of Medicaid services as required by Section 5126.0511 (B) of the Ohio Revised Code. This amount shall be adequate to assure that Medicaid services will be available in the county in a manner that conforms to all applicable state and federal laws. The Motion was approved with a unanimous “yes” vote.

#### **5. ESC Youth Respite Contract Resolution #38-23**

A Motion was made by Ms. Dreaden, seconded by Mr. Olah, to approve Resolution #38-23 to authorize the Superintendent to enter into a contract with the Educational Service Center of Medina County for locally funded youth respite services. The contract will be effective from November 1, 2023 through October 31, 2024, for an amount not to exceed \$35,520.00. This is the first time we have had a contract for this type of service and the ESC was the only option for the service. There are currently four children ready to use the service, but the grant budget allows for 8-12 children. The Motion was approved with a unanimous “yes” vote.

#### **6. Excess Property Resolution #39-23**

A Motion was made by Mr. Hartman, seconded by Ms. Dreaden, to approve Resolution 39-23 to declare the requested items as excess property and unusable by the Medina County Board of Developmental Disabilities. The Motion was approved with a unanimous “yes” vote.

#### **7. Policy Review and Approval**

A Motion was made by Ms. Thomas Fain, seconded by Mr. Gryskiewicz, to approve the policy revisions as submitted. Ms. Maleckar reviewed the policy submissions for Chapter 2-The Board and Chapter 3-Administration. For various reasons, the Board had concerns regarding the new policy section for Electronic Participation. The Board agreed to vote on the policy as is and see what the result. Ms. Thomas Fain, Mr. Olah, and Mr. Gryskiewicz voted “yes.” Ms. Dreaden, Mr. Hartman, and Mr. Carroll voted “no.” The Motion was not passed. After much discussion, Ms. Finnerty stated she can draft a guideline and bring back to the Board to review at the November 13 Board Meeting. The Board agreed to approve the policy submissions with the exception of Chapter 2-Section 4 A, Electronic Participation. A Motion was made by Mr. Olah, seconded by Ms. Dreaden, to approve the submitted policy with the exception of Chapter 2-Section 4A. The Motion was approved with a unanimous “yes” vote. Chapter 2-Section 4 A and the draft guideline will be re-submitted at the November 13 Board Meeting.

## **I. Reports Review**

- Superintendent's Report – Ms. Maleckar reviewed the Superintendent's Report and addressed questions from the Board.
- Financial Reports – Ms. Bates reviewed the following:
  - Revenue
    - \$8M – Second half real estate tax payment (last year rec'd in Oct.).
    - \$33,149.55 – GEER II (NSLP) funds for gutter project on school side.
    - \$1,109.50 – Shred Day donations toward Donor Scholarship.
  - Expenses
    - \$2,600.00 – DSP workforce support training.
    - \$995.00 – CARF fee.
    - No utilities paid in September (paid 10/2/23).
    - Playground resurface and swing repair (Sales Tax funds).
    - The Business Office is watching Dental and Medical; will most likely have another one-time payment to the county.
  - Cash Balance
    - Fund Balance: \$41M.
  - Cash Flow
    - Tax payment month.
    - Added \$7.2M to fund balance.
- Voucher Report
  - Questions from the Board were addressed.

A Motion was made by Ms. Dreaden, seconded by Mr. Gryskiewicz, to approve Resolution #40-23 to approve the Financial Reports for September, 2023. The Motion was approved with a unanimous "yes" vote.

- MCBDD Enrollee Statistics Report
  - Ms. Maleckar stated that the OOD count is reduced due to the transition out of Employment Services/OOD.
  - No concerns.
- Personnel Control Report
  - Ms. Maleckar stated there are currently two SSA positions vacant.
- Other Reports – The following reports were reviewed.
  - Focus Area 1 Dashboard – Ms. Maleckar reviewed.
- Quarterly Reports – The following Quarterly Reports were reviewed:
  - Ombudsman
  - Community Employment
  - Community Provider
  - Contracts
  - Fiscal Indicators
  - Performance Outcomes

### **III. Open Forum**

Rebecca Miller shared a concern regarding her employment termination from Walmart after seven years. Ms. Miller's mother, Sally Albrecht, requested assistance from the Board in regard to this issue. Board President Wayne Carroll requested Superintendent Stacey Maleckar look into the concern and make a recommendation to the Board. Chris Ruff, parent, also spoke in support of Ms. Miller and stated she appreciated the Board's support.

### **IV. Executive Session**

No Executive Session was held.

Mr. Hartman asked who we would direct someone to if they had concerns about estate planning. Ms. Finnerty stated that we have provided estate planning training in the past and will continue to do so.

### **V. Adjournment**

A Motion was made by Mr. Olah, seconded by Mr. Gryskiewicz, to adjourn the meeting at 7:48 p.m. The Motion was approved with a unanimous "yes" vote.

### **FOR APPROVAL**

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Board Chair  
Medina County Board of DD

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Board Secretary  
Medina County Board of DD