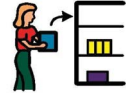


## THE WINDFALL WAY

To help our students succeed through positive behavior support, our school practices the "Windfall Way." Families can also talk about the Windfall Way at home. The Windfall Way is based on four simple behavioral expectations:

**Be Kind to Self   Be Kind to Others   Take Care of Our School   Be Responsible**



Every day our staff is on the lookout for positive behaviors and make a point to acknowledge their students' efforts with special notes home, stickers, and other surprises.

Just like any school, our students have school spirit. That is why each week we proudly show our school colors by celebrating Windfall Wednesday. Students can participate every Wednesday during the school year by wearing their Windfall Wildcat t-shirts or something with a royal blue color. The teachers and staff also join in by wearing their Windfall Wildcat shirts.

If you would like, shirts are available for you to purchase for your child to wear during our Windfall Spirit Wear sale in the fall. All of this school pride helps us to promote the Windfall Way and celebrate the successes of our students.

## POSITIVE BEHAVIOR

## INSTRUCTIONAL SUPPORTS (PBIS)

PBIS is a multi-tiered system of behavioral supports which includes positive supports for all students and a system of support for the small number of students who require more intervention. The State of Ohio requires all school districts to design and implement a PBIS program in their schools.

Based on this requirement and Windfall School's desire to promote a positive school environment, we developed our own tiered system:

- Tier 1 includes school-wide teaching of expected behaviors, positive reinforcers, and recognition of students who exhibit the behavior expectations known as the Windfall Way.
- Tier 2 includes the addition of social skills curriculum and systematic teaching of appropriate behaviors.
- Tier 3 is for students who have a little more difficulty and require a more individualized program. It may include functional behavior assessments and a formal behavior plan, if needed.

## OUR MISSION

*Our mission is to promote and empower individuals with developmental disabilities to live, learn, work and socialize as citizens in the community.*



mcbdd 7/23

## ANNUAL FERPA NOTIFICATION

### Family Educational Rights and Privacy Act

Parents put their trust in us to ensure students' personal information and educational data is properly protected and used only for legitimate purposes and only when absolutely necessary. In accordance with FERPA, Windfall School is required to forward educational records upon request to other educational agencies. For more information, visit the Windfall School page on our website.

## WEAPONS POLICY

The Medina County Board of DD and Windfall School leaders are committed to doing all we can to keep students and staff safe. No one should be afraid to come to school to learn or work or support a child's education.

The MCBDD prohibits visitors from possessing, storing, making, or using a weapon, including a concealed weapon on grounds.

Exceptions to this policy include: weapons under the control of law enforcement personnel; objects indistinguishable from a firearm used during school safety trainings; any other exceptions permitted by law.

Unless otherwise authorized by law, pursuant to Ohio Revised Code 2923.122, no person shall knowingly possess, have under the person's control, convey, or attempt to convey a deadly weapon or dangerous ordnance into a school safety zone.

# WINDFALL school & preschool

## 2023-2024 School Year

Home of the



## Windfall Wildcats

**Expect the Unexpected!**

### Important Contacts

**Windfall School Office**  
330-725-7751, option 1  
fax: 330-722-4854  
educationinfo@mcbdd.org  
www.mcbdd.org



**Celeste Bajorek, M.Ed., M.S.M.**  
Director of Children's Services  
330-725-7751 ext. 227  
cbajorek@mcbdd.org



**Christie Kimbler, M.Ed.**  
Asst. Director of Children's Services  
330-725-7751 ext. 269  
ckimbler@mcbdd.org

Dear Students and Families of Windfall School,

We hope that you have enjoyed your summer! We are prepared and very excited to welcome back Windfall students to our classrooms and to again see them in our hallways.

This publication serves as our school handbook, providing useful information to help students and families throughout the 2023-2024 school year. Please take a few minutes to read through this handbook and feel free to contact our school office with any questions. We also suggest keeping this information in a handy location, so you are able to use it as a reference guide throughout the school year. Remember, this publication and more information on our school and agency may be found on our website at [www.mcbdd.org](http://www.mcbdd.org).

As we start a new school year, the staff of Windfall School is committed to working tirelessly to provide individualized instruction as we help each student reach their greatest potential. We strive to support not only our students, but also their families. Please feel free to reach out at any time if you have questions or concerns.

We are eager to have our students return and begin an amazing school year, and we want to thank you for participating with us in the education of your child!



## IMPORTANT REMINDERS

- The Windfall School day runs from 8:30 am until 2:45 pm. It is important to arrive at school on time. If you arrive late, please remember to sign your child in at the office.
- Remember to hold your child's hand in the parking lot and when crossing the driveway to the school entrance. When entering our driveway, our posted speed limit is 10 mph.
- Label anything your child brings to school: backpacks, extra clothes, hats, lunch boxes, etc.
- As a safety measure, your child is required to wear closed-toed shoes. Open toed shoes, such as flip-flops and sandals, are not allowed.

## NEED MORE INFORMATION?

Our website is your first stop for the most up-to-date Windfall School and Medina County Board of DD news, resources, and information.

[www.mcbdd.org](http://www.mcbdd.org)



Windfall School

Check us out on social media!



# MEDICATION



Some students may need to receive medications during the school day.

• In order for any child to receive any type of medication (including over-the-counter items), medical treatment, or special diet while at school, a doctor's prescription is required. Please call the Windfall School Nurse as soon as you know your child may need one of these items. This allows the nurse to fully understand the situation and to ask any needed questions or to get necessary details. The school nurse can provide you with the form your child's doctor will need to complete or is able to fax a copy directly to your doctor's office. Forms are available on our website at [www.mcbdd.org](http://www.mcbdd.org).

• For safety reasons, **students may not carry medication (including over-the-counter items) in their book bags.** The nurse is the only Windfall School staff member permitted to accept medications. Please call the Windfall School nurse to make arrangements for dropping off medications.

• Please remember to contact the school nurse immediately if there are any changes in your child's medications (i.e. dosage, discontinued, etc.).

# SICK DAYS

Deciding whether to keep a sick child home isn't always an easy decision. While it is obvious that a very ill child belongs at home, there are some days when you need help to make the decision. That's why we have put together the following guidelines for you. These guidelines will protect not only the health of your child, but the health of classmates and school staff as well.

### The main reasons to keep a child home from school are:

- too sick or too much discomfort to participate in a normal school schedule.
- might spread an illness to other students.

If your child is experiencing the following symptoms he/she should not attend school:

- Temperature 100 degrees and over
- Vomiting
- Diarrhea
- Frequent and persistent cough
- Sore throat
- Cold symptoms (excessive runny nose or nasal congestion)
- Persistent pain/discomfort (ear, throat, head, stomach, etc.)
- Ear pain/ear drainage
- Undiagnosed rash that is unable to be covered

### How long should you keep your child home?

All children recover from illness at different rates but here are a few timelines:

- Pink Eye* 24 hours after physician ordered treatment begins
- Cough* When cough is no longer persistent
- Diarrhea* 24 hours after last episode without the use of medication
- Fever* 24 hours with temperature below 100 degrees without the use of medication
- Strep Throat* 24 hours after physician ordered treatment begins
- Vomiting* 24 hours after last episode of vomiting
- Laxative/Enema* Until the treatment has been effective
- Ringworm* Must be kept covered

### Still not sure if your child should stay home from school?

A quick call to the Windfall School Nurse to discuss the situation may help.

### Special Situations:

If your child has any type of medical procedure, emergency room visit/hospitalization, injury at home, exposure to a communicable disease (i.e. chicken pox), a seizure, or any other important medical event, please notify the Windfall School Nursing Office as soon as possible. The nurse will work with you and your doctor to make sure that we have all the information necessary for your child to return to school in a timely manner and that we are able to provide any additional support your child may need at school.



You want your child to be healthy and secure. Through our year-long Windfall Wellness program, we will be teaching students how to get moving and make healthy choices and habits a part of their everyday life.

At school we will be offering healthy snacks and drinks for our students, talking about personal safety, providing special health programs, and promoting healthy activities. We will also be sharing information with you about what we are learning and tips on what you can do at home to help your child be healthy and safe.

# BREAKFAST AND LUNCH

Meals are important in a child's day. Whether you choose to provide your own meals or purchase from our cafeteria, one thing is for sure: your child needs healthy foods to learn and grow.

- Breakfast \$1.90
- Lunch \$3.85 (This price includes milk.)

If your child requires a special diet, please provide a doctor's order to the school nurse, and contact the school cafeteria to discuss accommodations.

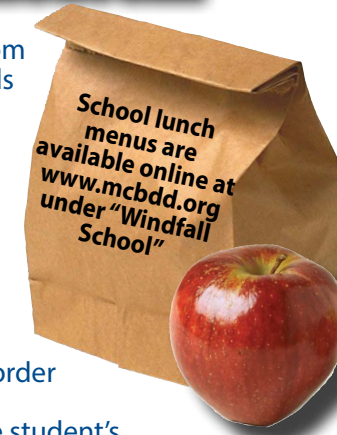
### Payment Options

Meal payments can be made by check or money order made payable to the Medina County Board of DD. Send check in a clearly marked envelope, with the student's name, teacher's name, and purpose of payment. **NO CASH PLEASE.**

### Free Meals

Some students may qualify for free meals. Visit our website or contact the Windfall School Office at 330-725-7751, option 1 for more information or an application.

*The MCBDD is an Equal Opportunity Provider*



School lunch menus are available online at [www.mcbdd.org](http://www.mcbdd.org) under "Windfall School"

# TRANSPORTATION INFORMATION

You will be contacted by your local school district concerning your child's pick-up and drop-off times. Any changes you need to make to your child's transportation arrangements must be requested through your local school district.

Please do not send dangerous objects (glass, knives, firearms, ammunition, medication, etc.) or animals. These items will interfere with the safe operation of vehicles and will not be permitted.

### LOCAL TRANSPORTATION PHONE NUMBERS

Black River	419-736-3305
Brunswick	330-273-0227
Buckeye	330-722-8257 ext. 1019
Cloverleaf	330-302-0402
Highland	330-239-1901 ext. 1235
Medina	330-636-4360
Wadsworth	330-335-1328
Suburban	440-580-2400

If your child is not going to attend school on a particular day, remember to notify the Windfall School Office at 330-725-7751, option #1, and your transportation provider (i.e. local school district, private provider, etc.) before your scheduled pick-up time.



# ATTENDANCE

### Who should I notify if my child will not be attending school?

Notify the Windfall School Office at 330-725-7751, option 1, as soon as possible. If your child is not going to attend school on a particular day, it is important that you also notify your transportation provider (i.e. school district, private provider, etc.) before your scheduled pick-up time.



### Alianna's Alert

In Ohio a law called Alianna's Alert, requires our school secretary to call parents/guardians by or before 10:30 am if your child is absent and you have not called to notify us.

# SCHOOL VISITS

We welcome parent involvement and encourage support. It is very important to our program that we maintain the best and safest possible learning environment for our students during the day.

Teachers are able to schedule meetings, both virtual and, if necessary, in person at times that benefit both you and the students in our classrooms. If you need to schedule an in-person meeting, it is important - and state law requires - that regardless of how often you visit our buildings, you must always sign in as a visitor and be prepared with identification if asked.

For the safety of all children, school visitors must enter the main doors by the Windfall School Office and sign in at the reception window to receive a visitor's name tag. Thank you in advance for your cooperation.



# SAFETY FIRST



We all know that accidents happen. Bumps and bruises are a part of every child's life. That's why we will let you know if your child receives even a minor bump or mark. You will be notified of any first aid treatment they received and follow-up care which may be needed or recommended.

We will contact you if your child arrives with a bruise or mark. We also ask you to notify the Windfall School nurse if your child receives some type of injury outside of school so that we are aware of any extra care to be taken during your child's day.

# HEALTH AND SAFETY QUESTIONS?

**Your child's health and safety are very important to us. If you have any questions, please contact the Windfall School Nurse at 330-725-7751 ext. 245.**