

Meeting Minutes

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Donated Funds Committee Meeting Minutes
May 9, 2023

I. Call to Order

The MCBDD Donated Funds Committee Meeting was called to order by Committee member, Mark Gryskiewicz, at 4:38 p.m. Other Committee members present included the following: Lisa Dreaden, Patti Hetkey, Carey Bates, and Annie Finnerty. Dave Hartman (Chair) was not present.

II. Review of Donor Scholarship Application and Discussion

Ms. Hetkey briefly reviewed the scholarship requirements. Ms. Hetkey stated there were 11 applications to review this year. Committee members each presented their top applicant choice. Committee members shared their thoughts about what made the applicant the “stand out” choice this year. All agreed the applicant’s current involvement in activities with people with developmental disabilities was outstanding and worthy of the intent and spirit of the scholarship. As all Committee members were in agreement, applicant #5 was selected as this year’s 2023 Donor Scholarship recipient. The recipient will be notified prior to the May 15, 2023 Board meeting, at which time the name will be released and recognized.

III. Adjournment

A Motion was made by Ms. Dreaden, seconded by Mr. Gryskiewicz, to adjourn the Donated Funds Committee Meeting at 4:43 p.m. The Motion was approved with a unanimous “yes” vote.

FOR APPROVAL

Committee Chair
Medina County Board of DD

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Ethics Committee Meeting Minutes
May 15, 2023

I. Call to Order

The Ethics Committee Meeting was called to order by Wayne Carroll at 4:40 p.m. The Committee Chair (Ann Salek) was not present (excused absence). A Motion was made by Mr. Carroll, seconded by Ms. Thomas Fain to elect Ms. Thomas Fain as Chair. The Motion was approved with a unanimous “yes” vote.

Others present included the following: Annie Finnerty, Shannon Lees, Stacey Maleckar, Dave Hartman, Keisha Thomas, Bobby Richards, and Rose Koty.

II. Review of Ethics Reports

Ms. Finnerty stated that there is one potential conflict on the Contract Conflict of Interest Report. It is with Medina Creative Accessibility (MCA); they provide services to a family member of an MCBDD Board Member. This will be monitored in regard to the Board Member’s ability to vote on issues or contracts related to MCA.

Ms. Finnerty reviewed the Staff Conflict of Interest Report. She stated that while there are a few potential conflicts that have been reported, the staff involved are not making monetary decisions and therefore are not a concern. Most of the staff who reported a potential conflict are also independent providers.

Mr. Carroll asked if there are any potential conflicts regarding Special Olympics contracts. Ms. Finnerty stated that the Special Olympics Coordinator is an MCBDD staff and is not involved in monetary decisions so there is no conflict.

A Motion was made by Mr. Carroll, seconded by Ms. Thomas Fain, to accept the Conflict of Interest Reports as presented. The Motion passed with a unanimous “yes” vote.

III. Adjournment

A Motion was made by Ms. Thomas Fain, seconded by Mr. Carroll, to adjourn the meeting at 4:45 p.m. The Motion was approved with a unanimous “yes” vote.

FOR APPROVAL

Committee Chair
Medina County Board of DD

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
May 15, 2023

I. Call to Order

The MCBDD Regular Board Meeting was called to order by Board President Wayne Carroll at 5:03 p.m. Other Board Members present included the following: Dave Hartman, Andy Olah (arrived at 5:15 p.m.), Sandra Thomas Fain, Lisa Dreaden, and Mark Gryskiewicz. Ann Salek was excused.

Staff present included the following: Stacey Maleckar, Annie Finnerty, Shannon Lees, Bobby Richards, Patti Hetkey, Sabrina Johnson, Carey Bates, Ed Dryer, Celeste Bajorek, John Krebs, Marcy Batke, Paula Majoros, and Rose Koty.

Others present included the following: Keisha Thomas and Jenna Shubrowsky (and mother and grandfather).

II. General Session

A. Pledge of Allegiance

The Pledge of Allegiance was recited.

B. Mission Statement Affirmation

The Mission Statement was recited.

C. Approval of Minutes

1. Approval of the Minutes from the Regular Board Meeting, April 24, 2023

A Motion was made by Ms. Thomas Fain, seconded by Ms. Dreaden, to approve the Minutes from the Regular Board Meeting on April 24, 2023. The Motion was approved with a unanimous “yes” vote.

D. Presentation

1. 2023 Donor Scholarship

Dave Hartman introduced this year’s Donor Scholarship recipient, Jenna Shubrowsky. Jenna is graduating from Medina High School this spring after spending much of her time dedicated to individuals with disabilities. Jenna has participated in the following hands-on endeavors: coaching Special Olympics, member of Club Hope (peer suicide prevention organization), works at both LLA Therapy and the ABA Clinic, and volunteers at Helping Hands Preschool. In the fall, Jenna will attend Walsh University where she will study to become an Intervention Specialist. Congratulations Jenna!

2. Transition from EI to Board Services

Celeste Bajorek, Director of Children’s Services, shared the following information with the Board in regard to the Transition from EI to Board Services:

- A “roadmap” of age ranges and some available services.
- The Work Group discussion process, outcomes, roles/responsibilities, and timelines.

- The guiding principle: To ensure families have information on services available from MCBDD during all of their transition processes and information on how to connect to them.
- The process of communication between MCBDD and parents.

A discussion was held regarding how to assist parents of young children who are struggling. Mr. Carroll recommended in-servicing the SSAs on these situations. Ms. Bajorek stated that she will look into a “Mental Health First Aid” type of training.

E. Old Business – There was no Old Business

F. New Business

1. Language Learning Associates Contract Resolution #14-23

A Motion was made by Mr. Olah, seconded by Mr. Gryskiewicz, to approve Resolution #14-23 to authorize the Superintendent to enter into a contract with Language Learning Associates, LLC (dba LLA Therapy) for the following services: **Speech Therapy, Physical Therapy, Physical Therapy Assistant, and Occupational Therapy**. The contract will be effective from July 1, 2023, through June 30, 2024 for an amount not to exceed \$282,000.00. Mr. Hartman asked if state licensure information should be required rather than “upon request.” Ms. Bates stated that we are not responsible for monitoring their licensure, but we do require that they provide it if asked. Mr. Hartman asked if the same applies to the required insurance coverages. Ms. Bates stated that we do require they provide us with an insurance certificate that contains the following: coverage for the period of time the contract covers, for the amount listed in the contract, and with MCBDD listed as an additional insured. The Motion was approved with a unanimous “yes” vote.

G. Reports Review

- Superintendent’s Report – Ms. Maleckar reviewed the Superintendent’s Report and addressed questions from the Board.
 - Ms. Batke gave an update on the Toddler Play Group at Mugrage Park. The event is being held on May 22, at 10:00 a.m., and is the third one (rain date is May 24). It is open to all toddlers in Medina County. This event has been advertised more than the previous two.
- Financial Reports – Ms. Bates reviewed the following:
 - Revenue
 - Sales Tax: \$7,471.85 (1st QFY23).
 - Rollback/Homestead: \$1,045,012.64 (1st Half CY23).
 - Other Revenue: OSC, HD Rebate (\$81.00).
 - State Grants: Attorney General Safety Grant \$2,500.00 (towards three additional cameras).
 - Donations: None.
 - Expenses
 - Fees: State Administration Fee \$86,285.13 (3rd Q23).
 - Utilities: No electric paid in April (\$10,807.06 paid on 5.1.23).
 - Med. Match: \$1,136,112.69 (4th QFY23), Five DC (\$37,608.89), Provider Retention Match (\$117,033.47), PDGS Audit Finding (\$645.16).
 - PY Carryover
 - \$24,066.00 – Mostly Capital Improvements.

- Cash Balance
 - Fund Balance: \$39,123,247.47.
- Cash Flow
 - Monthly Cash Flow: \$1,131,169.78 use of fund balance.
- Voucher Report
 - Questions from the Board were addressed by Ms. Bates.

A Motion was made by Mr. Hartman, seconded by Ms. Dreaden, to approve Resolution #15-23 to approve the Financial Reports for April, 2023. The Motion was approved with a unanimous “yes” vote.

- MCBDD Enrollee Statistics Report
 - Individuals residing in an ICF are not included in the Board stats. Services for these individuals are funded by the state (Medicaid) where the Board services are funded by waiver or local funds. We do get notified of MUIs for individuals residing in an ICF and they are included in the annual MUI report.
- Personnel Control Report
 - Ms. Maleckar reviewed the vacant positions.
- Action Plan Update – Focus Area 2
 - Ms. Maleckar reviewed the Focus Area 2 Dashboard. All is going well.

III. Open Forum

Mr. Carroll asked Mr. Hartman to summarize what he learned at the 2023 OACB Spring Conference. Mr. Hartman stated it was worthwhile and he received good information. He stated that many of the presentations are available on the OACB Member Connect site and encouraged other Board Members to attend the conference either in-person or virtually. Ms. Maleckar stated the next OACB Conference will be held in the beginning of December and will be held on Wednesday, Thursday, and Friday. If any Board Members do not have a Member Connect account, please see Ms. Lees for assistance.

Mr. Carroll asked Ms. Maleckar to update the Board on HB 1 and the state budget. Ms. Maleckar stated that HB 1 is now dead. She stated the following in regard to the state budget:

- The Governor had proposed \$16.00 per hour in year one for DSPs and \$17.00 per hour in year two. The House submitted as \$17.00 per hour for year one and \$18.00 per hour for year two.
- County Boards have been supporting providers with the 6.5% retention payments and are looking at increasing to 7.5%.
- DODD is advocating for parents to be able to be paid providers for family members as was allowed with Appendix K. We are concerned about the parameters around this.
- Language was also in the budget around having an individual with disabilities serve on the Board; the individual would fill a vacancy, not take the seat of an existing Board Member whose term is ending and the Board Member wishes to stay on. There was also language around the appointing authority being able to submit an explanation to the state if for some reason they are not able to appoint an individual with a disability to a vacant Board seat.

Ms. Lees stated that the Board was given invitations to both preschool and high school graduation on May 19: preschool at 10:00 a.m. and high school at 1:00 p.m. The Board was asked to let Ms. Lees know if they would be attending either or both sessions.

IV. Executive Session

There was no Executive Session.

V. Adjournment

A Motion was made by Mr. Hartman, seconded by Ms. Thomas Fain, to adjourn the meeting at 6:18 p.m. The Motion was approved with a unanimous “yes” vote.

FOR APPROVAL

Board Chair
Medina County Board of DD

Board Secretary
Medina County Board of DD