

# Meeting Minutes

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Regular Board Meeting Minutes**  
**February 27, 2023**

**I. Call to Order**

The MCBDD Regular Board Meeting was called to order by Board President Wayne Carroll at 5:05 p.m. Other Board Members present included the following: Dave Hartman, Andy Olah, Ann Salek, Sandra Thomas Fain, and Lisa Dreaden. Mark Gryskiewicz was excused.

Staff present included the following: Stacey Maleckar, Annie Finnerty, Shannon Lees, Diana Davis, Bobby Richards, Patti Hetkey, Sabrina Johnson, Carey Bates, Ed Dryer, Celeste Bajorek, and Pam Hunt.

Others present included the following: Keisha Thomas.

**II. General Session**

**A. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**B. Mission Statement Affirmation**

The Mission Statement was recited.

**C. Approval of Minutes**

1. Approval of the Minutes from the Nominating Committee Meeting, January 23, 2023

A Motion was made by Mr. Hartman, seconded by Mr. Olah, to approve the Minutes from the Nominating Committee Meeting on January 23, 2023. There was no discussion. The Motion was approved with a unanimous “yes” vote.

2. Approval of the Minutes from the Annual Organizational Meeting, January 23, 2023

A Motion was made by Ms. Thomas Fain, seconded by Ms. Dreaden, to approve the Minutes from the Annual Organizational Meeting on January 23, 2023. There was no discussion. The Motion was approved with a unanimous “yes” vote.

3. Approval of the Minutes from the Regular Board Meeting, January 23, 2023

A Motion was made by Ms. Thomas Fain, seconded by Mr. Olah, to approve the Minutes from the Regular Board Meeting on January 23, 2023. There was no discussion. The Motion was approved with a unanimous “yes” vote.

**D. Presentation**

Ms. Maleckar distributed a fact sheet regarding the DSP Crisis. The following was shared with the Board:

- Statistics regarding the impact of low rates
- What we can and cannot do in regard to assisting with rates
- How to advocate for rate increase to legislators

- Governor's DeWine's budget proposal includes a 16.5% rate increase for HPC/On-Site-On-Call/Shared Living/Respite/Behavior/Medical/Complex Care & Competency-Based add ons and a 10% rate increase for ADS/Voc Hab/Employment Supports-Career Planning/NMT.

Ms. Maleckar presented a Resolution to the Board for signature. The Resolution states that the Medina County Board of DD recognizes that people with developmental disabilities cannot get the care they need due to the workforce crisis, caused by low wages. It states that the Board formally requests State of Ohio Legislators to protect the health and safety of people with developmental disabilities by supporting a historic investment in service reimbursement, allowing providers to recruit and retain quality DSPs. Mr. Olah made a Motion to accept the Resolution, Mr. Hartman seconded the Motion. Mr. Hartman stated we need to push the state to think outside the box with this DSP crisis. Mr. Olah stated that DSPs do not have incentive to stay on with no advancement opportunities. He stated the program needs re-structured to establish incentives. Ms. Thomas Fain stated that DSPs with additional certification, such as Med Pass, should be paid more. Ms. Dreaden stated that at this time, the most important action we can take is awareness. All Board Members signed the Resolution. Ms. Lees stated this is not an official agency Resolution, and Mr. Olah withdrew his Motion.

Ms. Maleckar also stated that in addition to the Resolution, March 1 is Advocacy Day and there will be activities at the MCAC from 9:30am-12pm. There are about 45 participants so far who will be attending and watching the livestream of the event taking place at the State House. Board Members are welcome to attend. There is also a Legislative Breakfast on March 13; several legislators have been invited. Ms. Maleckar stated it would be great to have at least one or two Board Members present.

#### **E. Discussion Items**

##### **1. Board Member Self Evaluations**

Mr. Carroll reviewed the results of the 2022 Annual Board Member Self Evaluations. There were two areas that he feels need addressed. They are the Board's understanding of legal requirements and the Board's understanding of Board Programs and Services. He requested that Ms. Maleckar provide some additional training in these areas for the Board. Ms. Salek stated that due to the volume of information and the fact that it is always changing, she is not confident that the Board will every fully understand the entire legal aspect. Ms. Maleckar stated that the Board does not necessarily have to understand all of the legalities, as we are able to consult with the Prosecutor's Office for any legal issues or questions. Mr. Carroll stated that overall, the results of the Self Evaluations were positive.

#### **F. Old Business – There was no Old Business**

#### **G. New Business**

##### **1. Ohio Schools Council Resolution #05-23**

A Motion was made by Ms. Salek, seconded by Ms. Thomas Fain, to approve Resolution #05-23 to grant the Superintendent of the Medina County Board of Developmental Disabilities the authority to modify, amend, or supplement Ohio Schools Council Policy 1.1 Section 10 Agreement, Policy 1.3 Section 11 Bylaws, and any other Agreements requiring Ohio Schools

Council Assembly approval. These modifications, amendments and supplements may occur at any regular or special meeting of the Ohio Schools Assembly at which a quorum is present. Approval of a modification, amendment or supplement requires a simple majority vote of the quorum. Ms. Bates stated that this resolution simply gives the Superintendents authority to approve policy changes to the Ohio Schools Council Governance Policy, rather than having to take it to the Board. She stated that Ohio Schools Council is one option we can use for purchasing, but is not required. The Motion was approved with a unanimous “yes” vote.

## **2. Revision to 2023 Board Meeting Calendar Resolution #06-23**

A Motion was made by Ms. Salek, seconded by Ms. Dreaden, to approve the following revision to the current 2023 Board Meeting Calendar: The Ethics Committee Meeting will be moved from April 24, 2023 to May 15, 2023. In the future, the calendar will state that some meeting dates may change in order to avoid having to take these types of changes back to the Board for approval. The Motion was approved with a unanimous “yes” vote.

## **3. PERS Pick Up for Superintendent Resolution #07-23**

A Motion was made by Mr. Olah, seconded by Ms. Salek, to approve Resolution #07-23 for the Medina County Board of DD to pick up the statutorily required contribution to the Ohio Public Employees Retirement System for the Superintendent of the Medina County Board of DD. Mr. Carroll stated that this was already approved at the last Board Meeting; however, the Director of HR informed Mr. Carroll that specific language needs to be used on this type of Resolution. Mr. Hartman asked if this Resolution is replacing a previous one. Ms. Lees stated that the previous Resolution included the salary increase along with the PERS pick up. Ms. Davis stated that this Resolution is simply clearing up the language. The Motion was approved with a unanimous “yes” vote.

## **G. Reports Review**

- Superintendent’s Report – Ms. Maleckar reviewed the Superintendent’s Report and addressed questions from the Board.
  - The Board extended their congratulations to Aktion Club for all the great things they do.
- Financial Reports – Ms. Bates reviewed the following:
  - Revenue
    - Ms. Bates reviewed the worksheet to explain the contents.
    - \$6,541.77 – 4<sup>th</sup> quarter 2022 sales tax received.
    - \$820.00 received for federal grants (school lunch program).
    - \$68,145.00 - ODE subsidy (three payments).
  - Expenses
    - Ms. Bates reviewed the worksheet to explain the contents.
    - General reserve revised 1/17/23 – 40% of prior year expenses (decreased by \$282,499.00).
    - \$81,665.00 – Second quarter Admin fees, FY23.
    - \$147,198.00 – Contract services (prior year expenses).
    - \$19K – Contract Projects – DSP Retention/Employee Referral.
    - \$10,500.00 – Replacement copier for Education.
    - \$1.1M – Match for third quarter FY23.

- \$32K – Four individuals in a DC (soon to be five individuals).
- Enhanced EFMAP is in a winddown period:
  - 6.2% will be paid through 3/2023
  - 5% to be paid through 6/2023
  - 2.5% to be paid through 9/2023
  - 1.5% to be paid through 12/2023
  - Normal EFMAP % begin 1/1/2024
- Cash Balance
  - Revised Capital Improvements and General Reserve to 2023 amounts.
- Cash Flow
  - \$2.4M of fund balance used.
  - Will be in deficit spending every month except for the two month we received tax payments.
- Voucher Report
  - Mr. Hartman asked Ms. Bates if the Donated Funds Committee should be a Donor Scholarship Committee since that is the reason they meet. Ms. Bates stated that the Donated Funds Committee is also used to determine how to spend funds that are donated to the agency but not designated for a specific purpose.

A Motion was made by Mr. Hartman, seconded by Ms. Dreaden, to approve Resolution #08-23 to approve the Financial Reports for January, 2023. The Motion was approved with a unanimous “yes” vote.

- MCBDD Enrollee Statistics Report
  - No questions or comments.
- Personnel Control Report
  - Ms. Maleckar stated that all agency positions are filled.
- Performance Outcomes
  - Ms. Bajorek address a question from Mr. Carroll regarding the PBIS Performance Outcome. She stated that while schools are required to have a PBIS program, Windfall School wanted to tweak the program to offer a multi-tier program.

Mr. Carroll stated that the Board is very impressed with the Community Relations outreach. They also like the new Table of Organization and requested one with the names of Management staff.

### **III. Open Forum**

No speakers from the audience. Mr. Carroll stated that he would still like to see a forum for live viewers to submit question or comments. Ms. Maleckar stated that we have a form on our website for submission of questions or comments.

### **IV. Executive Session**

No Executive Session was held.

### **V. Adjournment**

A Motion was made by Mr. Hartman, seconded by Ms. Thomas Fain, to adjourn the meeting at 6:36 p.m. The Motion was approved with a unanimous “yes” vote.

**FOR APPROVAL**

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Board Chair  
Medina County Board of DD

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Board Secretary  
Medina County Board of DD