



Provider Support Program

Agreement for Provider Assistance

Agency providers who provide Homemaker Personal Care (HPC) services and Non-Medical Transportation (NMT) services, and independent providers who were actively supporting individuals eligible for MCBDD services as of July 1, 2022, per a MCBDD written Individualized Service Plan (ISP), are eligible for consideration under this program. Eligible providers must submit a completed provider support program **Agreement for Provider Assistance** form before accessing any financial assistance.

Eligible providers must continue to provide HPC and/or NMT services during the terms of this agreement to submit cost reimbursements. Funds are available on a first come first served basis to eligible providers. Providers must submit reimbursement invoices and supporting documentation in legible form and in completion to be considered for reimbursement.

Eligible Providers must:

1. Have a signed agreement with MCBDD.
2. Agency providers need to submit requests for monthly reimbursement to Pam Hunt by the 25th of the following month and be accompanied by a written statement, invoice, or copies of receipts as applicable. This documentation must reflect the month the expense was incurred. Invoices reflecting multiple months may not be eligible for reimbursement.
3. Independent providers need to submit all billing for April through June, 2022 by August 3, 2022 to be calculated in the claims report. Requests **and** current W9 forms must be submitted by September 30, 2022.
4. Budgetary funds are available on a first come, first served basis. MCBDD may not honor reimbursement if the budget is depleted.

This program is intended to offer short-term financial support to eligible providers. This program will terminate in its entirety or in phases when any of the following events occur:

1. Changes to Medicaid Waiver rules that address or result in lump sum payments or increased rates to Non-Medical Transportation and/or Homemaker Personal Care.
2. Notice is received from an eligible provider to end services or not continuing to provide services to individuals in Medina County.
3. Local gas prices resume to a more 'normal' price range.
4. Based on changes developed and implemented by DODD as a statewide method to address the DSP shortage crisis.
5. When MCBDD budgetary limits are met, or funding is no longer available.
6. At the sole discretion of the MCBDD Superintendent, Stacey Maleckar.
7. No later than September 30, 2022 unless renewed by MCBDD.

No supports outlined in this MCBDD Provider Support Program is intended to supplement or reimburse any Medicaid services or rates.

By signing below, provider agency agrees to the terms in this agreement.

Provider Representative

Date

Please return completed form to Pam Hunt, MCBDD Director of Community Development, at pamh@mcbdd.org.

Any questions regarding the eligibility requirements, agreements, or reimbursement requests and documentation should be directed to Pam Hunt, MCBDD Director of Community Development at 330-725-7751 ext. 261.