

INCLEMENT WEATHER

Closing Guidelines for Children's Services

Please note that Windfall School and the Medina County Board of DD are treated as two separate entities with regard to inclement weather and closings.

ANNOUNCEMENT METHODS:

- **Phone alert notification system** - using contact information from our client database
- **Website** - www.mcbdd.org
- **Facebook** and **Twitter** - @MedinaCountyDD
- **E-news emails** - sign up on our website
- **TV, radio,** and many **storm alert and school closing websites.**

Please note:

TV announcements will be separated into two different announcements for *Windfall School* and *The Medina County Board of DD*. The TV may indicate that *Windfall School* is closed; however the agency itself will remain open unless the TV indicates that **both** Windfall School and the Medina County Board of DD are closed.

If you do not receive a call or message from the MCBDD on a day in which the agency is closed, you should contact the school office at 330-725-7751 option 1 to verify that your contact information is correct. If you wish to be removed from our phone alert system, you should call the MCBDD Facilities Coordinator at 330-725-7751 ext. 270.

We strive to make a decision as early as possible. Usually, the decision to remain open or to close our agency will be made no later than 6:00 am.

SCHOOL OPEN:

Windfall School is open and operating as normal. *Students always have the option of not attending if there is concern about their safety.*

SCHOOL CLOSED:

Windfall School is **closed** and students are not to attend.

WINDFALL PRESCHOOL STUDENTS:

If your child attends Windfall Preschool and your **home school district** is...

- a) Open and Windfall School is closed → your student should **not** report to Windfall Preschool.
- b) Closed for a calamity day → your student should **not** report to Windfall Preschool.
- c) Operating on a 2-hour delay → your student should **not** report to Windfall Preschool.

WINDFALL SCHOOL-AGE STUDENTS:

If your child attends Windfall School and your **home school district** is...

- a) Open and Windfall School is closed → your student should **not** report to Windfall School.
- b) Closed for a calamity day → your student should **not** report to Windfall School.
- c) Operating on a 2-hour delay → your student should **follow the 2-hour delay** in reporting to Windfall School.

MEETINGS, HOME VISITS, AND APPOINTMENTS:

If you have a scheduled meeting or home visit with one of our staff, they will contact you to either confirm your meeting or to reschedule, if necessary.

For more up-to-the-minute information about any closings at the Medina County Board of Developmental Disabilities, remember to check our website at www.mcbdd.org