

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Ethics Committee Meeting Minutes
June 24, 2019

I. Call To Order

The Ethics Committee Meeting was called to order by Board Secretary, Elaine Orlandi, at 5:09 p.m. The following were also present: Christy Mattey, Sandra Thomas Fain, Annie Finnerty, and Shannon Lees.

II. Review of Ethics Report

Ms. Finnerty reviewed the report containing potential conflicts. She stated that she did not feel any of the situations were cause for concern. Ms. Finnerty also reviewed the Conflict of Interest forms for the Board Members and asked that Board Members update their forms if necessary. It was recommended that both Ms. Orlandi and Ms. Morrison state that they are guardian for individuals receiving services from an agency that contracts with the county board.

III. Adjournment

A Motion was made by Ms. Thomas Fain, seconded by Ms. Mattey, to adjourn the Ethics Committee Meeting at 5:15 p.m.

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
June 24, 2019

I. Call to Order

The MCBDD Board Meeting was called to order by Board President, Wayne Carroll, at 5:35 p.m. Other Board Members present included the following: Elaine Orlandi, Lisa Morrison, Sandra Thomas Fain, Christy Matthey, and Dave Hartman. Sally Albrecht was excused.

Staff present included the following: Ms. Maleckar, Ms. Finnerty, Ms. Lees, Ms. Majoros, Ms. Karlson, Ms. Hunt, Mr. Dryer, Ms. Bohner, Ms. Bates, Ms. Hetkey, Ms. Fiorella Batke, Mr. Kovach, Ms. Bajorek, and Dr. Stanley Bryson.

Others in attendance included: Melanie Kasten-Kraus and Shelly Wharton from SHC; Fran Koenig, Char Carroll, and Barb Drager, parents; Jim Brown, Windfall Industries; and Colleen Swedyk, Commissioner.

II. Executive Session

A Motion was made by Ms. Thomas Fain, seconded by Ms. Morrison, to enter into Executive Session for the following reasons:

- A. To consider matters to be kept Confidential by Federal Law or Regulations or State Statute.

The Motion was approved with a unanimous "yes" vote. The Board entered into Executive Session at 5:36 p.m. Ms. Maleckar and Ms. Swedyk were invited to stay. The Board exited Executive Session at 5:38 p.m.

III. General Session

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Bill Biegel Donation Presentation**

Bill Biegel, coordinator of the annual Bill Biegel Softball Tournament fundraiser, presented a check for over \$72,000 to Special Olympics athletes. Mr. Biegel thanked all who helped with this annual fundraiser including the Special Olympic athletes who worked very hard on this year's event.

D. Approval of Minutes

- 1. Approval of the Minutes from the Regular Board Meeting, May 20, 2019

A Motion was made by Ms. Morrison, seconded by Ms. Matthey, to approve the Minutes from the Regular Board Meeting on May 20, 2019. Ms. Thomas Fain abstained. All others voted "yes". The Motion was approved.

E. Old Business

- The tax payment caused a jump from May to June.
- Voucher Reports – The Voucher Report was reviewed. Questions were addressed regarding the following:
 - Mr. Carroll asked about the multiple mileage reimbursements for the same vendor. Can they be lumped together? Ms. Bates stated that on this report they cannot; however, she can run a report that is strictly by month, by vendor. Mr. Carroll does not want a second report every month, but would like to see just this month for Operating Travel only. Ms. Bates will provide the report.
 - Mr. Hartman asked if the cost to the Galaxy for the conference was covered by grant funds: Ms. Bates stated that it was.
 - Mr. Carroll asked about the cost to Walmart for Computer/Internet Services. Ms. Bates stated that this was to buy a Visa gift card that was needed for an online purchase.
 - Mr. Hartman asked if he should abstain from voting on the monthly financials resolution since there are costs related to his son's services on this report. Ms. Finnerty stated that he was able to vote on the resolution.

A Motion was made by Mr. Hartman, seconded by Ms. Thomas Fain, to approve Resolution #24-19 to accept the Financial Reports for May, 2019. The Motion was approved with a unanimous "yes" vote.

- MCBDD Enrollee Statistics Report
 - Mr. Carroll asked why there was an increase in day services and transportation for private providers but no decrease in the number of individuals served. Ms. Bates explained that the number of individuals served will decrease in June: because the individuals involved in the Voc Hab transition still received services from us in May, they still show in the stats until June.
- Community Provider Report
 - There were no questions on the Community Provider Report.
- Personnel Control Report
 - There were no questions on the Personnel Control Report.
- Bullying Report
 - This state-required report is in conjunction with the school policy that was approved in May and must be reported to the Board. This report indicates any bullying incidents whether determined to have malicious intent or not.

J. Public Relations

The following was shared with the Board:

- The Medina County Poll results are in and will be summarized and shared with the Board at the July meeting. The poll indicated continued support of the MCBDD and the levy.
- During the Wadsworth Radio session on June 17, we discussed the upcoming Ice Cream Social and the general agency mission.
- The new website has been up for one month. There has been higher mobile engagement. A follow-up survey will be done and we will make adjustments as needed.

Upcoming Events:

- Ice Cream Social on June 27

- Wadsworth's First Friday event on July 5
- Fair and Friends on July 13
- Medina County Fair, July 29-August 4

K. Open Forum

Fran Koenig

Ms. Koenig stated that a transportation error by a private provider was reported to her by a friend. She asked where parents are to go when there is a problem with a provider and no results are gained by informing the SSA and the Board. She stated that in the past, she has written concerns to the Board that received no response. She also shared information and the outcome of an incident in which her daughter had been accused of bullying.

Barb Drager

Ms. Drager shared concerns regarding providers who she feels grow too fast and are unable to effectively monitor their services. She stated that Medina County needs a good monitoring system and that parents are concerned about their children's care when the parent passes away.

IV. Adjournment

A Motion was made by Ms. Orlandi, seconded by Ms. Thomas Fain, to adjourn the meeting at 7:34 p.m. The Motion was approved with a unanimous "yes" vote.

FOR APPROVAL

Board Chair
Medina County Board of DD

Board Secretary
Medina County Board of DD