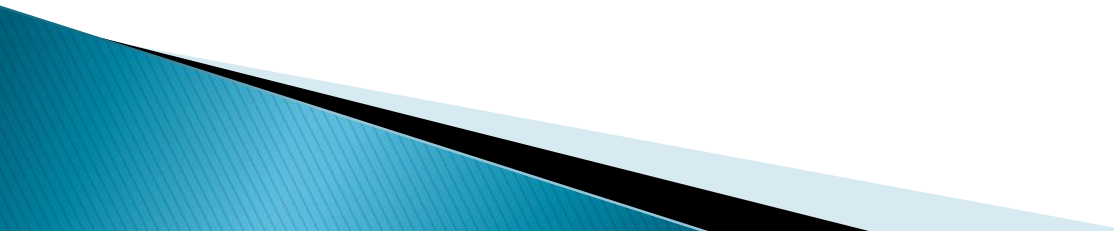
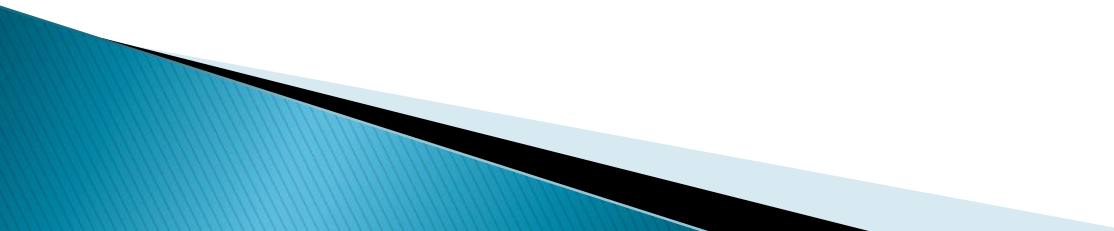


Monthly Rate Calculator

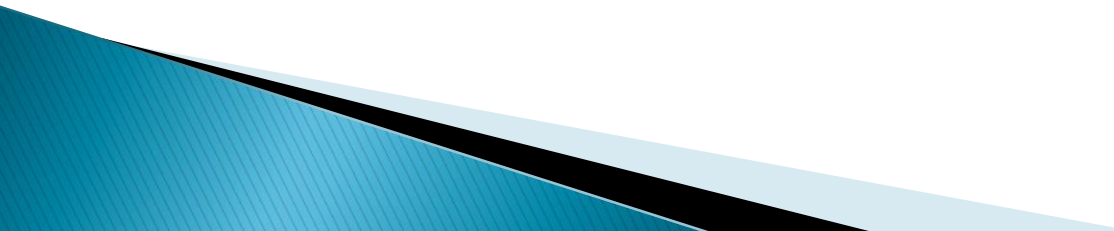
Who is Impacted?

- ▶ The MRC applies to Individuals who share a home and HPC services provided by an agency.
 - ▶ It does not apply to those sharing a residence but not sharing services, sharing services but not a residence, or in situations where a secondary provider provides occasional HPC service billing in 15 minute units.
- 

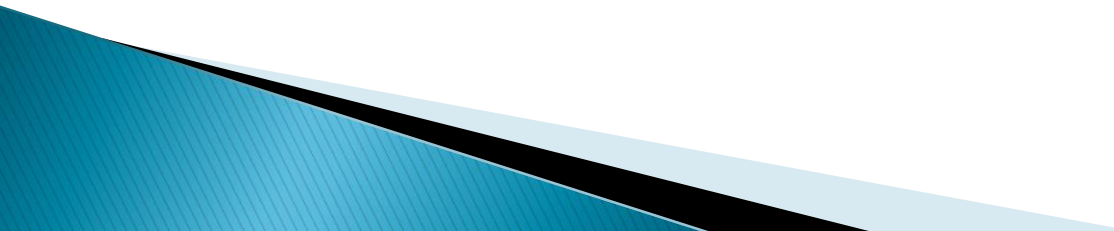
What is Changing?

- ▶ The Monthly Rate Calculator, or MRC, will replace the Daily Rate Application, or DRA, beginning January 1, 2019.
 - ▶ Unlike the DRA, the MRC creates a monthly breakdown of the hours and costs projected for a person's waiver span.
 - ▶ As long as a provider is within $\pm 3\%$ of the hours projected in the Cost Projection Tool, or CPT, they will receive the payment projected for that month.
- 

Why is it changing?

- ▶ Providers and County Boards spend a significant amount of time making adjustments to a person's Cost Projection Tool (CPT) due to minor schedule changes.
 - ▶ Money is often added to plans that is not necessary.
 - ▶ After all adjustments are made nearly the same amount of money is added to the plan as taken out.
- 

Planning

- ▶ County boards are still required to project costs for a person's 12-month waiver span.
 - ▶ All existing rules about add-on eligibility and requests for prior authorization still apply.
 - ▶ At authorization, the new daily billing unit, or DBU, is determined by taking HPC and on-site/on-call, or OSOC, costs for each person in a calendar month and dividing that cost by the total number of service dates in that month.
- 

Planning

- ▶ It is important for county boards to project costs each month as accurately as possible to reflect the person's "real life."
- ▶ When allocating reserve units the following should be considered;
 - typical HPC usage patterns of all members of the home, adjustments based on history, holidays, day services program closures, and weekends, and other anticipated changes to direct service hours. Reserve hours will need to be allocated in the months likely to be needed
- ▶ These typical patterns should be applied to the calendar in MSS.

Planning

- ▶ Date of Service is any date in which a person is a resident of the home.
- ▶ It includes days when the person is temporarily away from the home, as long as the person was not admitted to a nursing facility or intermediate care facility, also called an ICF.

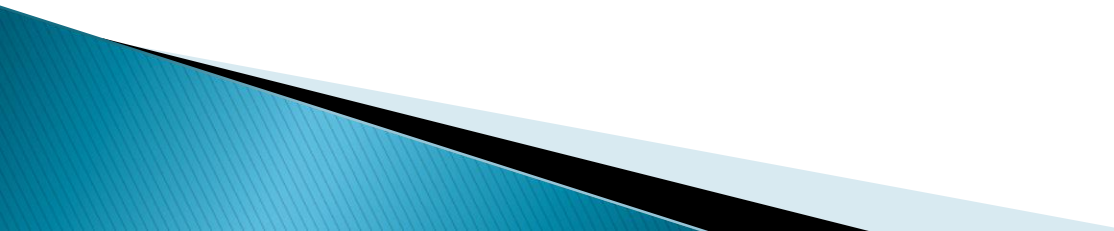
DODD Examples

- ▶ Total HPC and OSOC for March, including units projected on the calendar and unscheduled = \$4,100
- ▶ Total dates of service in March = 31
- ▶ $\$4100/31 = \132.26 DBU

DODD Examples

- ▶ Impact of planned absences on the daily billing unit:
- ▶ Brent's typical service pattern in a 31-day month costs \$4100. ($\$4100 / 31 = \132.26 DBU)
- ▶ In July, he will not need HPC/OSOC for 7 days due to vacationing with family. Total July costs = \$3190. ($\$3190 / 31 = \102.90 DBU)
- ▶ *Still 31 dates of service in July, since Brent remains a resident of the home. The provider will still submit claims for 31 days at the adjusted rate

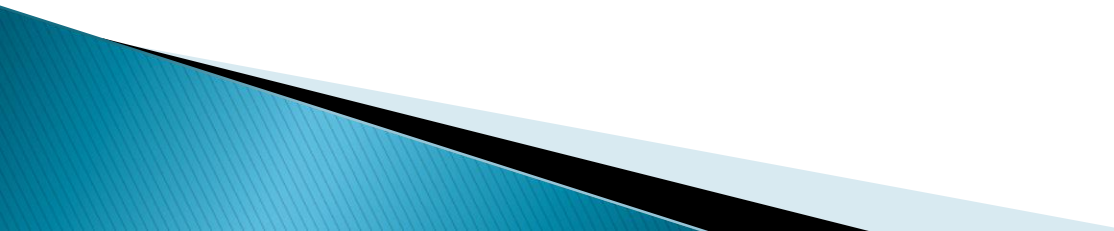
Unscheduled Time

- ▶ Previously reserve units were estimated and included as a total for the individual's span.
 - ▶ With the MRC reserve units will be spread evenly across all 12 months which could cause there to be a surplus or shortage of units in any given month.
 - ▶ Reserve units will need to be allocated in the months they are expected to be needed whenever possible.
- 

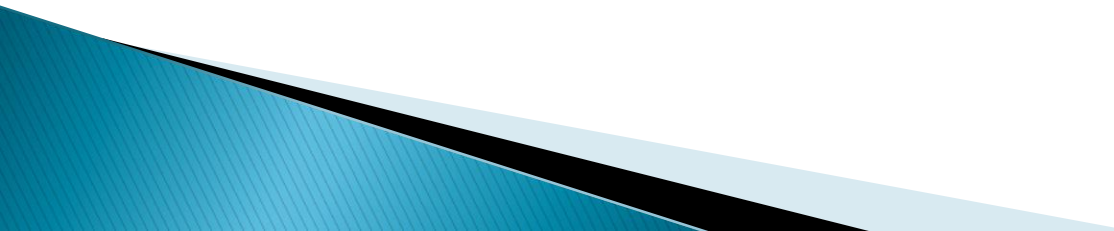
After CPT Finalization

- ▶ Once costs are finalized no changes should be made unless;
 - A resident moves
 - There is a change in day programming for one or more residents
 - Circumstances change requiring an increase or decrease of more than 3% in HPC hours provided at the home.

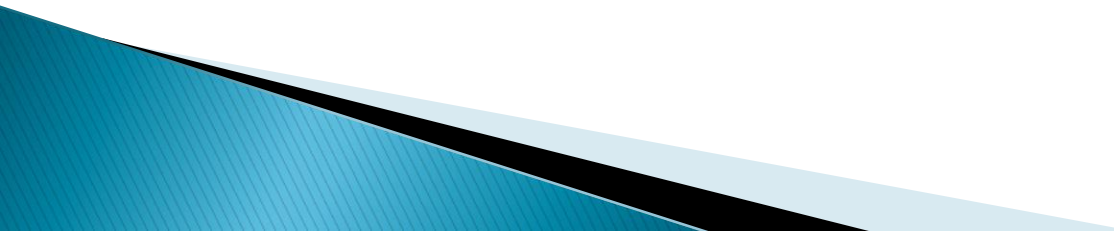
Retroactive CPT Changes

- ▶ Retroactive changes to CPT are permitted up to two months. For example, a provider can request additional hours for January 2019 if they provide documentation to the county board regarding the person's need for the additional hours. The last date the retroactive change will be permitted is March 31, 2019.
 - ▶ If a change is requested beyond 60 days from its implementation the request will not be authorized.
- 

How Does it Work?

- ▶ Upon authorization, MRC will automatically sort each person's direct service hours projected for the year by calendar months. This includes on behalf of services, OSOC and hours approved through prior authorization.
 - ▶ When a person's waiver span stops or starts mid-month, MRC will split that month in order to separate the previous span's costs from the new span's costs.
- 

How Does it Work?

- ▶ MRC determines what the DBU is for each day of the calendar month. This is a flat rate that may be billed by the provider for each day of service (meaning the individual is a resident of the home).
 - ▶ MRC calculates the DBU based on total projected costs, number of hours, proportion of service received by each person and the total number of days of service.
- 

DODD Example

- ▶ Site costs for June = \$3,000.00
- ▶ Projected hours for June = 500
- ▶ Hourly rate = \$6.00/hour

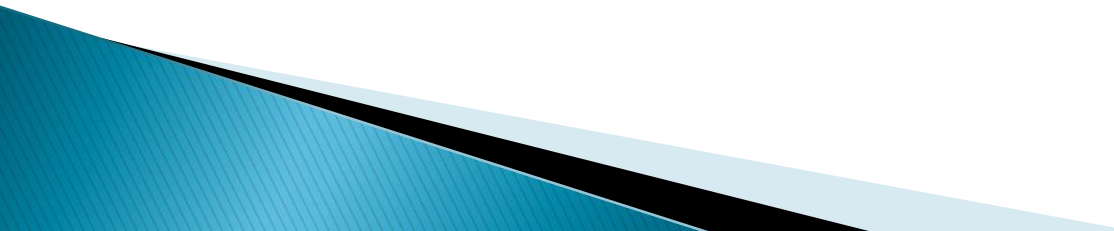
- ▶ How much service does each person use that month?
(Total hours x percentage x hourly rate)
- ▶ Person A: 60% = \$1800
- ▶ Person B: 25% = \$750
- ▶ Person C: 15% = \$450

- ▶ Divide each person's monthly cost by the total number of service days:
 - ▶ Person A: $\$1800/30 = \$60.00/\text{day}$
 - ▶ Person B: $\$750/30 = \$25.00/\text{day}$
 - ▶ Person C: $\$450/30 = \$15.00/\text{day}$

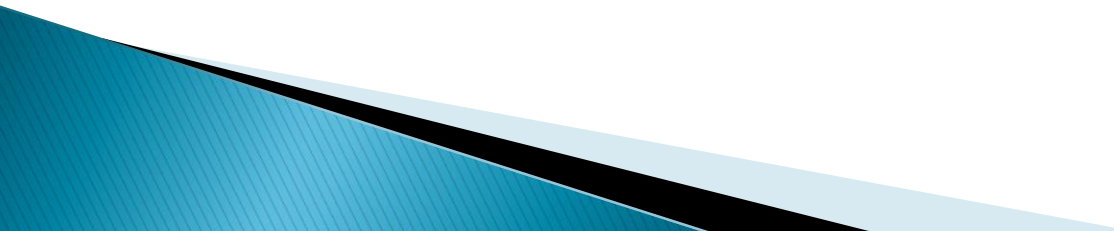
Funding Sources

- ▶ MRC calculates the DBU regardless of funding source.
 - Example: When a person enrolled in the IO waiver shares services with someone enrolled in LV1 or who receives local funding through the county board, MRC will continue to calculate a DBU for all the people in the site.

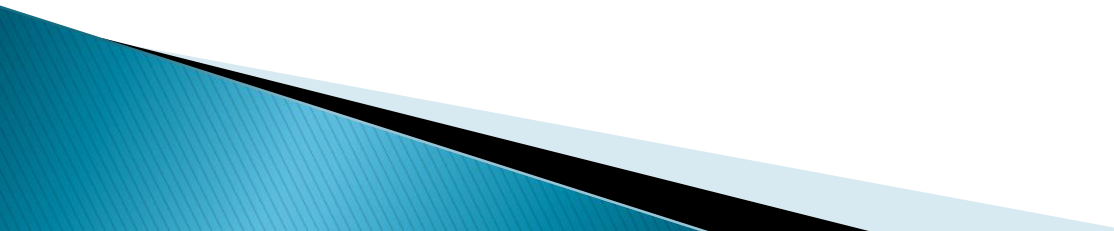
Payment

- ▶ Providers are required to enter actual service hours for the calendar month within 30 days of the end of the month.
 - ▶ Actual hours may be entered at whatever frequency the provider chooses, as long as they are all entered within this 30-day timeframe.
 - ▶ As long as the number of hours actually delivered by the provider are within the $\pm 3\%$ margin the provider will be paid the projected DBU for each day of service.
- 

Payment (DODD Example)

- ▶ For example, Martha is authorized 300 hours of HPC/OSOC in January at a total cost of \$1632. Her provider delivered 291 hours of service to Martha in January. Since the number of hours provided to Martha are within the margin (not less than 3% of the total projected hours for January), the provider will receive the total amount projected, \$1632.
 - ▶ This example applies to a 3 percent overage as well (i.e. if 309 hours were provided the provider would also be reimbursed \$1632).
- 

Payment

- ▶ MRC will generate an alert to the agency provider and the county board when the actual direct service hours provided differ from the number of hours projected by more than 3%.
 - ▶ MRC recalculates the DBU based on the actual hours delivered when the number of hours is more than 3% less than projected.
 - ▶ For example, RMS of Ohio, Inc. was projected to provide 959.99 hours for Mary, Harry, and Barry for the month of 02/01/2019–02/28/2019. After entering their last actual for the month of February 2019, the total number of hours delivered by RMS of Ohio, Inc. was 894.02 hours. This is 4% less than was projected.
- 

Payment

Site Name:
Effective Date: 8/15/2014
End Date: 12/31/9999

Manage:
[Site Home](#)
[View](#)
[Manage Versions](#)
[Manage Notes](#)
[View Non Waiver Spans](#)

Projected Costs
Actuals

[Add Actual Span](#)
[Non-Billable Days](#)

Provider:

	Start Date	End Date	Total Actual Hours	Total Comp Hours	Total Cost(+Comp)	Comp Cost	BillFile	Month Complete
+	01/15/2019	01/31/2019	0.00	0.00	\$0.00	\$0.00	MBS File	<input type="checkbox"/>
Alert +	02/01/2019	02/28/2019			\$19,198.11	\$156.00	MBS File	<input checked="" type="checkbox"/>
+	03/01/2019	03/31/2019			\$0.00	\$0.00	MBS File	<input type="checkbox"/>
+	04/01/2019	04/30/2019			\$0.00	\$0.00	MBS File	<input checked="" type="checkbox"/>
+	05/01/2019	05/31/2019			\$0.00	\$0.00	MBS File	<input checked="" type="checkbox"/>
+	06/01/2019	06/30/2019			\$0.00	\$0.00	MBS File	<input type="checkbox"/>
Alert +	07/01/2019	07/31/2019			\$18,037.59	\$156.00	MBS File	<input checked="" type="checkbox"/>
+	08/01/2019	08/31/2019			\$0.00	\$0.00	MBS File	<input type="checkbox"/>

Month Utilization: Out of Range

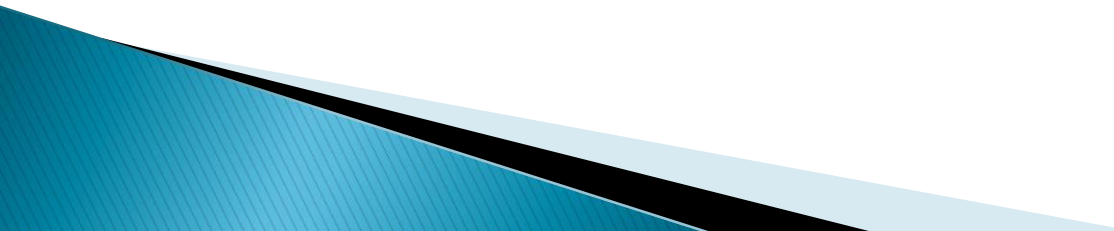
Projected Hours: 959.99
Hours Range: 931.19-988.79

Actual Hours: 894.02
Utilization (outside +/-3%): -4%

The actual hours are below the projected service hours by -65.97 hours.

Due to the total number of hours delivered being more than 3% below the total hours projected for the site, DBU has been recalculated to reflect the actual number of hours delivered.

Recalculation

- ▶ When total hours are more than 3% LOWER than projected, MRC will:
 - ▶ Multiply the number of ACTUAL hours delivered by the hourly rate
 - ▶ Apportion that total cost to each person in the site.
 - ▶ Divide each person's cost by the number of dates of service.
- 

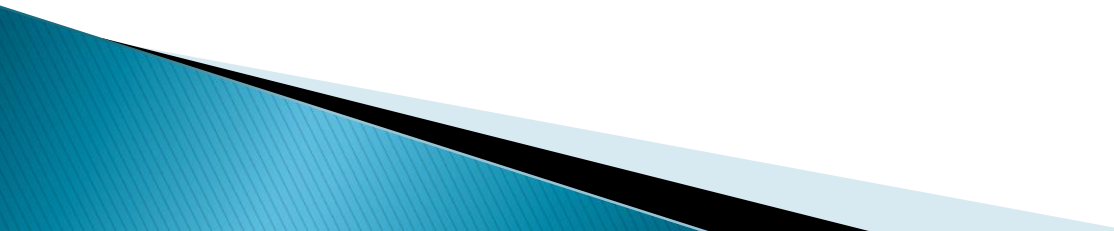
DODD Example

- ▶ Site costs for June = \$3,000.00
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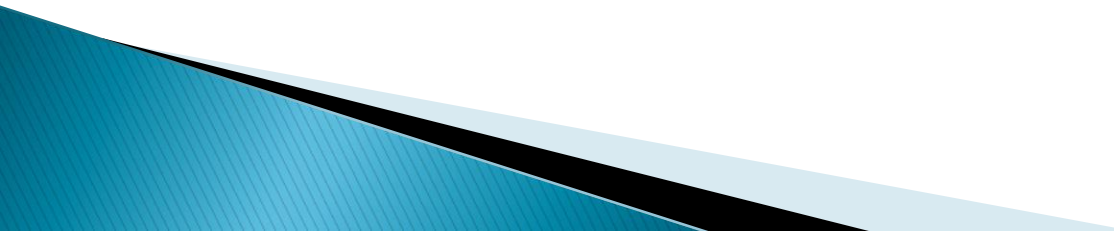
- ▶ Actual hours = 400
- ▶ Actual hours x hourly rate = adjusted site costs = \$2400.00
- How much service does each person use that month?
 - Person A: 60% = \$1400
 - Person B: 25% = \$600
 - Person C: 15% = \$360

- Divide each person's monthly cost by the total number of service days:
 - Person A: $\$1400/30 = \$48.00/\text{day}$
 - Person B: $\$600/30 = \$20.00/\text{day}$
 - Person C: $\$360/30 = \$12.00/\text{day}$

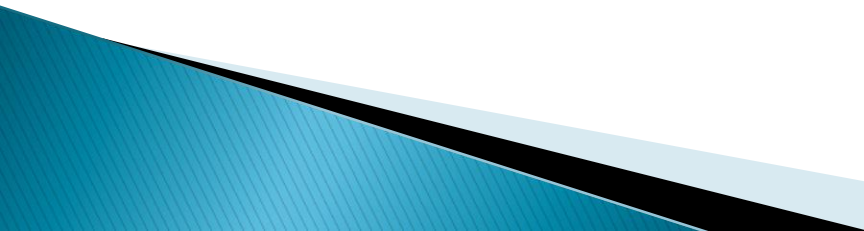
Utilization greater than +3%

- ▶ When the actual direct service hours provided are more than 3% above what was projected for that month, the agency provider may submit a written request with supporting documentation for a modification to the CPT for that month and for future months if the circumstances causing the increase in hours are not temporary.
 - ▶ This should be done on the MCBDD revision request form.
- 

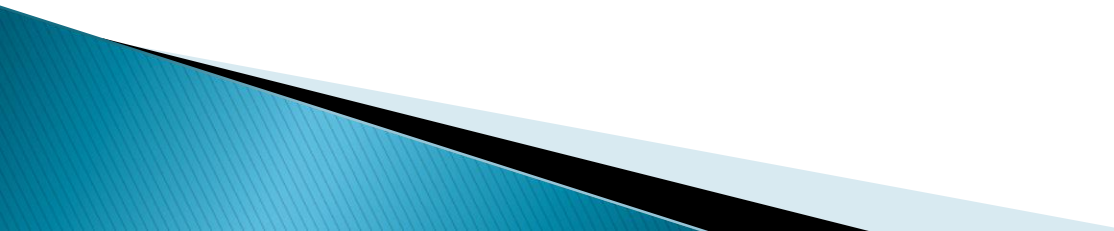
Team Responsibilities

- ▶ When an overutilization occurs the provider is responsible for communicating the change to the county board in a timely fashion while also providing supporting documentation for the change.
 - ▶ The county board shall revise the person's ISP within 30 calendar days.
 - ▶ When circumstances exist that prevent the provider and county board from making necessary adjustments to service projections within 60 calendar days of the end of the calendar month in which services were rendered, a request for a retroactive adjustment may be submitted to the department by the county board upon agreement from the team.
- 

MCBDD Process

- ▶ MCBDD will be “flipping” all congregate sites from the DRA to MRC at the next annual ISP date until all sites have flipped.
 - ▶ All DRA sites or homes must have a transition date selected by January 1, 2020.
 - ▶ The MCBDD revision request should be followed for all changes in schedule occurring retroactively. The revision request form is not needed for any changes communicated in advance as part of the team process.
- 

Links and Help

- ▶ This link is to the DODD FAQ for MRC:
https://www.ohca.org/docs/documents/5655/MRC_FAQs.pdf
 - ▶ The County Board is committed to providing support to all providers during the MRC transition. The individual's SSA can be contacted for assistance and they will ensure any questions are answered.
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ANY
QUESTIONS
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