

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
REGULAR BOARD MEETING MINUTES  
September 24, 2012**

**I. Call to Order**

The Regular Board meeting was called to order by President Ms. Boyle at 5:01 p.m. Board members present: Vice President Mr. Daugherty, Ms. Barnes Brown, Mr. Belsole, Mr. Mitzel and Ms. Thomas Fain. Secretary Ms. Connors (was excused).

Staff present: Superintendent Dr. LaForme, Mr. Goebel, Ms. Davis-Kramp, Mr. Yamsek, Mr. Maier, Dr. Manes, Ms. Esch, Mr. Bluebond, Dr. Stanley Bryson, Mr. Hager, Ms. Hetkey, Ms. Ziccardi, Ms. Reed, Ms. Bohner, Mr. Walter, Ms. Humphrey, Ms. Ocasek, Ms. Goodrow, Mr. Dryer, Mr. Dermody, Ms. Swain, Ms. LaPinta, Ms. Fortney, Mr. Krebs and Mr. Sommers.

Other present: Ms. Pressler, Mr. Pries, Mr. Evans, Ms. Soni and Ms. Bates.

**II. Executive Session**

Motion was made by Mr. Daugherty, seconded by Mr. Mitzel, to go into Executive Session for the purpose (read) at 5:02 p.m.

- a. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute

Motion passed with a unanimous roll call vote.

The Board recessed out of Executive Session at 5:21p.m.

**III. General Session (5:25 p.m.)**

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

Motion was made by Mr. Daugherty, seconded by Mr. Belsole, to approve the Minutes from the Regular Board Meeting on July 23, 2012. Motion passed with a unanimous roll call vote.

- D. Old Business**
- E. New Business**

**1. Delegate and Alternate Delegate for the OACB Assembly Resolution #23-12**

Motion was made by Ms. Thomas Fain, seconded by Ms. Barnes Brown, to approve the Resolution #23-12 the appointment of Dr. Greg LaForme to attend, vote and give him the authority to use his discretion in representing the Board's best interest at the OACBDD Delegate Assembly to be held December 5, 2012 through December 7, 2012 in Columbus. Motion passed with a unanimous roll call vote.

**2. 2012-2013 Mandatory Notification of School District Resolution #24-12**

Motion was made by Mr. Daugherty, seconded by Ms. Thomas Fain, to approve the Resolution #24-12 stating that the MCBDD will continue to provide school age services to children with multiple handicaps, autism or traumatic brain-injuries, for the 2012-2013 school years. This is an annual resolution of service provision. Motion passed with a unanimous roll call vote.

**3. 2012-2013 Ohio Rehabilitation Services Commission Contract Resolution # 25-12**

Motion was made by Ms. Barnes Brown, seconded by Mr. Mitzel, to approve the Resolution #25-12 approving the 2012-2013 Ohio Rehabilitation Services Commission contract from October 1, 2012 through September 30, 2013 not to exceed \$345,275.20. This will enable us to continue our job development efforts with good fiscal leveraging. Motion passed with a unanimous roll call vote.

**4. Excess Property Resolution #26-12**

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to approve the Resolution #26-12 to declare the items listed in the Board packet as excess property and unusable by the Board. This property will be sold through auction or by other means specified in ORC 307.12 Disposition of Unneeded, Obsolete or Unfit Personal Property. Motion passed with a unanimous roll call vote.

**5. Appropriation Transfer Resolution #27-12**

Motion was made by Ms. Thomas Fain, seconded by Mr. Daugherty, to approve the Resolution #27-12 to approve the Appropriation Transfer of \$12,000.00 from 3300-7700-0981 Reserve to 3300-7700-0580 Contract Services. This transfer is for the purpose of purchasing new transportation services from the Medina County Educational Services Center and additional transportation services from Medina County Public Transit. Motion passed with a unanimous roll call vote.

**6. Appropriation Transfer Resolution #28-12**

Motion was made by Mr. Belsole, seconded by Ms. Barnes Brown, to approve the Resolution #28-12:

\$5,000.00 from 3300-7700-0981 Reserve to 3300-7702-0041 Salary – Transportation – Sub Van Driver

\$4,000.00 from 3300-7700-0981 Reserve to 3300-7703-0040 Salary – AS - Subs Direct Services

\$3,200.00 from 3300-7700-0981 Reserve to 3300-7703-0047 Salary – AS – Subs Professional Services

\$2,460.00 from 3300-7700-0981 Reserve to 3300-7705-0046 Salary – Main - Subs Food Services

\$12,500.00 from 3300-7700-0981 Reserve to 3300-7705-0030 Salary – Main - Direct Services

For the purpose of additional substitute usage. Motion passed with a unanimous roll call vote.

**7. Appropriation Transfer Resolution #29-12**

Motion was made by Mr. Daugherty, seconded by Ms. Thomas Fain, to approve the Resolution #29-12:

\$28,000.00 from 3300-7700-0981 Reserve to 3300-7700-0600 Gasoline. For the purpose of purchasing gasoline and diesel fuel due to unanticipated cost increases. Motion passed with a unanimous roll call vote.

**8. Appropriation Increase to Residential Support Fund Resolution #30-12**

Motion was made by Mr. Belsole, seconded by Ms. Barnes Brown, to approve the Resolution #30-12 for an appropriation increase to the Residential Support Fund:

INCREASE	AMOUNT
3325-7700-0580, Contract Services	\$289,195.00

The 2012 Budget Appropriation for 3325-7700-0580 will increase from \$2,957,391.00 to \$3,246,586.00.

For the purpose of sending Medicaid match dollars to NEON. Additional revenue is due to receiving \$241,361.84 from the CY07 Cost Report Settlement and receiving approximately \$47,833.00 from DODD, formerly sent directly to NEON by DODD. Motion passed with a unanimous roll call vote.

**9. Use of MCBDD Facilities and Ground to Campaign for Ballot Issues and Political Office Resolution #31-12**

Motion was made by Ms. Thomas Fain, seconded by Mr. Daugherty, to approve Resolution #31-12 to authorize the Superintendent to develop guidelines to permit use of the facilities and grounds to campaign for ballot issues and political office. Motion passed with a unanimous roll call vote.

**10. Public Hearing Date for 2013 Budget/2013 -2015 Operating Plan**

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to approve the October 22, 2012 for the 2013 Budget Public Hearing and November 12, 2012 for the 2013- 2015 Operating Plan Public Hearing meeting. Motion passed with a unanimous roll call vote.

**11. 2013 Board Packet Draft**

Dr. LaForme mentioned to the Board members that located in their MISC section of the Board Packet was a few drafts of some of the Board Packet reports that are to be reviewed and discussed at the October Board meeting.

Board President Ms. Boyle asked to amend the agenda at this time to move the Self Advocate presentation at this time.

**I. Presentations**

b. Self Advocates from Project STIR and People First

Ms. Bates, Ms. Soni and Mr. Evans presented an overview of Self Advocacy at the Medina County Board of Developmental Disabilities. As a part of the presentation they had a DVD "A day in the life of Richard Devylder", about an amazing man with no limbs.

a. Agency's Community Employment Programs

Ms. Davis-Kramp, Director of Adult Services; Mr. Krebs, Enterprise Coordinator; Ms. Goodrow, Program Supervisor and Mr. Dryer, Community Employment Manager presented on the agency's Community Employment Programs.

Vice President Mr. Daugherty left the meeting at 6:42 p.m.

**F. Reports Review**

1. Superintendent's Report
2. Voucher Report(s)
3. Personnel Control Report
4. Enrollee Statistics Report
5. Operating Contracts (Quarterly – February, May, August and November)
6. Program Data Quarterly Reports (Education, Therapies and QSRT)

**G. Public Relations**

Ms. Hetkey, Public Relations Coordinator, mentioned the following:

- ✓ 2012 Report to the Community is in the mail this week, it will be distributed to all individuals, families, chambers of commerce, providers, politicians, key community influences (approx. 3500)
- ✓ Gazette ad for 180<sup>th</sup> anniversary
- ✓ Social Media – web service (Hoot Suite and Constant Contact) increased our “reach” by 168.4% in first month and increased web site traffic by 32%
- ✓ 21 news mentions in August and September: safety town, Levy including letters to the editor, Hand in Hand Creations and Special Olympics.
- ✓ October is Disabilities Employment Awareness Month – 100 strong-encouraging businesses to become one of the 100 communities to employ someone with a disability.

Upcoming Events:

- Hosting BNI Power One-on-One meeting – October 2<sup>nd</sup>
- Medina County Fall Foliage – October 13<sup>th</sup> & October 14<sup>th</sup>
- Fall Fest/Access Fair – October 18<sup>th</sup>
- Community Shred Day – October 27<sup>th</sup>
- Wadsworth Chamber Spotlight Business – October 31<sup>st</sup>

**H. Open Forum (Board Policy 2.5.7 – 2.5.7.2)**

Speakers: Ms. Mattey

Ms. Mattey spoke well of the Windfall School staff members and spoke highly of a bus driver for all of their help with her child this school year.

Board President Ms. Boyle announced the next Regular Board meeting is scheduled for October 22, 2012.

**III. Adjournment**

Motion was made by Ms. Barnes Brown, seconded by Mr. Mitzel, to adjourn the meeting at 7:16 p.m. Motion passed with a unanimous “aye” vote.

**FOR APPROVAL**

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Ms. Boyle, President  
Medina County Board of DD

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Ms. Thomas Fain, Acting Secretary  
Medina County Board of DD