

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
October 28, 2013**

I. Call to Order

The Regular Board meeting was called to order by President, Mr. Mitzel, at 5:00 p.m. Board members present: Ms. Thomas Fain, Ms. Orlandi, Ms. Barnes Brown, Ms. Holmes, Mr. Daugherty and Mr. Belsole

Staff present: Dr. LaForme, Mr. Goebel, Ms. Lees, Ms. Davis, Mr. Bluebond, Dr. Manes, Ms. Hetkey, Ms. Ocasek, Ms. Ziccardi, Ms. Majoros, Mr. Yamsek, Ms. Bohner, Mr. Maier, Mr. Hager, Ms. Reed, Ms. Davis-Kramp

Others Present: Alice Kanta, Becky Wright (Siffrin)

II. Executive Session (5:00 p.m.)

Motion was made by Mr. Daugherty, seconded by Ms. Orlandi, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:01 p.m.

The Board exited out of Executive Session at 6:33 p.m.

III. General Session (6:37 p.m.)

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

1. Approval of the Minutes from the Regular Board Meeting, September 23 , 2013

Motion was made by Mr. Daugherty, seconded by Ms. Holmes to approve the minutes from the Regular Board Meeting, September 23, 2013.

Mr. Belsole abstained, all others voted "aye". Motion passed.

2. Approval of the Minutes from the Special Board Meeting, October 1, 2013

Motion was made by Ms. Barnes Brown, seconded by Mr. Belsole, to approve the minutes from the Special Board Meeting, October 1, 2013.

Ms. Thomas Fain and Ms. Orlandi abstained, all others voted "aye". Motion passed.

D. Old Business

1. Approval of Amended Agenda from September 23, 2013, Regular Board Meeting.

Motion was made by Mr. Daugherty, seconded by Ms. Thomas Fain, to approve the Amended Agenda from the September 23, 2013, Regular Board Meeting.

Mr. Belsole abstained, all others voted "aye". Motion passed.

E. New Business

1. 2014 Budget Resolution #30-13

Mr. Bluebond reviewed the budget highlights and revisions.

Mr. Mitzel questioned the 40% cost of staff benefits. Mr. Bluebond responded.

Motion was made by Mr. Belsole, seconded by Ms. Thomas Fain to approve Resolution #30-13 to approve the 2014 Budget, with total revenue of \$21,764,000.00 and total expenditures of \$22,692,587.00.

Motion passed with a unanimous "aye" vote.

Dr. LaForme thanked the Board for approving the 2014 Budget.

2. Abolishment and Creation of Positions Resolution #31-13

Motion was made by Mr. Daugherty, seconded by Ms. Holmes to approve Resolution #31-13 to abolish the following positions: 20 Hour Program Supervisor (1), 20 Hour Habilitation Counselor (1), and to create the following positions: 40 Hour Investigative Agent (1), 40 Hour Program Supervisor (1).

Mr. Daugherty questioned the objectivity of having an Investigative Agent on staff at the MCBDD. Ms. Ziccardi explained that the MCBDD Investigative Agent would only handle cases outside the agency, NEON would still take care of MCBDD occurrences. Ms. Ziccardi also stated that the process is overseen by the state.

Motion passed with a unanimous "aye" vote.

3. Policy Review and Approval

Mr. Daugherty suggested that Policy #3.2.5-3.2.7 have a limit on lodging costs. This policy, along with 3.5-3.5.2 will be revised and re-submitted at the November 18th Regular Board Meeting.

Motion was made by Ms. Holmes, seconded by Mr. Belsole to approve Policy #3.9, Title XX Eligibility and Reimbursement.

Motion passed with a unanimous "aye" vote.

Mr. Mitzel requested that Ms. Ocasek present a summary of Policy changes to the Board in 2014.

F. Presentations

1. Ms. Ziccardi and Mr. Maier gave brief update on 2014 Transportation issues. Transportation arrangements have been made to accommodate the loss of Medina County Public Transit routes for the individuals attending MCBDD beginning in January 2014. The individuals currently brought in by Transit will be moved to MCBDD routes. Additional transportation needs will be met with the help of other non-medical transportation providers such as, SHC, Windfall Industries and Devoted Care. In addition to the MCBDD fleet, team members have agreed to assist with transportation for Special Olympics events.

G. Reports Review

- a. Superintendent's Report – Dr. LaForme reviewed and addressed questions from the Board.
- b. Financial Report - Reviewed with no questions.
- c. Voucher Report(s) - September reviewed with no questions.
- d. MCBDD Enrollee/Personnel Statistics Report – Reviewed with no questions.
- e. Operating Contracts (Quarterly-January, April, July and October) - None
- f. Program Data Quarterly Reports (Education, Assisted Safety Response and QSRT) – Reviewed with no questions.

H. Public Relations

1. Fall Fest/Access Fair/Open House, October 24th
 - Over 400 in attendance.
 - 38 vendor participated-the most ever.
 - Book Fair raised \$1700.
 - Thank you to Nina Bates, Committee member and all volunteers.
2. Community Shred Day, October 19th
 - We doubled our donations this year.
 - Filled the truck with an overwhelming turnout and 3 tons of paper.

- We are looking into holding this event twice a year.
3. Starving for Donations
 - 400 items donated to Salvation Army for September.
 - October donations will go to Feeding Medina County.
 4. Fall Edition of the Shine Newsletter
 - Coming out in November.
 - Will contain 2013 Community Report and Security Updates.
 5. Upcoming Events
 - Soprema Cafe Open House-November 7th.
 - Annual Hat and Glove Drive begins in November and runs through December.

I. Open Forum (Board Policy 2.5.7-2.5.7.2)

Dr. LaForme introduced Becky Wright of Siffrin. She spoke for a few minutes about the agency and what they do. Siffrin is providing non-medical transportation for 3 individuals participating in Special Olympics Bowling.

V. Adjournment

Motion was made by Ms. Thomas Fain and seconded by Mr. Belsole, to adjourn the meeting at 7:43 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Mr. Mitzel, President
Medina County Board of DD

Ms. Thomas Fain
Acting Secretary
Medina County Board of DD