

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
November 18, 2013**

I. Call to Order

The Regular Board meeting was called to order by President, Mr. Mitzel, at 5:00 p.m. Board members present: Ms. Thomas Fain, Ms. Orlandi, Ms. Barnes Brown, Ms. Holmes (arrived at 5:02pm), Mr. Daugherty and Mr. Belsole

Staff present: Dr. LaForme, Mr. Goebel, Ms. Lees, Ms. Davis, Mr. Bluebond, Dr. Manes, Ms. Hetkey, Ms. Ocasek, Ms. Ziccardi, Ms. Majoros, Mr. Yamsek, Mr. Maier, Mr. Hager, Ms. Reed, Ms. Davis-Kramp, Ms. Hunt

Others Present: Alice Kanta, Commissioner Hambley, Rhonda Wilt (guardian), Laura Tayerle (parent)

II. Swearing in of Re-Appointed Board members (2) by Commissioner Hambley

Commissioner Hambley read the Oath of Office and swore in Ms. Elaine Orlandi and Ms. Suzanne Barnes Brown to new terms beginning 1/1/2014 and ending 12/31/2017.

III. Executive Session (5:00 p.m.)

Motion was made by Mr. Daugherty, seconded by Ms. Barnes Brown, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:03 p.m.

The Board exited out of Executive Session at 5:46 p.m.

IV. General Session (5:50 p.m.)

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

1. Approval of the Minutes from the Regular Board Meeting, October 28, 2013

Motion was made by Mr. Daugherty, seconded by Ms. Holmes to approve the minutes from the Regular Board Meeting, October 28, 2013.

All voted "aye". Motion passed.

D. Old Business

E. New Business

1. Year 2014 of the 2013-2015 Operating Plan Resolution #32-13

Motion was made by Ms. Thomas Fain, seconded by Mr. Belsole to approve Resolution #32-13 to approve Year 2014 of the 2013-2015 Operating Plan as presented.

Motion passed with a unanimous "aye" vote.

Mr. Mitzel stated that the Operating Plan is an aggressive one and will take a lot of commitment in the upcoming year(s).

2. 2014 Budget Resolution #33-13

Motion was made by Ms. Barnes Brown, seconded by Ms. Orlandi to approve Resolution #33-13 to rescind Resolution #30-13 and approve the 2014 Budget with total revenue of \$22,692,587.00 and total expenditures of \$21,764,000.00.

Mr. Bluebond explained that the amounts were transposed on the previous resolution.

Motion passed with a unanimous "aye" vote.

3. Policy Review and Approval

Motion was made by Ms. Holmes, seconded by Mr. Daugherty, to approve the Policy Updates as presented.

Mr. Daugherty questioned the financial commitment for FSS. Mr. Bluebond addressed the commitment.

Motion passed with a unanimous "aye" vote.

Ms. Ocasek proposed quarterly presentations on policy updates to the Board in 2014. The Board agreed.

F. Presentations

No presentations scheduled.

G. Reports Review

- a. Superintendent's Report – Dr. LaForme reviewed and addressed questions from the Board.
- b. Financial Report - Mr. Bluebond reviewed and addressed questions from the Board.
- c. Voucher Report(s) - Reviewed with no questions.
- d. MCBDD Enrollee/Personnel Statistics Report – Reviewed with no questions.
- e. Operating Contracts (Quarterly - January, April, July and October) - None

f. Program Data Quarterly Reports (Education, Assisted Safety Response and QSRT) – None

Mr. Mitzel asked for an update on the new MUI Manager position. Ms. Ziccardi addressed.

Mr. Daugherty questioned how housing issues were going. Mr. Hager addressed.

Mr. Mitzel asked for a quick update on Transportation. Mr. Maier addressed.

H. Public Relations

1. Warm Up Medina County
 - Annual event
 - Medina County District Library donated 14 hand-made blankets for students and/or adults.
2. Medina County Poll
 - Completed and results should be available shortly
 - Highlights the value of our services and increases awareness of the agency
 - Good comparison to other county agencies
3. Soprema Cafe
 - Grand Opening was November 7th and was extremely well attended
 - Working with Windfall Industries to promote and market
 - Advertising to local groups to make cafe a holiday destination for book clubs, community groups, local organizations and other church groups
4. Upcoming Events
 - Community Shred Day, December 7th, from 10am to 1pm
 - Hat and Glove Drive; now through December 11th. Benefits Wadsworth, Brunswick and Medina Salvation Army
 - Local Government Expo, December 11th
 - BNI Power Lunch, December 13th
 - Blood Drive, January 27th

I. Open Forum (Board Policy 2.5.7-2.5.7.2)

Rhonda Wilt (sister/guardian) and Laura Tayerle (parent/guardian) addressed the Board regarding current issues with Creative Housing and the deadlines for Section 8 housing vouchers submission for their family members. Mr. Mitzel assigned three Board members to assist them. Mr. Mitzel thanked them for coming and for being good advocates.

Mr. Mitzel stated that interviews have been scheduled for the Superintendent position. He will keep everyone posted of progress.

Mr. Mitzel reminded the Board that the nominating committee needs to be discussed at December Board Meeting.

Dr. LaForme addressed the Board and attendees regarding his upcoming retirement. Dr. LaForme thanked staff for their time and service to the individuals we serve and thanked the Board for their support over the years.

Mr. Mitzel thanked Dr. LaForme for his dedication and service to MCBDD and acknowledged the thousands of individuals and families that have been affected by his leadership abilities.

V. Adjournment

Motion was made by Mr. Daugherty and seconded by Ms. Orlandi, to adjourn the meeting at 6:34 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Mr. Mitzel, President
Medina County Board of DD

Ms. Thomas Fain
Acting Secretary
Medina County Board of DD