

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
March 25, 2013**

I. Call to Order

The Regular Board meeting was called to order by President Mr. Mitzel at 5:00 p.m. Board members present: Mr. Daugherty, Ms. Barnes Brown, Ms. Holmes and Ms. Orlandi. Secretary Ms. Thomas Fain was excused. Mr. Belsole was absent.

Staff present: Dr. LaForme, Mr. Goebel, Ms. Kanta, Ms. Davis, Mr. Bluebond, Ms. Davis-Kramp, Mr. Yamsek, Ms. Ziccardi, Dr. Manes, Ms. Esch, Mr. Hager, Dr. Stanley Bryson, Ms. Hetkey, Mr. Maier, Mr. Core, Ms. Fuqua, Shannon Lees and Ms. Reed.

Other present: Ms. Kasten-Kraus, Executive Director of Society for Handicapped Citizens (SHC), Ms. Goodwin and Mr. Goodwin, Ms. Morrison, Sharon Piem, Medina Creative Housing and Danielle Chance, Medina Creative Accessibility.

II. Executive Session (5:00 p.m.)

Motion was made by Mr. Daugherty, seconded by Ms. Holmes, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion passed with a unanimous roll call vote. The Board entered into Executive Session at 5:01 p.m.

The Board exited out of Executive Session at 6:10 p.m.

III. General Session (6:16 p.m.)

- A. Pledge of Allegiance
- B. Mission Statement Affirmation
- C. Approval of Minutes

1. Approval of the Minutes from the Regular Board Meeting, February 25, 2013

Motion was made by Ms. Orlandi, seconded by Ms. Holmes, to approve the minutes from the Regular Board Meeting, February 25, 2013. Mr. Daugherty “abstained”, all others voted “yes”. Motion passed.

D. Old Business

E. New Business

1. Appropriation Increase to the General Fund Resolution #12-13

Motion was made by Mr. Daugherty, seconded by Ms. Barnes Brown, to approve Resolution #12-13 to authorize the Medina County Auditor to make the following appropriation increase:
INCREASE

3300-7700-0960, Transfers, AMOUNT \$188,835.00. The 2013 Budget Appropriation for 3300-7700-0960 will increase from \$2,840,775.00 to \$3,029,610.00. Motion passed with a unanimous roll call vote.

2. Reassignment of Ownership Resolution #13-13

Motion was made by Ms. Holmes, seconded by Ms. Orlandi, to approve Resolution #13-13 to authorize the Superintendent to reassign the Board's ownership of 2004 Thomas Bus (ID# 4UZAAXCS94CM46851) (Asset # S4686) to the Hylant Group due to the Hylant group declaring the vehicle a total loss after an accident on 12/21/2012. Motion passed with a unanimous roll call vote.

3. Policy Review and Approval

Motion was made by Mr. Daugherty, seconded by Ms. Barnes Brown to approve the attached policy changes included in the memo. Motion passed with a unanimous roll call vote.

F. Presentations

Transportation - Mr. Maier and Mr. Goebel

Mr. Maier and Mr. Goebel handed out a power point presentation on the MCBDD Transportation Department.

G. Reports Review

1. Superintendent's Report

Dr. LaForme introduced Ms. Lees the new Executive Administrator for the agency.

Dr. LaForme mentioned the following issues of concern: SHC has shown an interest in the Ohio Department of Developmental Disabilities Backfill Initiative; Federal Medicaid changes and OEA negotiations.

2. Voucher Report(s)

3. Personnel Control Report

4. Enrollee Statistics Report

5. Operating Contracts (Quarterly – February, May, August and November)

6. Program Data Quarterly Reports (Education, Therapies and QSRT)

H. Public Relations

Ms. Hetkey, Public Relations Coordinator, mentioned the following:

- March is DD Awareness month, theme is "Look Beyond"
- Bring on Brunswick event brought in over 2500 attendees
- We have sent out information on our agency Scholarship that will be offered to a graduating student and a returning college student.
- BNI – One on One luncheon for 23 local business leaders here at the agency.
- Website – integrating technology, working on getting our message out.
- April is Volunteer Appreciation
- Ice Cream Social Event is Thursday, June 27th, 6:30 pm to 8:30 pm on the Medina Square

Superintendent's Salary

Motion was made by Mr. Daugherty, seconded by Ms. Orlandi, to approve a 5% increase to Dr. LaForme's annual salary. Dr. LaForme thanked the Board but respectfully requested a reduction of the 5% to 3.8% for his annual salary. Motion passed with a unanimous roll call vote.

I. Open Forum (Board Policy 2.5.7 – 2.5.7.2)

Board President Mr. Mitzel read the Informal Complaint Resolution Policy to the audience

Speakers: Ms. Goodwin, Mr. Goodwin and Ms. Morrison

Topics: Housing, specifically Harmony House and Supported Living services.

Board President Mr. Mitzel asked Ms. Goodwin to put her concerns in writing regarding N. Harmony vacancies and send to him through the agency and thanked her for her comments.

IV. Adjournment

Motion was made by Ms. Holmes, seconded by Mr. Orlandi, to adjourn the meeting at 7:31 p.m. Motion passed with a unanimous "aye" vote.

FOR APPROVAL

Mr. Mitzel, President
Medina County Board of DD

Ms. Barnes Brown, Acting Secretary
Medina County Board of DD