

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
REGULAR BOARD MEETING MINUTES  
March 21, 2011**

**I. Call to Order**

The Regular Board meeting was called to order by President Jay Mitzel at 5:00 p.m. Board members present were: Vice President Julie Boyle, Secretary Ms. Barnes Brown, Mr. Hornberger, Ms. Connors and Mr. Daugherty. Mr. Belsole was excused.

Staff present was: Superintendent Dr. LaForme, Ms. Kanta, Mr. Goebel, Mr. Bluebond, Ms. Esch, Ms. Majoros, Ms. Reed, Ms. Davis-Kramp, Dr. Stanley Bryson, Mr. Yamsek, Mr. Khadige, Mr. Miller, Ms. Chizmar, Ms. Huffman, Ms. Hetkey, Ms. Rose, Mr. Maier and Ms. Ridenour.

**II. Executive Session**

Motion was made by Ms. Boyle, seconded by Mr. Hornberger, to enter into Executive Session at 5:01 p.m. for the following purpose:

- a. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- c. Conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.

The Board recessed out of executive session at 5:25 p.m.

**III. General Session (5:30 p.m.)**

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

Motion was made by Mr. Hornberger, seconded by Ms. Connors, to approve the Minutes from the Regular Board meeting on February 28, 2011. Mr. Daugherty, "abstained", all others voted "yes". Motion passed.

**D. Public Relations**

Ms. Hetkey noted the following:

- ✓ Disabilities Month kicked off with MCBDD hosting the Medina Resource Council here.
- ✓ MCBDD won three (3) Public Image awards at the Luncheon held in Columbus today.
- ✓ Bring on Brunswick will be held on Saturday, March 26<sup>th</sup> from 10:00 am to 1:00 pm. We will be hosting a booth at this event.
- ✓ Our website is continually updated and we have a 5% increase in new users.
- ✓ April is Volunteer month; we have had 315 volunteers to date.
- ✓ Selection for the Marion Stroud Scholarship will take place in April with one (1) \$1000.00 scholarship to a senior entering college in the fall and one (1) \$500.00 scholarship will go to a previous winner.
- ✓ Ice Cream Social will be held on June 16<sup>th</sup>, 6:30 pm to 8:30 pm. MCBDD has secured sponsorship from Frontier Communication and also the Smuckers Company.

**E. Presentations**

Mr. Miller, Ms. Chizmar and Ms. Huffman presented the history and the delivery of services that the Service and Support Administration (SSA) provide for our consumers and families.

**F. Monthly Reports**

Dr. LaForme mentioned that the Governor's budget was announced March 15<sup>th</sup> and it contains a small impact on the Department of DD and a significant impact on the Department of Education.

**G. Open Forum**

Speakers: there were no speakers

**H. Old Business**

The Board reviewed the Outcomes Report and the 4<sup>th</sup> quarter Achievement Areas that we presented in this Board report.

**I. New Business Items**

1. Abolishment and Creation Requests Resolution # 07-11

Motion was made by Mr. Daugherty, seconded by Ms. Boyle, to approve the following Resolution #07-11 as listed:

Abolishment of the following positions:

- 1 Habilitation Assistant (25 hrs/wk)
- 1 Social/Recreation Specialist (40 hrs/wk)
- 1 Program Supervisor (40 hrs/wk)
- 1 Custodian (40 hrs/wk)
- 1 Vehicle Operator (approx 20 hrs/wk)
- 1 Vehicle Assistant (approx 20 hrs/wk)

And

Creation of the following positions:

- 1 Community Support Specialist (40 hrs/wk Social/Rec)
- 1 Program Supervisor (20 hrs/wk)
- 1 Van Driver (approx 20 hrs/wk)

Motion passed with a unanimous roll call vote.

2. Addendum to Employment Contract for Assistant Superintendent

Motion was made by Mr. Hornberger, seconded by Mr. Daugherty, to approve an addendum to the Assistant Superintendent's Employment Contract. Motion passed with a unanimous roll call vote.

3. Cash Transfer Resolution #08-11

A motion was made by Mr. Daugherty, seconded by Ms. Boyle, to authorize the Medina County Auditor to transfer \$14,011.82 from the Business Enterprise Fund 3301-7700-0960 (Transfers), to the General Fund 3300-0000-0450 (Transfers). For the purpose of closing Business Enterprise Fund 3301-7700-0960 since this fund is no longer active. Motion passed with a unanimous roll call vote.

**IV. Adjournment**

Motion was made by Ms. Boyle, seconded by Mr. Hornberger, to adjourn tonight's meeting at 6:16 p.m. Motion passed with a unanimous "aye".

**FOR APPROVAL**

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Mr. Mitzel, President  
Medina County Board of DD

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Ms. Barnes Brown, Secretary  
Medina County Board of DD