

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
July 22, 2013**

I. Call to Order

The Regular Board meeting was called to order by President, Mr. Mitzel, at 5:00 p.m. Board members present: Mr. Belsole, Ms. Barnes Brown, Ms. Holmes, Mr. Daugherty

Board members absent: Ms. Thomas Fain (excused), Ms. Orlandi (excused)

Staff present: Mr. Goebel, Ms. Lees, Ms. Davis, Mr. Bluebond, Ms. Davis-Kramp, Dr. Manes, Ms. Esch, Ms. Fuqua, Mr. Hager, Dr. Stanley Bryson, Ms. Hetkey, Ms. Ocasek, Ms. Ziccardi, Ms. Majoros, Ms. Reed

II. Executive Session (5:00 p.m.)

Motion was made by Mr. Daugherty, seconded by Ms. Barnes Brown, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:01 p.m.

The Board exited out of Executive Session at 5:25 p.m.

III. General Session (5:34 p.m.)

- A. Pledge of Allegiance
- B. Mission Statement Affirmation
- C. Approval of Minutes

1. Approval of the Minutes from the Regular Board Meeting, June 24, 2013

Motion was made by Mr. Belsole, seconded by Ms. Holmes, to approve the minutes from the Regular Board Meeting, June 24, 2013.

Mr. Daugherty abstained, all others voted "aye". Motion passed.

D. Old Business

1. Security Assessment: Dr. LaForme gave brief overview of Security Assessment. Mr. Yamsek addressed questions from the Board members. The Board is in support of the Security Assessment and implementation of the recommended 2013 upgrades. A fiscal Resolution will be placed on the Board's September meeting Agenda.

E. New Business

Dr. LaForme, Superintendent, acknowledged that this would be Susan Esch's last Board Meeting due to retirement. In addition, Dr. LaForme congratulated Annie Ocasek for her promotion to Director of Quality Systems.

Mr. Mitzel, Board President, thanked Susan for her years of service and dedication to MCBDD.

1. Abolishment and Creation of Positions Resolution #22-13

Motion was made by Ms. Barnes Brown, seconded by Mr. Daugherty to approve Resolution #22-13 to abolish the following position: Quality Systems Manager, and to create the following positions: MUI Manager, Instructor - Adaptive Physical Education.

Motion passed with a unanimous "aye" vote.

2. Policy Review and Approval

Motion was made by Mr. Daugherty, seconded by Mr. Belsole to approve the policy changes noted in the policy memo.

Motion passed with a unanimous "aye" vote.

F. Presentations

1. None scheduled.

G. Reports Review

- a. Superintendent's Report – Dr. LaForme addressed questions from Ms. Barnes Brown.
- b. Financial Report - Reviewed with no questions.
- c. Voucher Report(s) - May/June reviewed with no questions.
- d. MCBDD Enrollee/Personnel Statistics Report – Reviewed with no questions.
- e. Program Data Quarterly Reports (Education, Therapies and QSRT) – There were no questions regarding these Reports. Dr. LaForme stated that the Program Data Quarterly Reports schedule will be revised for the September Board Meeting.

H. Public Relations

1. Thanks to all who volunteered at the Ice Cream Social.
2. Special thanks to Nina Bates for all her hard work recruiting and coordinating the volunteers.
3. August 26th is the Red Cross Blood Drive at MCAC.

4. Medina Fair is July 29-Aug. 4. Volunteers are still needed to man the agency booth.
5. The Community Survey is now on the website.
6. MCBDD is now featured in two bi-monthly papers in the county.
7. MCBDD will be participating in the upcoming Wadsworth Back to School Rally.

I. Open Forum (Board Policy 2.5.7-2.5.7.2)

Not conducted at this meeting.

IV. Adjournment

Motion was made by Mr. Belsole, seconded by Ms. Holmes, to adjourn the meeting at 6:24 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Mr. Mitzel, President
Medina County Board of DD

Ms. Barnes Brown
Acting Secretary
Medina County Board of DD