

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
January 28, 2013**

I. Call to Order

The Regular Board meeting was called to order by President Mr. Mitzel at 5:32 p.m. Board members present: Vice President Mr. Daugherty, Secretary Ms. Thomas Fain, Ms. Barnes Brown, Mr. Belsole, Ms. Holmes and Ms. Boyle.

Staff present: Dr. LaForme, Mr. Goebel, Ms. Kanta, Mr. Bluebond, Ms. Davis-Kramp, Mr. Yamsek, Ms. Davis, Ms. Ziccardi, Dr. Manes, Ms. Esch, Mr. Hager, Dr. Stanley Bryson, Ms. Hetkey, Mr. Maier and Ms. Chizmar.

Other present: Mr. Provance, Ms. Matthey, and a Windfall Industry Staff member.

II. Executive Session (5:30 p.m.)

Motion was made by Mr. Daugherty, seconded by Ms. Boyle, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion passed with a unanimous roll call vote. The Board entered into Executive Session at 5:33 p.m..

The Board exited out of Executive Session at 5:58 p.m.

III. General Session (6:01p.m.)

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

- 1. Approval of the Minutes from the Public Hearing, December 10, 2012

Motion was made by Mr. Daugherty, seconded by Ms. Barnes Brown, to approve the minutes from the Public Hearing on December 10, 2012. Ms. Holmes, “abstained”, all others voted “yes”. Motion passed.

- 2. Approval of the Minutes from the Regular Board Meeting, December 10, 2012

Motion was made by Ms. Thomas Fain, seconded by Ms. Boyle, to approve the minutes from the Regular Board Meeting on December 10, 2012. Ms. Holmes, “abstained”, all others voted “yes”. Motion passed.

- 3. Approval of the Minutes from the Special Board Meeting, January 14, 2013

Motion was made by Mr. Daugherty, seconded by Ms. Boyle, to approve the minutes from the Special Board Meeting on January 14, 2013. Ms. Holmes, “abstained”, all others voted “yes”. Motion passed.

D. Old Business

1. 2012 Accreditation Self Review Results

E. New Business

1. 2013 Northeast Ohio Network (Neon) Contract Resolution #05-13

Motion was made by Ms. Barnes Brown, seconded by Ms. Boyle, to approve Resolution #05-13 to contract with the Northeast Ohio Network (NEON) for the following services:

Supported Living Administration; Provider Compliance Reviews; Quality Assessment Registered Nurse Services; Invoice Payment; Investment of Funds; MUI Investigations; Targeted Case Management for Transitions Waiver and other services as needed. The contract will be effective from January 1, 2013 through December 31, 2013. Motion passed with a unanimous roll call vote.

2. Fleet, Liability, and Violence Insurance Resolution #06-13

Motion was made by Ms. Boyle, seconded by Ms. Thomas Fain, to approve Resolution #06-13 to purchase \$3M fleet insurance for \$17,001.00, \$3M/\$5M general liability insurance for \$17,177.00 and \$1M violence insurance for \$370.00, for a total of \$34,548.00 from Hylant Administrative Services, LLC for the Ohio School Plan policy. Motion passed with a unanimous roll call vote.

3. 2013 Invo Healthcare Contract Addendum Resolution #07-13

Motion was made by Ms Barnes Brown, seconded by Ms. Boyle, to approve Resolution #05-13 to amend the Invo Healthcare contract to add the following services: Occupational Therapy Assistant (COTA) Services- 400 hours at \$42.00 per hour. The contract will remain effective from January 1, 2013 through December 31, 2013 for an amount not to exceed \$101,884.00. Motion passed with a unanimous roll call vote.

4. Policy Review and Approval

Motion was made by Ms. Thomas Fain, seconded by Ms. Belsole, to approve the recommended policy changes. Motion passed with a unanimous roll call vote.

F. Presentations

Residential Plan (Mr. Hager)

Mr. Hager conducted a power point presentation to the Board and audience on the Residential Plan that the Agency will be taking to the Board's February Board meeting for approval.

G. Reports Review

1. Superintendent's Report

Dr. LaForme mentioned the concerns with State issues, Provider accountability and the 2013 Operating Plan.

2. Voucher Report(s)
3. Personnel Control Report
4. Enrollee Statistics Report
5. Operating Contracts (Quarterly – February, May, August and November)

6. Program Data Quarterly Reports (Education, Therapies and QSRT)

H. Public Relations

Ms. Hetkey, Public Relations Coordinator, mentioned the following:

- Our “Baby its Cold Outside” drive brought in 3500 items that were donated to the Salvation Army in Medina and Wadsworth.
- January Blood Drive, we helped 75 people this year already, we helped 366 people over the past two (2) years.
- We are partnering with Wadsworth Cable to create and produce a series of commercials to be used on the cable channel.
- March is DD Awareness month, more information forthcoming.

I. Open Forum (Board Policy 2.5.7 – 2.5.7.2)

Speakers: Ms. Matthey praised a Bus Driver and Aide for their dedication to their students, consumers and jobs. She also presented to the Superintendent a small picture framed saying.

Ms. Boyle announced her resignation to the Board effective after this meeting. She thanked all for their support throughout her year as President.

President Mr. Mitzel welcomed Ms. Holmes as a new Board member and thanked Ms. Boyle for her years of service on the Board.

IV. Adjournment

Motion was made by Ms. Boyle, seconded by Ms. Barnes Brown, to adjourn the meeting at 7:00 p.m. Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Mr. Mitzel, President
Medina County Board of DD

Ms. Thomas Fain, Secretary
Medina County Board of DD