

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
December 10, 2012**

I. Call to Order

The Regular Board meeting was called to order by President Ms. Boyle at 5:15 p.m. Board members present: Vice President Mr. Daugherty, Ms. Barnes Brown, Mr. Belsole, Mr. Mitzel and Ms. Thomas Fain. Secretary Ms. Connors (was excused).

Staff present: Dr. LaForme, Mr. Goebel, Ms. Davis-Kramp, Mr. Yamsek, Ms. Davis, Ms. Kanta, Ms. Ziccardi, Dr. Manes, Ms. Esch, Mr. Bluebond, Mr. Hager, Dr. Stanley Bryson, Ms. Hetkey, Ms. Fuqua, Ms. Reed and Ms. Erhard.

Other present: Ms. Holmes

II. General Session

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

Motion was made by Ms. Thomas Fain, seconded by Mr. Belsole, to approve the Minutes from the Regular Board Meeting on November 12, 2012. Motion passed with a unanimous roll call vote.

- D. Old Business**
- E. New Business**

1. Operating Plan for 2013-2015 Resolution #39-12

Motion was made by Mr. Daugherty, seconded by Mr. Mitzel, to review and resolution #39-12 the submitted Operating Plan for 2013-2015 as amended. Motion passed with a unanimous roll call vote.

2. 2013 INVO HealthCare Contract Resolution #40-12

Motion was made by Mr. Belsole, seconded by Ms. Thomas Fain, to approve resolution #40-12 to contract with Invo Healthcare. The contract will be effective from January 1, 2013 through December 31, 2013 for an amount not to exceed \$85,084.00. Motion passed with a unanimous roll call vote.

3. 2013 ISSI Net, Inc. Contract Resolution #41-12

Motion was made by Mr. Belsole, seconded by Ms. Thomas Fain, to approve resolution #41-12 to enter into a contract with ISSI Net, Inc ((ISSI), effective January 1, 2013, through December 31, 2013 amount not to exceed \$53,500.00. Motion passed with a unanimous roll call vote.

4. 2012 Language Learning Associate, LLC Contract Amendment Resolution #42-12

Motion was made by Mr. Mitzel, seconded by Mr. Daugherty, to approve resolution #42-12 to contract with Language Learning Associates, LLC. This contract will be effective January 1, 2012 through December 31, 2012 for an amount not to exceed \$164,500.00. Motion passed with a unanimous roll call vote.

5. 2013 Language Learning Associate, LLC Contract Resolution #43-12

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to approve resolution #43-12 to contract with Language Learning Associates, LLC. The contract will be effective from January 1, 2013 through December 31, 2013 for an amount not to exceed \$135,200.00. Motion passed with a unanimous roll call vote.

6. Two Year Management and Administrative Contracts Resolution #44-12

Motion was made by Mr. Mitzel, seconded by Ms. Thomas Fain, to approve resolution #44-12 for approval of the following two year management contracts:

Gene Goebel (Assistant Superintendent)
Patti Hetkey (Special Projects Coordinator)
Jon Bluebond (Business Director)
Alice Kanta (Executive Administrator)
Diana Davis (Director of Human Resources)
Dr. Kaye Stanley-Bryson (Director of School Age Program)
Mark Yamsek (Facilities Director)
Annette Davis-Kramp (Director of Adult Services)
Paula Majoros (Individual Supports Manager)
Annmarie Ocasek (Individual Supports Manager)
Ed Dryer (Community Employment Manager)
David Yaniga (Human Resource Specialist)
Katie Cantrell (Confidential Support Clerk)
Mary Bachtell (Confidential Records Specialist)
Nina Bates (Confidential Secretary)
Michelle Reed (Financial Data Specialist)
Carey Bates (Medicaid Services Manager)
Jeramee Carabello (Waiver Financial Data Specialist)
Mary Lou Chizmar (Service and Support Administration Manager)
Wanda Fuqua (Quality Systems Manager)
Susan Esch (Quality Systems Director)
Motion passed with a unanimous roll call vote.

7. 2013 Medina County Public Transit Contract Resolution #45-12

Motion was made by Ms. Thomas Fain, seconded by Mr. Daugherty, to approve resolution #45-12 to enter into a contract with Medina County Public Transit effective January 1, 2013 through December 31, 2013 for an amount not to exceed \$150,000.00. Motion passed with a unanimous roll call vote.

8. NonFederal Share of Medicaid Expenditures Resolution #46-12

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to approve resolution #46-12 authorizing the use up to a total of \$2,355,839 in calendar year 2013 to pay the nonfederal share of Medicaid services as required by Section 5126.0511 (A)(5) of the Ohio Revised Code. Motion passed with a unanimous roll call vote.

9. 2013 Windfall Industries Contract Resolution #47-12

Motion was made by Mr. Mitzel, seconded by Ms. Thomas Fain, to approve resolution #47-12 to contract with Windfall Industries. The contract will be effective from January 1, 2013 through

December 31, 2013 for an amount not to exceed \$502,343.36. Motion passed with a unanimous roll call vote.

10. Policy Review and Approval

Motion was made by Mr. Daugherty, seconded by Ms. Barnes Brown, to approve the attached policy Chapter 7 “SSA” 7.7 “Freedom of Choice of Provider” and SSA 7.1 “Waiting List Policies as stated in the memo. Motion passed with a unanimous roll call vote.

11. Kelvon Properties LTD Lease Amendment

Motion was made by Mr. Belsole, seconded by Ms. Thomas Fain, to approve to approve the Kelvon Properties LTD Lease (Community Building) contract between Kelvon Properties LTD and the Board for the property on Route 18 which houses our Adult Services Community Department that was approved at the November Board meeting with the following amendment: the contract is amended from a one (1) year contract to a two (2) year contract. This contract effective from January 1, 2013 through December 31, 2014. Motion passed with a unanimous roll call vote.

12. Nominating Committee Meeting Date

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to approve the Nominating Committee meeting date of Monday, January 28, 2013 at 4:30 pm. Motion passed with a unanimous roll call vote. Mr. Mitzel, Ms. Thomas Fain and Mr. Belsole have volunteered to be on the Nominating Committee.

13. Annual Organizational Meeting Date

Motion was made by Mr. Mitzel, seconded by Ms. Barnes Brown, to approve the Annual Organizational date of Monday, January 28, 2013 at 5:00 p.m. Motion passed with a unanimous roll call vote.

14. Individual Board Member Self Evaluation

The Superintendent reminded all Board members to submit Self Evaluations to him by January 18, 2013.

F. Reports Review

1. Superintendent’s Report

Dr. LaForme mentioned the Fiscal Cliff and the change to the Superintendent’s Board Report format, the report will be a light version and more targeted.

2. Financial Report

3. Voucher Report(s)

4. Personnel Control Report

5. Enrollee Statistics Report

6. Operating Contracts (Quarterly – February, May, August and November)

7. Program Data Quarterly Reports (Education, Therapies and QSRT)

G. Public Relations

Ms. Hetkey, Public Relations Coordinator, mentioned the following:

- Annual clothing drive for hats, mittens and scarves was held during December and the items were then delivered to the Salvation Army in Wadsworth.
- Working on the Agency survey and website.

- Upcoming events; Medina Leadership, January 12th
- Blood Drive, January 22nd

H. Open Forum (Board Policy 2.5.7 – 2.5.7.2)

Speakers: There were no speakers.

I. Presentation

There was no presentation scheduled for tonight's meeting.

III. Adjournment

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to adjourn the meeting at 6:58 p.m.
Motion passed with a unanimous "aye" vote.

FOR APPROVAL

Ms. Boyle, President
Medina County Board of DD

Ms. Barnes Brown, Acting Secretary
Medina County Board of DD