

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
December 12, 2011**

I. Call to Order

The Regular Board meeting was called to order by President Mr. Mitzel at 5:01 p.m. Those present from the Board were: Secretary Ms. Barnes Brown, Mr. Belsole, Mr. Hornberger, Ms. Connors and Mr. Daugherty. Vice President Ms. Boyle was excused.

Staff present were: Superintendent Dr. LaForme, Mr. Nefores, Mr. Goebel, Mr. Yamsek, Ms. Davis, Ms. Kanta, Dr. Manes, Mr. Maier, Ms. Esch, Mr. Bluebond, Dr. Stanley Bryson, Ms. Hetkey, Mr. Hager, Ms. Majoros, Ms. Reed, Ms. Fuqua, and Ms. Barnes.

Others present were: County Commissioner Mr. Hambley, Mr. Brown, Executive Director of Windfall Industries and Ms. Leatherman.

II. General Session

A. Pledge of Allegiance

B. Mission Statement Affirmation

C. Reappointment of Board Member Mr. Mitzel

County Commissioner Mr. Hambley swore in Mr. Mitzel who had been reappointed to the Board for another term ending December 31, 2015.

Approval of Minutes

Motion was made by Mr. Hornberger, seconded by Mr. Belsole, to approve the Minutes from the Public Hearing Meeting November 14, 2011. Ms. Connors “abstained”, all others voted “yes”. Motion passed.

Motion was made by Mr. Daugherty, seconded by Mr. Belsole, to approve the Minutes from the Regular Board meeting on November 14, 2011. Ms. Connors “abstained”, all others voted “yes”. Motion passed.

D. Old Business Items

E. New Business Items

Superintendent Dr. LaForme introduced Mr. Ronald Hager, Residential Program Planning Manager to the Board Members.

1. 2012 Invo Healthcare Contract Resolution #40-11

Motion was made by Ms. Barnes Brown, seconded by Mr. Daugherty, to approve Resolution #40-11 to contract with Invo Healthcare for Occupational Therapy and Occupational Therapy Assistant (COTA) services. The contract will be effective from January 1, 2012 through December 31, 2012 for an amount not to exceed \$85,084.00. Motion passed with a unanimous roll call vote.

Page 2

December 12, 2011

MCBDD Regular Board Meeting

2. 2011 Language Learning Associates, LLC Contract Addendum

Resolution # 45-11

Motion was made by Mr. Daugherty, seconded by Mr. Hornberger, to approve Resolution #45-11 to contract with Language Learning Associates, LLC to add the following services: Physical Therapy- 87 hours at \$60.00 per hour. The contract will remain effective from January 1, 2011 through December 31, 2011 for an amount not to exceed \$135,220.00. Motion passed with a unanimous roll call vote.

3. 2012 Language Learning Associates, LLC Contract Resolution #41-11

Motion was by Mr. Hornberger, seconded by Mr. Daugherty, to approve Resolution #41-11 to contract with Language Learning Associates, LLC for Physical Therapy and Speech Therapy services. The contract will be effective from January 1, 2012 through December 31, 2012 for an amount not to exceed \$132,880.00. Motion passed with a unanimous roll call vote.

4. Mileage Reimbursement Rate Resolution #42-11

Motion was made by Mr. Belsole, seconded by Mr. Hornberger, to approve Resolution #42-11 to continue reimbursing staff, approved parents who transport their children to and/or from school or work, Supported Living providers, and Family Support Services providers at \$0.50 per mile, effective January 1, 2012. This mileage reimbursement rate will be reviewed periodically for possible adjustments. Motion passed with a unanimous roll call vote.

5. 2012 Northeast Ohio Network (NEON) Contract Resolution #43-11

Motion was made by Mr. Daugherty, seconded by Ms. Connors, to approve Resolution #43-11 to contract with the North East Ohio Network effective January 1, 2012 through December 31, 2012, for the following services: Supported Living administration; Provider Compliance Reviews; Quality Assessment Registered Nurse Services; Invoice Payment; Management of Funds; MUI Investigations and other services on an as needed basis. Motion passed with a unanimous roll call vote.

6. 2012 Windfall Industries Contract Resolution #44-11

Motion was made by Ms. Barnes Brown, seconded by Mr. Belsole, to approve Resolution #44-11 to contract with Windfall Industries for consumer employment. The contract will be effective from January 1, 2012 through December 31, 2012 for an amount not to exceed \$457,249.13. Motion passed with a unanimous roll call vote.

7. NonFederal Share of Medicaid Expenditures Resolution #46-11

Motion was made by Mr. Daugherty, seconded by Ms. Connors, to approve Resolution #46-11 authorizing the use up to a total of \$2, 911.491 in calendar year 2012 to pay the nonfederal share of Medicaid services as required by Section 5126.0511 (A)(5) of the Ohio Revised Code. This amount shall be adequate to assure that Medicaid services will be available in the county in a manner that conforms to all applicable state and federal laws. Motion passed with a unanimous roll call vote.

8. Appropriation Transfer Salaries Resolution #47-11

Motion was made by Mr. Hornberger, seconded by Mr. Daugherty, to approve Resolution #47-11 Appropriation Transfer Salaries:

\$ 2,500.00 from 3300-7704-0030 Salary - Case Mgr Staff to 3300-7701-0035 Salary - Education Admin

\$ 1,425.00 from 3300-7704-0030 Salary - Case Mgr Staff to 3300-7701-0040 Salary - Interm Instructors

\$ 4,325.00 from 3300-7704-0030 Salary - Case Mgr Staff to 3300-7702-0030 Salary - Transportation

\$ 16,000.00 from 3300-7704-0030 Salary - Case Mgr Staff to 300-7702-0035 Salary - Trans Admin

\$ 53,000.00 from 3300-7704-0030 Salary - Case Mgr Staff to 3300-7705-0035 Salary - Maint Admin

For the purpose of additional salary expenses. Motion passed with a unanimous roll call vote.

9. 2012 Medina County Public Transit Contract Resolution #48-11

Motion was made by Mr. Hornberger, seconded by Mr. Belsole, to approve Resolution #48-11 to authorize the Superintendent to enter into a contract with Medina County Public Transit for consumer transportation services. This contract will be effective January 1, 2012 through December 31, 2012 for an amount not to exceed \$100,000.00. Motion passed with a unanimous roll call vote.

10. Fleet, Liability and Violence Insurance Resolution #49-11

Motion was made by Mr. Daugherty, seconded by Mr. Belsole, to approve Resolution #49-11 to authorize the Superintendent to purchase \$3M fleet insurance for \$16,965.00 and \$1M/\$3M general liability insurance for \$11,599.00 from Hylant Administrative Services, LLC for the Ohio School Plan policy. The coverage period is January 1, 2012 to December 31, 2012. Motion passed with a unanimous roll call vote.

11. Nominating Committee Meeting

Motion was made by Ms Barnes Brown, seconded by Mr. Belsole, to approve the Nominating Committee meeting date of Monday, January 23, 2012 at 4:30 pm. Board President Mr. Mitzel asked for Committee members, Ms. Barnes Brown, Mr. Belsole and Mr. Hornberger volunteer for the committee. Motion passed with a unanimous roll call vote.

12. Annual Organizational Meeting

Motion was made by Ms. Connors, seconded by Mr. Belsole, to approve the Annual Organizational date of Monday, January 23, 2012 at 5:00 p.m. Motion passed with a unanimous roll call vote.

F. Reports Review

1. Superintendent's Report

Superintendent Dr. LaForme mentioned the County Board Resolution #2011-00, this resolution is important as County Boards are under increasing fiscal pressure due to waivers and rising costs.

2. Financial Report

3. Voucher Report(s)

4. Personnel Control Report
5. Enrollee Statistics Report
6. Operating Contracts (Quarterly)
7. Program Data (INU, Education, Therapies and QSRT)

G. Public Relations

Patti mentioned the following:

- ✓ Starving for donations food drive collected under 1000 items.
- ✓ Baby its Cold Outside drive brought in over 1000 items consisting of hats, mittens, gloves and scarves that were donated to Salvation Army.
- ✓ Website status, it is ready to go.
- ✓ Governor's Expo Leadership Medina County– hosted a booth and talked with alumni of leaders about improving the lives we serve.
- ✓ Blood Drive – January 27th
- ✓ Board Member Bio's please email to Patti

H. Open Forum (Board Policy 2.5.7 – 2.5.7.2)

1. The Board maintains discretion to hold an Open Forum
2. Five (5) minutes allotted per speaker
3. Forty-five (45) minutes total nine (9) speakers

Speakers: There were no speakers.

I. Presentations

There were no presentations this month.

III. Executive Session

There was no Executive Session held.

IV. Adjournment

Motion was made by Mr. Daugherty, seconded by Mr. Belsole, to adjourn tonight's meeting at 6:09 p.m. Motion passed with a unanimous "aye" vote.

FOR APPROVAL

Mr. Mitzel, Board President
Medina County Board of DD

Ms. Barnes Brown, Secretary
Medina County Board of DD