

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
October 22, 2012**

I. Call to Order

The Regular Board meeting was called to order by Vice President Mr. Daugherty at 5:05 p.m. Board members present: Secretary Ms. Connors, Ms. Barnes Brown, Mr. Belsole, Mr. Mitzel and Ms. Thomas Fain (arrived at 5:06). President Ms. Boyle (was excused).

Staff present: Superintendent Dr. LaForme, Mr. Goebel, Ms. Davis-Kramp, Mr. Yamsek, Ms. Davis, Ms. Kanta, Mr. Maier, Dr. Manes, Ms. Esch, Mr. Bluebond, Dr. Stanley Bryson, Mr. Hager, Ms. Hetkey, Ms. Ziccardi, Ms. Erhard, Ms. Hill, Ms. Bradway, Mr. Apple, Ms. Hartman, Ms. Guthrie and Ms. Howard.

Other present: Windfall Industries Executive Director Mr. James Brown, Ms. O'Connor and Ms. Arndt, Windfall Industries, Ms. Holmes, Director of Help Me Grow Ms. Chris Ruf, Mr. Elliot, Mr. & Mrs. Staples Mr. Biggins, Mr. Cerny, Mr. Chappelle, Mr. Bradley, Mr. Glaser, Mr. Young, Mr. Yujanoy, Mr. Biegel, Special Olympics Coordinator Kathy Miller and Ms. Scherz.

II. General Session

A. Pledge of Allegiance

B. Mission Statement Affirmation

C. Approval of Minutes

Motion was made by Ms. Barnes Brown, seconded by Mr. Belsole, to approve the Minutes from the Regular Board Meeting on September 24, 2012. Ms. Connors "abstained", all others voted "yes". Motion passed.

D. Old Business

Superintendent Dr. LaForme acknowledged Ms. Holmes, who will be appointed to the MCBDD Board in January.

E. New Business

1. Change of Public Hearing Dates

Motion was made by Mr. Mitzel, seconded by Ms. Thomas Fain, to approve the date change for the Public Hearing, for the 2013 Budget and Three Year Operating Plan, to December 10, 2012 at 5:00 p.m. Motion passed with a unanimous roll call vote.

Superintendent Dr. LaForme mentioned that the Board members received a copy of an email sent to us from a parent requesting consideration of an evening time change. Given a new Board member beginning in January, the Board deferred action on the request until the January 2013 organizational meeting.

2. Discussion of Miscellaneous II Packet

Superintendent Dr. LaForme reviewed the miscellaneous packet containing proposed changes to Board reports. Following discussion, the Board consensually agreed to trial the new formats beginning with the January 2013 Board Meeting.

3. Policy Review and Approval

Motion was made by Mr. Mitzel, seconded by Ms Barnes Brown, to approve the attached policy 4.22.6 and 4.227 as stated in the memo. Motion passed with a unanimous roll call vote.

4. Appropriation Increase Resolution #32-12

Motion was made by Mr. Mitzel, seconded by Ms. Thomas Fain, to approve Resolution #32-12 Appropriation Increase: to increase 3318-7700-0580, Contract Services \$7,320.44. The 2012 Budget Appropriation for 3318-7700-0580 will increase by \$7,320.44, from \$0.00 to \$7,320.44. For the purpose of expensing 2009 ARPA – EFMAP RECONCILIATION for waiver match. Motion passed with a unanimous roll call vote.

5. Windfall School School-Age Teachers Training Resolution #33-12

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to approve Resolution #33-12 closing Windfall School grades K-12 on January 17, 2013 in order to provide a day of required training for all school-age teachers on the new state wide method of Alternative Assessment. Motion passed with a unanimous roll call vote.

Item #6 - Was moved to the end of the New Business per the Acting President Mr. Daugherty.

7. Appropriation Transfer Resolution #35-12

Motion was made by Ms. Thomas Fain, seconded by Ms. Barnes Brown, to approve Resolution #35-12 Appropriation transfer: \$2,500.00 from 3300-7700-0981 Reserve to 3325-7700-0250 Emergency Residential for the purpose of purchasing unanticipated emergency residential services. Motion passed with unanimous roll call vote.

8. Appropriation Transfer Resolution #36-12

Motion was made by Ms. Barnes Brown, seconded by Ms. Thomas Fain, to approve Resolution #36-12 appropriation transfers: \$3,000.00 from 3300-7700-0981 Reserve to 3300-7700-0230 Contract Repairs for the purpose of purchasing unanticipated contract repairs for Maintenance and Transportation. Motion passed with a unanimous roll call vote.

9. Ohio Department of Transportation Contracts Resolution #37-12

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to approve Resolution #37-12 to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles. Motion passed with a unanimous roll call vote.

6. 2013 Budget Resolution #34-12

Motion was made by Mr. Mitzel, seconded by Ms. Thomas Fain, to approve Resolution #34-12 2013 Budget with total revenue of \$17,977,967.00 and total expenses of \$19,635,603.00. Following discussion and questions, the Motion passed with a unanimous roll call vote.

Acting President Mr. Daugherty asked for a five minute recess at 6:14 p.m.

The Board was back in Session at 6:20 p.m.

At this time Acting President Mr. Daugherty asked that the item I Presentations be moved up on the agenda.

I. Presentations

- b. Special Olympics Presentation – Special Olympics Coordinator Kathy Miller and Special Olympic Medina County Flash Softball Team members.

Ms. Miller presented to the Medina County Flash Softball Team members and the Board a proclamation received from the State, for winning the Division II Softball Championship.

- a. Director of Early Intervention – Dr. Jan Manes and Staff members (60 min.)

Dr. Jan Manes along with several staff members presented a student's journey through our Intake process and the agency's Early Intervention program, concluding with a testimonial by the parent of the student.

F. Reports Review

1. Superintendent's Report
2. Financial Report
3. Voucher Report(s)
4. Personnel Control Report
5. Enrollee Statistics Report
6. Operating Contracts (Quarterly – February, May, August and November)
7. Program Data Quarterly Reports (Education, Therapies and QSRT)

G. Public Relations

Ms. Hetkey, Public Relations Coordinator, mentioned the following:

- BNI – Medina Hosting BNI Power One-on-One presentation and tour of our facility
- Spotlight Business at both the Brunswick Chamber and Wadsworth Chamber.
- Special edition of e-blast recognizing businesses
- Dr. LaForme, taped an interview with NPR/WKSU – segments will be used for both election coverage and then again for a series of programs highlighting social services.
- Fall Fest/Access Fair – we had over 500 individuals attending this annual event. We also had 35 vendors, a new record and new fields of service. Several community members commented on the event and the book fair once again was a big success (\$1800.00).
- Media Coverage – Play, Levy and Special Olympics
- Community engagement will be the focus of the New Year and we are already seeing an increase.

Upcoming events:

- Community Shred Day – October 27th – 10:00 am to 2:00 pm
- Annual clothing drive for hats, mittens and scarves
- Snack Shack first anniversary

H. Open Forum (Board Policy 2.5.7 – 2.5.7.2)

Speakers: There were no speakers.

Acting President Mr. Daugherty announced the next Regular Board meeting is scheduled for November 12, 2012.

III. Adjournment

Motion was made by Mr. Mitzel, seconded by Mr. Belsole, to adjourn the meeting at 7:34 p.m.
Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Mr. Daugherty, Acting President
Medina County Board of DD

Ms. Connors, Secretary
Medina County Board of DD