

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
April 25, 2011**

I. Call to Order

The Regular Board meeting was called to order by President Jay Mitzel at 5:00 p.m. Board members present were: Vice President Julie Boyle (arrived at 5:02 p.m., Secretary Ms. Barnes Brown, Mr. Hornberger, Ms. Connors, Mr. Belsole and Mr. Daugherty.

Staff present were: Superintendent Dr. LaForme, Ms. Kanta, Mr. Goebel, Mr. Bluebond, Ms. Esch, Ms. Fuqua, Ms. Majoros, Dr. Manes, Dr. Stanley Bryson, Mr. Yamsek, Mr. Nefores, Ms. Erhard, Ms. Hetkey, Mr. Maier and Ms. Ridenour.

Others present: Windfall Industries staff members, Mr. Metzel and Ms. Grace.

II. Executive Session

Motion was made by Mr. Daugherty, seconded by Ms. Barnes Brown, to enter into Executive Session at 5:01 p.m. for the following purpose:

- a. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- b. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- c. Conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.

Motion passed with a unanimous roll call vote.

The Board recessed out of executive session at 5:23 p.m.

III. General Session (5:38 p.m.)

A. Pledge of Allegiance

B. Mission Statement Affirmation

C. Approval of Minutes

Motion was made by Mr. Hornberger, seconded by Ms. Connors, to approve the Minutes from the Regular Board meeting on March 21, 2011. Mr. Belsole, "abstained", all others voted "yes". Motion passed.

Board President Mr. Mitzel amended the agenda to include the Donated Funds Committee minutes.

Motion was made by Ms. Boyle, seconded by Mr. Belsole, to approve the minutes of the Donated Funds Committee minutes. Motion passed with a unanimous roll call.

D. Public Relations

Ms. Hetkey noted the following:

- ✓ Announcement of the Marion Stroud Scholarship winners: Kelsey Phillips will be awarded the \$1000.00 scholarship as a senior student and Kelsey Simmons will be awarded the \$500.00 scholarship as a previous winner.
- ✓ Marion Stroud Scholarship awards will be presented at the May 23, 2011 Regular Board Meeting.

- ✓ April is Volunteer month; volunteers were acknowledged with a thank you and small token.
- ✓ Board Members were presented a small token of appreciation from Management Team and Middle Managers for their volunteering on the Board.
- ✓ Transition students – Willets Day of Caring
- ✓ Brunswick Transition Fair at Brunswick High School April 28th
- ✓ Family Affair at Medina Community Center April 29th.
- ✓ Wadsworth Carnival – at the Salvation Army in Wadsworth May 7th
- ✓ Blood Drive - at MCAC May 20th
- ✓ Baby Fair- at Medina Hospital May 21st
- ✓ Ishopmedinaco. Will be promoting Hand in Hand Creations

E. Presentations

Dr. Manes and Dr. Stanley Bryson presented on Early Intervention Services - Help Me Grow, Preschool, Service Coordination and future changes.

F. Monthly Reports

Superintendent Dr. LaForme mentioned that the Executive Levy Committee will be meeting to look at options for an upcoming levy in 2012. A Board Retreat will be scheduled for sometime in June.

G. Open Forum

Speakers: there were no speakers

H. Old Business

I. New Business Items

1. Appropriation Transfer Resolution #09-11

Motion was made by Mr. Daugherty, seconded by Ms. Connors, to approve the following Resolution #09-11: Appropriation transfer: \$40,000.00 from 3300-7700-0981 Reserve to 3300-7700-0070 Unemployment Compensation. This transfer is for the purpose of additional unemployment usage. Motion passed with a unanimous roll call vote.

2. Appropriation Transfer to Residential Fund Resolution #10-11

Motion was made by Ms. Boyle, seconded by Ms. Barnes Brown, to approve the following Resolution #10-11: to authorize the Medina County Auditor to transfer \$1,862,530.00 from the General Fund 3300-7700-0960 (Transfers), to the Residential Fund 3325-0000-0450 (Transfers) and to authorize the Superintendent to send the 2011 budgeted funds from the Residential Support Fund to NEON as needed. This appropriation transfer is included in the approved 2011 Budget and will fund Medicaid Match and related fees. Motion passed with a unanimous roll call vote.

3. Abolishment and Creation of Positions #11-11

Motion was made by Ms. Connors, seconded by Ms. Boyle, to approve the following Resolution #11-11: to abolish the following positions: Business Manager, Human Resource Manager,

Office Manager, Quality Systems Coordinator, Quality Systems Specialist, Special Projects Assistant, Facilities Manager, SSA Supervisor, Transportation Supervisor, Equipment Supervisor Public Relations Specialist, Nurse Manager, (1) Maintenance Repairman; and to create the following positions: Director of Business, Director of Human Resources, Executive Administrator, Director of Quality Systems, Quality Systems Manager, Public Relations Coordinator, Facilities Director, SSA Manager, Transportation Director, Equipment Manager, Director of Nursing, Facilities Coordinator, The Public Relations Specialist position is being abolished. One Maintenance Repairman position is being abolished to allow for the position of Facilities Coordinator which will provide administrative assistance to the facilities department. All other positions requested for abolishment and creation are to bring the position titles in line with comparable positions in the marketplace. No changes in job responsibilities or salaries are proposed with the exception of the Facilities Coordinator. Motion passed with a unanimous roll call vote.

4. Abolishment of Habilitation Assistant Position Resolution #12-11

Motion was made by Mr. Belsole, seconded by Mr. Daugherty, to approve the following Resolution #10-11: Abolishment of the vacant 25 hour Habilitation Assistant position. Motion passed with a unanimous roll call vote.

5. First Energy Contract

Motion was made by Mr. Hornberger, seconded by Ms. Boyle, to approve the following First Energy Contract for electric services. Our current agreement is expiring at the end of May 2011. Motion passed with a unanimous roll call vote.

6. Policy Review

Motion was made by Ms. Boyle, seconded by Mr. Daugherty, to approve the following attached memo Policy Chapter 11. Motion passed with a unanimous roll call vote.

IV. Adjournment

Motion was made by Ms. Boyle, seconded by Mr. Belsole, to adjourn tonight's meeting at 6:31 p.m. Motion passed with a unanimous "aye".

FOR APPROVAL

Mr. Mitzel, President
Medina County Board of DD

Ms. Barnes Brown, Secretary
Medina County Board of DD