

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
REGULAR BOARD MEETING MINUTES  
April 22, 2013**

**I. Call to Order**

The Regular Board meeting was called to order by President, Mr. Mitzel, at 5:00 p.m. Board members present: Mr. Belsole, Mr. Daugherty, Ms. Orlandi. Ms. Barnes Brown arrived at 5:04 p.m. Ms. Thomas Fain (acting Secretary) arrived at 5:07. Secretary, Ms. Holmes was excused. Mr. Belsole was excused from the March 25th Board meeting.

Staff present: Dr. LaForme, Mr. Goebel, Ms. Kanta, Ms. Davis, Mr. Bluebond, Ms. Davis-Kramp, Mr. Yamsek, Dr. Manes, Ms. Esch, Mr. Hager, Dr. Stanley Bryson, Ms. Hetkey, Mr. Maier, Ms. Lees, Ms. Reed, Ms. Majoros, Mr. Krebs, Mr. Walter, Mr. Dryer, Ms. Day, Ms. Huffman, Ms. Ocasek, Ms. Miller, Ms. Schafer and Ms. Erhard.

Others` present: Ms. Kasten-Kraus, Executive Director of Society for Handicapped Citizens (SHC), and parents, Harriet Darmour, Eric Sundby and Jan Richards, as well as athletes from the Special Olympics Junior Varsity Basketball Team.

**II. Executive Session (5:00 p.m.)**

Motion was made by Mr. Daugherty, seconded by Ms. Orlandi, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion passed with a unanimous roll call vote. The Board entered into Executive Session at 5:01 p.m.

The Board exited out of Executive Session at 5:45 p.m.

**III. General Session (5:50 p.m.)**

- A. Pledge of Allegiance
- B. Mission Statement Affirmation
- C. Approval of Minutes

**1. Approval of the Minutes from the Regular Board Meeting, March 25, 2013**

Motion was made by Mr. Daugherty, seconded by Ms. Orlandi, to approve the minutes from the Regular Board Meeting, March 25, 2013. Ms. Thomas Fain and Mr. Al Besole "abstained", all others voted "yes". Motion passed.

**D. Old Business**

**E. New Business**

**1. Abolishment and Creation of Positions Resolution #14-13**

Motion was made by Mr. Belsole, seconded by Ms. Orlandi to approve Resolution #14-13 to abolish the following positions: 1 Certified Occupational Therapy Assistant, 1 Therapy Services Support Specialist and 1 File Clerk (SSA); and to create the following positions: 1 Language Development Specialist (12 months), 1 Service and Support Administrator, 1 Information Technology Specialist and 1 Provider Relations and Family Support Services Specialist. Motion passed with a unanimous roll call vote.

**2. Policy Review and Approval**

Motion was made by Ms. Thomas Fain, seconded by Mr. Daugherty to approve the policy changes noted in the policy memo. Motion passed with a unanimous roll call vote.

**3. Developmental Center Backfill Project Request Resolution #16-13**

Motion was made by Mr. Belsole, seconded by Ms. Barnes Brown to approve Resolution #16-13 supporting SHC's request for the Board to approve pass-through housing dollars from DODD to MMHA, not to exceed \$80,000.00. Motion passed with a unanimous roll call vote.

**F. Open Forum (Board Policy 2.5.7-2.5.7.2)**

Special Olympics - Kathy Miller presented the Junior Varsity Basketball Team as the new State Champs.

Kurt Karhoff was the winner of Auditor Kovack's Chili Cook Off and was happy to donate his winnings to Special Olympics. He presented Kathy Miller with a check for \$500.00.

Christy Mattey, with sons Michael and Tommy, thanked the Board for the campership opportunity.

**G. Presentations**

Adult Services - Ms. Davis-Kramp, Ms. Ocasek and Ms. Majoros presented on Employment First, People First language and Person Centered Planning.

**H. Reports Review**

**1. Superintendent's Report**

Mr. Daugherty requested and was provided clarification of CAP property payoff implications. Mr. Belsole questioned the Enrollee Stats, specifically the drop in numbers which will be addressed at the May Board Meeting.

**2. Voucher Report(s)**

**3. Personnel Control Report**

4. Enrollee Statistics Report
5. Operating Contracts (Quarterly – February, May, August and November)
6. Program Data Quarterly Reports (Education, Therapies and QSRT)

**I. Public Relations**

Ms. Hetkey, Public Relations Coordinator, mentioned the following:

- Second piece in our six-piece ad series was published
- April is Autism Awareness Month
- MCBDD Donor Scholarship - 9 applicants. Will meet on April 23rd to choose recipient. Award will be at the May meeting with small reception.
- Booth at the HEART Transition Fair with goal to target local families with information
- Upcoming Events: Family-A-Fair on April 27th, Wadsworth Family Fun Carnival on May 4th, Medina County Baby Fair on May 18th

**IV. Adjournment**

Motion was made by Mr. Daugherty, seconded by Mr. Orlandi, to adjourn the meeting at 7:31 p.m. Motion passed with a unanimous “aye” vote.

**FOR APPROVAL**

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Mr. Mitzel, President  
Medina County Board of DD

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Ms. Sandra Thomas Fain  
Acting Secretary  
Medina County Board of DD