

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
March 28, 2016

I. Call to Order

The Regular Board Meeting was called to order by President, Ms. Thomas Fain, at 5:08 p.m. Board Members present included: Ms. Thomas Fain, Ms. Barnes Brown, Mr. Daugherty, Mr. Perkins, and Ms. Morrison.

Ms. Holmes and Ms. Orlandi were excused.

Staff present: Mr. Goebel, Ms. Lees, Ms. Hetkey, Ms. Wilbraham, Ms. Finnerty, Mr. Bluebond, Ms. Majoros, Ms. Davis, Dr. Stanley Bryson, Ms. Reed, Ms. Hendrickson, Mr. Hales, and Mr. Dryer.

II. Executive Session

Motion was made by Mr. Daugherty, seconded by Mr. Perkins, to enter into Executive Session at 5:10 p.m. for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are the of pending or imminent court action.

The Board exited Executive Session at 6:10 p.m.

General Session began at 6:14 p.m.

III. General Session

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

Motion was made by Mr. Perkins, seconded by Ms. Morrison, to approve the minutes from the Regular Board Meeting on February 22, 2016.

Mr. Daugherty abstained. All others voted "yes". Motion passed.

D. Old Business

- 1. Medina Creative Transition Proposal

There was no discussion on this item.

E. New Business

1. Excess Property Resolution #05-16 (ACTION)

Motion was made by Mr. Daugherty, seconded by Ms. Barnes Brown, to approve Resolution #05-16 to declare the items listed in the resolution as excess property and unusable by the Medina County Board of DD. This property will be sold through auction or other means as specified in ORC 307.12, Disposition of Unneeded, Obsolete or Unfit Personal Property. The Maintenance Department has inspected the MCBDD storage sites and determined that the listed property is obsolete or is no longer required by the MCBDD to provide services.

Motion passed with a unanimous "aye" vote.

2. Windfall Industries Grounds Maintenance Contract Resolution #06-16 (ACTION)

Motion was made by Mr. Perkins, seconded by Ms. Morrison, to approve Resolution #06-16 to authorize the Superintendent to enter into a contract with Windfall Industries for grounds maintenance services. The contract will be effective from April 1, 2016, through November 30, 2016, for an amount not to exceed \$32,832.48. The 2016 contract with Windfall Industries for grounds maintenance provides for payment of work adjustment wages to individuals providing contracted lawn care services and for the maintenance of specified Achievement Center grounds.

Mr. Bluebond stated that this contract is in addition to the Windfall Industries Contract passed previously. New services were added for employment of individuals with disabilities at the Board that include the front reception desk in Administration and the visitor window on the adult side. The increase in cost was approximately 5%.

The following questions were raised by Mr. Perkins:

1. Does the MCBDD have an alternative budget available if costs begin to increase? Mr. Bluebond stated, "No". He stated that the MCBDD budget is an authorization to purchase based on what was approved. Any additional purchases would have to be approved by the Board and the Commissioners.
2. Mr. Perkins asked how the contract would be amended if questions/concerns led to the need for changes. Mr. Bluebond stated that the changes could be made now and the resolution passed as amended or revisions could be made before the Superintendent signs the contract.
3. Mr. Perkins had several others concerns/questions that were emailed to the Superintendent.

Mr. Bluebond stated that it is the responsibility of the Superintendent to negotiate contracts.

Ms. Barnes Brown stated that these and any other concerns need to be brought to the attention of the Superintendent and considered before finalizing the contract.

Mr. Perkins made a motion to amend the original motion to include that there are comments and concerns that need to be reviewed by the Superintendent before the contract is signed. The motion was seconded by Ms. Morrison.

Mr. Goebel suggested that the resolution be passed as originally presented In order to not hold up any financial obligations. Any concerns should be addressed in a timely manner and the contract may be amended at the next Board Meeting.

Mr. Perkins made a motion to withdraw the previous motion to amend the original motion. Ms. Morrison seconded.

The original motion was passed with a unanimous “aye” vote.

3. Medina Creative Transition Proposal Resolution #07-16 (ACTION)

Motion was made by Ms. Morrison, seconded by Mr. Daugherty, to approve Resolution #07-16 to approve the Medina Creative Transition Proposal. This proposal will allow the Medina County Board of DD to provide \$125,000.00 in year 2016 and \$125,000.00 in year 2017 to Medina Creative Housing to assist in building a new model home for post-secondary education for individuals with disabilities. Medina Creative Housing (MCH) and the Medina County Board of Developmental Disabilities (MCBDD) have been in discussions regarding partnering on the Medina Creative Transitions Project. MCH is proposing that the MCBDD fund 25% of the project, equal to \$250,000.00 which will be paid over a two-year time frame. In return, two residential suites will be reserved for board-eligible individuals to participate in a post-secondary program that is currently not available in the county. It should be noted that the committee was not able to come to a consensus on this proposal; however, it was agreed by all that a post-secondary project/program was greatly needed in Medina County.

The Board was in agreement that more information and detail is needed before this could be approved. In addition, there is currently no contract to review.

Motion was made by Ms. Barnes Brown, seconded by Mr. Perkins, to table this resolution pending further discussion.

The motion to table the resolution was passed with a unanimous “aye” vote.

F. Discussion Items

1. New Board Retreat Date

The re-schedule date for the Board Retreat is Monday, May 2nd. It will be held at the MCAC building from 5-8:30 p.m. The agenda and menu will be forthcoming when finalized.

G. Reports Review

- Superintendent’s Report – The Superintendent's Report was reviewed by Mr. Goebel. The following was discussed:
 - The section on assistive technology speaks very well of our agency. Tobii Dynavox is an international company and the leading provider of touch and eye tracking based assistive technology hardware. They were so impressed with our new program (Tech Connect), and the way it impacts two populations, that they want to form a relationship with us to test voice recognition products. Connie Hartman and Adult Services staff are involved

in the Tech Connect program. Patti Hetkey is currently working with the media to get the information out to the public.

- Ms. Barnes Brown asked if we are still doing the Incredible Years Program. Ms. Stanley Bryson stated that we partner with Catholic Charities and still provide that program.
- Ms. Barnes Brown requested more information regarding the Children's Trust Fund and why no money was granted to Medina County in 2016. Dr. Stanley Bryson stated, "In Medina County our Help Me Grow system has been referring children ages birth-3 years to the Children's Trust Fund when they did not qualify for Early Intervention Services but could be considered children at risk based on a variety of family circumstances. To lose the funding for that program will impact some children in the County. There are other agencies (e.g. Early Start) that could potentially provide services to some of those children, but for others the funding cut will eliminate services." This money will be greatly missed in Medina County. It has not been decided if or how much money will be granted to the trust in 2017.
- Ms. Barnes Brown would like to hear more information about the waivers at the Board Retreat.
- Ms. Morrison asked about the definition of shared living. Ms. Wilbraham stated that shared living can consist of either foster care for adults or the adult living with their own family with the family member as the provider.
- Ms. Morrison asked for more information regarding providers receiving overtime pay. Ms. Wilbraham stated that when independent providers are providing services to an individual, it's hard to find additional providers to take on other needed tasks; therefore, the private provider is contacted and obtains more hours. In addition, these providers are also serving other individuals. The overtime is across the board, not just with one individual.
- The Board Members were very proud of the Special Olympics Basketball Teams and enjoyed the section on Nancy N. moving into her own apartment. In addition, they were pleased with the 100% compliance with the Windfall School's Preschool Licensing surprise visit.
- Financial Report - Mr. Bluebond reviewed the Financial Report. The following was discussed:
 - Revenue: The MCBDD received a Medicaid settlement in the amount of \$621,000.00 from the 2010 cost report. This money is never budgeted because it is not known when or if any money will be received.
 - The first levy payment should be received in April.
 - Expenses: The 3-4% vacancy rate is causing the expenses to be under. There are some insurance premiums that are paid in full this time of year. There has been an increase of 72 individuals; mostly young children.
- Voucher Report(s) – There were no questions on the Voucher Reports.
- MCBDD Enrollee Statistics Report – There were no questions or comments on the Enrollee Stats Report.
- Provider Report – The Provider Report was reviewed. The following was discussed:

- This report is meant to show that the MCBDD is working with other providers. Mr. Bluebond will look at the numbers to make sure they are accurate.
- MUI Report – Mr. Daugherty stated that he likes the format of the report. He stated that we really need to watch for patterns and trends. He asked what the quality measurement is for the MUIs. MCBDD staff stated that there is an MUI Review Committee that compares data with the statewide average.
 - Ms. Barnes Brown stated that when the state gets a significant amount of reports in one area, they will put out a safety alert regarding the topic.
 - Mr. Perkins will talk with Ms. Finnerty to discuss what we should narrow the quality assurance report down to. Ms. Finnerty stated that the National Core Indicators were presented to the Board last year.
 - Mr. Daugherty asked where the agency is with key metrics regarding Health and Safety, Employment and Quality of Services. Mr. Daugherty is requesting more information regarding the Quality Assurance of services provided by the Board. Ms. Finnerty will look at what is available and make recommendations to the Board. Mr. Daugherty stated that if the agency had a Quality Assurance Committee, this would be the type of duty that would fall under it.
- 2013-2015 MUI Annual Review for MCBDD
 - This is information for the MCBDD only, as a provider. Mr. Daugherty stated that the report was good and he appreciates the effort.
- Personnel Report – Mr. Daugherty thanked Ms. Davis for this report. The information is good and he feels it is what the Board needs to see.

Mr. Goebel introduced Gary Hales, Facilities Coordinator, to the Board. Mr. Hales is covering Mr. Yamsek's duties in his absence.

H. Public Relations

- The MCBDD is partnering with Movers for Moms and Two Men and a Truck to benefit the Medina County Battered Women's Shelter. We are collecting essential personal care items and clothing.
- The MCBDD is working with the Vanderhaven Group on the first article in the series about Community Employment.
- The MedinaMade Ribbon Cutting is April 1st at 2:00 p.m.
- April is Autism Awareness Month
 - We will be working with local media to promote early detection and the importance of getting help. Information will be mailed to daycares, doctor's offices and the Ombudsman will also share the information.
- Upcoming Events:
 - Volunteer Appreciation Week is April 11th-16th.
 - The Northside Health Fair is April 19th.
 - The Medina County Family-A-Fair event is April 23rd.

Mr. Daugherty asked if there has been any promotion of the Bells of Harmony bell choir. Ms. Hetkey stated that she has it in her tickler file and tries to stick with what is trending. A better time to promote the bell choir would be closer to the holidays.

I. Open Forum (Board Policy 2.4.4)

Ms. Majoros informed the Board Members that Kathy Miller’s Retirement Party, sponsored by the athletes and parents, will be held in the MCAC gym on April 30th, at 7:00 p.m.

Ms. Majoros also informed the Board Members that there will be a horse show at the Medina Creative Therapies Ranch on April 16th. This will be an all day event.

Mr. Daugherty stated that Shelly Schafer is doing a good job in the Special Olympics Coordinator position.

The Miracle League will also play in the MCAC gym on Saturday, April 2nd.

The next Board Meeting is April 25th.

IV. Adjournment

Motion was made by Mr. Daugherty, seconded by Mr. Perkins, to adjourn the meeting at 7:38 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Sandra Thomas Fain
Board President
Medina County Board of DD

Suzanne Barnes Brown
(Acting) Secretary
Medina County Board of DD