

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
March 27, 2017

I. Call to Order

The MCBDD Regular Board Meeting was called to order by President, Ms. Thomas Fain, at 5:03 p.m. Ms. Thomas Fain stated that the agenda had been revised. Other Board Members present included the following: Ms. Orlandi, Ms. Barnes Brown, Mr. Perkins, Ms. Morrison, Ms. Holmes, and Mr. Carroll.

Staff present included the following: Ms. Davis-Kramp, Ms. Finnerty, Mr. Bluebond, Ms. Lees, Mr. Goebel, Ms. Hetkey, Ms. Wilbraham, Ms. Majoros, Ms. Davis, Ms. Bohner, Dr. Stanley Bryson, Ms. Hunt, and Mr. Dryer.

Others present included the following: Anita Murphy, parent.

II. Executive Session

A Motion was made by Mr. Perkins, seconded by Ms. Holmes, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are subject of pending or imminent court action.

The Motion passed with a unanimous "yes" vote. The Board entered into Executive Session at 5:04 p.m.

The Board exited Executive Session at 5:26 p.m.

III. General Session

A. Pledge of Allegiance

B. Mission Statement Affirmation

C. Approval of Minutes

- 1. Approval of the Minutes from the MCBDD Regular Board Meeting, February 27, 2017**

A Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve the minutes from the MCBDD Regular Board Meeting on February 27, 2017.

Mr. Carroll asked how many individuals have guardians and how many of those guardians are also the individual's parent or family member. He also inquired about the follow-up letter that was mentioned and wanted to know to whom the letter went and what the content was. Ms. Hetkey stated that the letter contained answers to the most prevalent questions that were

received. She also stated that all of the stakeholder communications can be found in the staff newsletter which is sent to all Board Members.

Mr. Carroll and Ms. Holmes abstained. All others voted “yes”. The Motion passed.

2. Approval of the Minutes from the MCBDD Board Retreat on March 13, 2017

A Motion was made by Ms. Holmes, seconded by Mr. Carroll, to approve the minutes from the MCBDD Board Retreat on March 13, 2017.

The Motion passed with a unanimous “yes” vote.

D. Presentation

There was no presentation this month.

E. Old Business

There was no Old Business this month.

F. New Business

1. Advocacy Chair Resolution #03-17

A Motion was made by Ms. Orlandi, seconded by Ms. Morrison, to appoint Wayne Carroll to serve as Advocacy Chair for calendar year 2017. The OACB (Ohio Association of County Boards) has requested that each County Board of DD appoint an Advocacy Chair to become responsible for the following three major functions:

1. Generate dialogue with Board Members on current events and advocacy opportunities;
2. Work collaboratively with the Superintendent to establish top legislative advocacy priorities; and
3. Communicate with people in the community to expand county board outreach and recruit supporters.

The Motion was approved with a unanimous “yes” vote.

2. Approval of the 2018 MCBDD Agency Calendar and the 2017-2018 Windfall School Calendar

A Motion was made by Mr. Perkins, seconded by Ms. Barnes Brown, to approve the 2018 MCBDD Agency Calendar and the 2017-2018 Windfall School Calendar, as presented. Agency calendars are created at this time of the year to coordinate with all Medina County School Districts.

The Motion was approved with a unanimous “yes” vote.

3. Consultant’s Travel Expenses Resolution #04-17

A Motion was made by Mr. Perkins, seconded by Ms. Barnes Brown, to allow the Superintendent to approve payment of travel expenses through May 31, 2017, for Charles Arndt, in order to continue his consultation services past the end of his contract with the MCBDD. Mr. Arndt has offered to continue his consultation services with the MCBDD after the end of his contract, on a bi-monthly basis, with payment being only his travel expenses. Mr. Arndt’s

continued support is imperative during the transformation process of the MCBDD. Payment will not exceed \$3,750.00.

There was discussion regarding the cost of the trips and concerns with the transformation plan, as presented. Management Team will be meeting with Mr. Arndt on March 29, 2017, and will then have more information for the Board at the April 24 meeting. Mr. Arndt can return to meet with the Board again, if necessary.

A Motion was made by Ms. Orlandi, seconded by Ms. Holmes, to amend the original motion to read that each trip is capped at \$625.00.

The Motion was approved with a unanimous “yes” vote.

4. 2015-2018 Society for Handicapped Citizens (SHC) Retail Store Contract Amendment Resolution #05-17

A Motion was made by Ms. Barnes Brown, seconded by Mr. Carroll, to authorize the Superintendent to amend the contract with Society for Handicapped Citizens (SHC) to increase the total reimbursement of \$36,505.00 to \$42,589.00. This is an increase of \$6,084.00 and the contract will remain effective from October 1, 2015, through September 30, 2018, for an amount not to exceed \$42,589.00. Due to the resignation of the store manager immediately prior to the store opening, and the requirements to hire and train a new store manager, SHC requested additional financial support for the retail store operation.

Mr. Perkins had concerns regarding SHC coming back to the MCBDD for additional money that was not initially in the contract. He stated that the Board needs to decide what its philosophy will be regarding this type of funding in the future and that there needs to be better planning and more controls in place. A meeting will be held with SHC and the MCBDD to discuss SHC’s future commitment to the store and the role the MCBDD will play as our role in service provision decreases. Ms. Davis-Kramp stated that the state expects the county boards to financially support private providers.

Mr. Perkins voted “No”. All other voted “Yes”. The Motion was approved.

G. Discussion Items

1. Transformation Plan

The Management Team will meet with Mr. Arndt on Wednesday, March 29, to review and discuss the proposed Transformation Plan. After this meeting, Ms. Davis-Kramp will be able to share more information with the Board.

2. Funding Infrastructure 2024

This document was emailed to the Board last week. Ms. Davis-Kramp reviewed and asked the Board to email her with any questions. If no questions are received, it will not go back on the agenda for the April meeting.

3. Board Member Self Evaluations

Ms. Davis-Kramp asked the Board to review and be ready to discuss at the April meeting.

4. HMG and EI

Ms. Davis-Kramp gave an update regarding the proposal to move the Service Coordinators to the MCAC building and for the MCBDD staff to take over supervision of this area.

The MCBDD proposes to combine all Medina County Ohio Early Intervention service delivery (service coordination, speech therapy, occupational therapy, physical therapy, and developmental specialist services) at one location and under day to day supervision by the EI Coordinator (Early Intervention Coordinator of the Medina County Board of Developmental Disabilities).

The Medina County Ohio Early Intervention staff will provide IDEA Part C EI (Early Intervention) services to children in Medina County who are under three years of age, are determined eligible for intervention services, and who demonstrate a need for intervention services based on the Ohio EI Rules. Medina County will provide services to infants, toddlers and their families through the use of the state's recommended Evidence-Based Early Intervention Model.

Annette Davis-Kramp, Superintendent, announced that this would be Gene Goebel's last Board meeting due to his retirement in April, 2017. He was presented with a retirement clock as a token of appreciation for his many years of service to the MCBDD. Ms. Davis-Kramp and Sandra Thomas Fain, Board President, spoke of the many valuable contributions Mr. Goebel has made to the agency. In addition, Mr. Goebel thanked the Board, and his fellow staff, for their support and their friendships over these many years. Mr. Goebel stated that he is very proud of the high quality services that are provided by the MCBDD.

H. Reports Review

- Superintendent's Report – The following was discussed:
 - All adult day service rules are being revised. The revisions allow for add on rates for providers.
- Financial Report - Mr. Bluebond reviewed the Financial Report. The following was discussed:
 - The following expenses were on the February vouchers: Quarterly waiver match payment, payments to NEON for supported living and FSS, and liability and vehicle insurance for the year.
- Voucher Report(s) – Mr. Bluebond reviewed the Voucher Reports. The following was discussed:
 - The \$13,900.00 payment for the Operational Deficit to MCH (Medina Creative Housing) is part of the annual contract and is paid in monthly installments.
 - There was a group health plan correction payment made due to a mistake made by the county. This was found by the MCBDD staff during a reconciliation process.
- MCBDD Enrollee Statistics Report – The Enrollee Statistics Report was reviewed. The following was discussed:
 - There are no numbers listed for EI. Ms. Lees will look into why this number is missing.

- Provider Report – The Provider Report was reviewed; there were no questions from the Board.
- MUI Report – The MUI Report was reviewed and the following was discussed:
 - It was requested by a Board Member that either annually, or semi-annually, the Board be made aware if there was any action that resulted from a Law Enforcement MUI.
- Personnel Control Report – There were no questions on the Personnel Control Report.

I. Public Relations

The MCBDD participated in the following during the past month:

- DD Impact Emails Campaign – Information shared included the ACA (Affordable Care Act), How to Advocate, and Ohio’s Proposed Budget.
- The Buzzard Buzz – This Buzzard Day event was held on March 18, 2017. Over 1,000 people visited the MCBDD agency booth. This was our first time at this event; and after such a great response, we will participate again.
- The Medina County Senior Services Network – The MCBDD hosted their monthly meeting with over 75 attendees. The meeting highlighted the 50th Anniversary of County Boards and common issues among both the DD and senior populations.
- The MCBDD Donor Scholarship – The deadline for applications is Friday, March 31. The scholarship will be awarded at the May Board Meeting. There is one \$1,000.00 Donor Scholarship and one \$500.00 Continuing Education Scholarship. There will be a Donated Funds Committee Meeting scheduled in April.
- April is Autism Awareness Month – Information on specific topics related to Autism will be distributed to local media. There will also be a social media campaign.
- The Workforce Summit – This event was sponsored by the Medina County Economic Development Corporation. The goal was to connect businesses to workforce resources.

Upcoming Events included the following:

- The Workforce Summit on April 4;
- Volunteer Appreciation Week, April 10-15;
- The Pinwheel Walk on April 23;
- The Medina County Family-A-Fair on April 29; and
- The Autism Resource Fair on April 29.

J. Open Forum (Board Policy 2.4.4)

There were no speakers for Open Forum.

IV. Adjournment

A Motion was made by Ms. Holmes, seconded by Ms. Orlandi, to adjourn the meeting at 7:50 p.m.

The Motion passed with a unanimous “yes” vote.

FOR APPROVAL

Sandra Thomas Fain
Board President
Medina County Board of DD

Elaine Orlandi
Secretary
Medina County Board of DD