

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Regular Board Meeting Minutes**  
**July 23, 2018**

**I. Call to Order**

The MCBDD Board Meeting was called to order by the Board President, Mr. Carroll, at 5:45 p.m. Other Board Members present included the following: Ms. Orlandi, Ms. Morrison, Mr. Hartman, Ms. Albrecht, Ms. Thomas Fain, and Ms. Matthey.

Staff present included the following: Mr. Bluebond, Ms. Finnerty, Ms. Lees, Ms. Hetkey, Ms. Majoros, Ms. Davis, Ms. Hunt, Mr. Dryer, Ms. Bohner, Dr. Stanley-Bryson, Ms. Bates, and Ms. Wilbraham.

Others present included the following: Family members, Barb Drager, Fran Koenig, and Patty Manning; Melanie Kasten-Kraus and Deborah Haumesser from SHC; and Dianne DePaquale-Hagerty, James Derry, and Kim Headrick from MCH.

**II. Executive Session**

A Motion was made by Ms. Albrecht, seconded by Ms. Matthey, to enter into Executive Session for the following reasons:

- A. To consider matters to be kept confidential by federal law or regulations or state statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

The Motion passed with a unanimous "yes" vote. The Board entered into Executive Session at 5:46 p.m. The Board exited Executive Session at 6:15 p.m. General Session began at 6:22 p.m.

**III. General Session**

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

- 1. Approval of the Minutes from the Regular Board Meeting, June 25, 2018

A Motion was made by Ms. Matthey, seconded by Ms. Albrecht, to approve the Minutes from the Regular Board Meeting on June 25, 2018. There was no discussion. The Motion passed with a unanimous "yes" vote.

- D. Old Business – There was no Old Business.**

**E. Follow Up**

- 1. Abuse Awareness and Prevention

Paula Majoros has been working with Willie Jones from the OACB in regard to the Good Life training. A policy to address Abuse Awareness and Prevention will be developed and brought to

the Board for review. Mr. Carroll recommended that Self Advocates be involved in this process. Ms. Majoros stated that the Good Life model does include Self Advocates.

## 2. 2018 Camperships for Children

In response to a Board Member's question at the June Board Meeting in regard to how many camperships were awarded to children this year, Mr. Bluebond stated the following: Sixty seven camperships were awarded. Seventy were sent out; three were turned back in. There were 47 people on the waiting list. The cost was about \$300 per campership for a total of \$19,800. This is the first year that the county board was not able to accommodate all campership requests.

A request was made by a Board Member to move the New Business Section to after the Discussion section. This will be done on the next meeting agenda.

## F. New Business

### 1. Appropriation Transfer Resolution #20-18 (ACTION)

A Motion was made by Mr. Hartman, seconded by Ms. Thomas Fain, to authorize the Medina County Auditor to make the following appropriation transfers to 2855-7210-0790 Contract Projects (Capital Improvements) from the following accounts:

\$ 13,000.00 from 2855-7210-0580 Contract Services (Capital Improvements)

The 2018 Budget Appropriation for 2855-7210-0580 Contract Services (Capital Improvements) will increase from \$0.00 to \$13,000.00.

For the purpose of adjusting appropriations from Capital Improvement – Projects to Capital Improvement – Contract Services to cover the cost of an electrical engineer consultant for the MCBDD lighting project. There was no discussion. The Motion was approved with a unanimous “yes” vote.

### 2. Appropriation Transfer Resolution (Correction) #21-18 (ACTION)

A Motion was made by Mr. Hartman, seconded by Ms. Albrecht, to authorize the Medina County Auditor to make the following appropriation transfers to 3300-7700-0580 Contract Services from the following accounts:

\$ 31,750.00 from 3300-7700-0691 Local Match

The 2018 Budget Appropriation for 3300-7700-0580 Contract Services will increase from \$2,119,110.00 to \$2,150,860.00.

For the purpose of adjusting appropriations from Local Match to Contract Services to cover the cost of an increase in MCBDD's ICAT (Youth Intersystem Community Assessment Team) pooled contribution amount for 2018. The budget for ICAT multi-system youth for 2018 was \$30,000 and the anticipated cost is now \$61,750.

Discussion:

Mr. Hartman asked why the cost is double what was estimated. Mr. Bluebond stated that there

has been a change in how services are offered to children in the county in regard to Medicaid. The Mental Health system has gone to Managed Care. We are sharing the cost with the Medina Court, Job and Family Services, and the ADAMH Board. The Motion was approved with a unanimous "yes" vote.

### **3. Policy Review and Approval (ACTION)**

A Motion was made by Ms. Orlandi, seconded by Ms. Thomas Fain, to approve the following policy revisions: 7.1.12 Preadmission Screening and Resident Review (PASRR); 7.4 Targeted Case Management; and 7.1 Eligibility for Board Services. All policies were updated in order to meet current rule. The Motion was approved with a unanimous "yes" vote. Policy 8.4 Early Intervention was sent to the Board Members after the Board Packet went out, but was pulled due to needing additional review and revisions. The revised Early Intervention policy will be in DRAFT format for the August Accreditation and will be re-submitted to the Board for approval at the September Board Meeting.

## **G. Discussion Items**

### **1. Action Plan**

Revisions were made based on Board input. Ms. Albrecht stated that the current draft contained more detail. Mr. Hartman stated that good progress was made, but he is concerned that in 2020 the agency is making recommendations rather than implementing steps. Ms. Finnerty stated that with some of the steps, we may not be able to make recommendations until 2020. Mr. Bluebond stated that, for example, we will need to know in 2020 where we stand with the proposed Community Supports Department and will make recommendations to the Board. The Board stated that they are ready to approve the plan with the understanding that it is a document that can and will change over the next three years.

A Motion was made by Ms. Orlandi, seconded by Ms. Matthey, to approve the 2018-2020 Action Plan as presented. The Motion was approved with a unanimous "yes" vote.

### **2. Call for Solutions Update**

Ms. Finnerty stated that four proposals specific to day services were received, and one specific to transportation. Additional information is being requested from providers. Ms. Finnerty will meet with the three Board Members that sit on the Call For Solutions Committee after the Board meeting tonight to schedule a meeting to review and discuss the proposals. Recommendations will be brought to the Board when available.

### **3. Other Operating Expense Transfers**

Ms. Bates reviewed the purpose and process of transfers between county codes. Ms. Bates requested that the Director of Business be allowed to make transfers between county codes, up to a certain dollar amount, without prior Board approval. This would allow for faster response to agency needs. Transfers between county codes would not be permitted for salary and benefits without prior Board approval. The Board would still see the transfers in the monthly Board Packet. Ms. Albrecht stated that she is not comfortable with this request. Ms. Thomas Fain stated that she is in agreement with Ms. Bates' request as waiting for a Board Meeting could delay daily business. Mr. Carroll asked Ms. Bates to provide the following information for further review and discussion: 1. Over the last five years, how many times has the Board not approved a

county code transfer? 2. If the Board was to give approval up to a certain amount, what would that amount be? Ms. Bates will provide this information to the Board at a future meeting. Ms. Mattey asked if the OACB would be a resource to find out if other county boards are allowing this. Ms. Bates stated that she didn't feel the OACB would have this type of information but had contacted other county boards and received four responses that were split. Ms. Mattey will contact the OACB.

#### **4. Housing Grants**

Mr. Bluebond stated that housing is still a need in Medina County and asked the Board how we can help develop more housing for people with disabilities. He stated that the state passed the capital budget and there is money available for housing in Medina County. Mr. Bluebond stated that since the county board is unable to develop housing on its own, grants are needed as well as assistance from agencies such as MMHA and MCH. The Medina Creative Living model has some unique funding options. MCH is requesting Board support for development of a 16 unit complex in Wadsworth. The requested support is in the form of an interest free loan for \$90,000, and would be paid back within 36 months. This would be an integrated setting with four of the units available to individuals who are eligible for Board services. The units are strategically placed close to many community sites including shopping, banks, restaurants, etc., and are on or close to the transit route. Ms. DePasquale-Hagerty addressed questions from the Board in regard to the different types of housing they provide. Ms. DePasquale-Hagerty stated that the loan would be paid back with grant money; however, the grants cannot be applied for until the property is secured.

A Motion was made by Ms. Morrison, seconded by Ms. Orlandi, to authorize the Superintendent to develop and sign a loan agreement with Medina Creative Housing (MCH) for the purchase of 142 Grandview Ave., Wadsworth, OH 44281. The loan will not exceed \$90,000, and will be repaid in full by Medina Creative Housing, Inc. to the Medina County Board of DD within 36 months of receipt by MCH. The loan will be interest free. The MBCDD and MCH seek to provide opportunities for affordable housing for individuals eligible for MCBDD services. This agreement offers an interest free loan to be used for the purchase of property for the development of affordable housing for individuals with developmental disabilities. Ms. Mattey voted "no". Ms. Orlandi and Mr. Hartman abstained. All others voted "yes". The Motion was approved.

#### **H. Reports Review**

**Superintendent's Report** – The following was discussed:

- Director Martin provided an update on negotiations between Disability Rights Ohio (DRO) and DODD concerning the "Olmstead" lawsuit in Ohio. Recent attempts to settle the lawsuit have broken down increasing the likelihood it will go to trial.
- At the Superintendents' Executive Committee Meeting, DODD Director John Martin and Mark Davis from the Ohio Providers Resource Association emphasized the need to develop technology that reduces staffing requirements.
- Mr. Hartman asked where the agency is in regard to changes with the union. Ms. Davis stated that we are in compliance.
- In regard to the smart home apartment being developed at the MCAC, Mr. Hartman asked if the county board is being asked by providers to know more about this type of

technology. Mr. Bluebond stated that by knowing more about technology and being a resource for providers, we are improving services for individuals with disabilities.

- Mr. Carroll asked about the possible cap on supported living funds. Mr. Bluebond stated that typically we have been able to work within our budgeted amount for Supported Living; however, with the new Waiting List Rule, that could change. We are currently evaluating how a cap would be used.
- **Financial Reports** – The following was discussed:
  - Revenue:
    - Donations were received for Casual Friday and the Ice Cream Social.
    - Received notice that ODE Grant for FY19 was reduced by 43%.
    - Per Ed Dryer, we will not reach target estimated revenue for OOD.
  - Expenditures:
    - There were two pay periods in June.
    - There is about four months left within the current budget amount for PERS, not accounting for additional ERIP payments. We may come back in September or October for another transfer approval.
    - For equipment, we should be okay due to a vehicle payment that was paid with 2017 money in 2018.
  - Cash Balance, Cost per Individual, and Monthly Cash Flow Reports: No comments or questions.

**Voucher Reports** – The following was discussed:

- Ms. Bates stated that after this set of vouchers, we will be using initials rather than full names on the voucher report for staff or individuals. For this report, redactions were made per Board Member request.
- Ms. Matthey asked what the contract with Language Learning is for if the county board has PTs on staff. Dr. Stanley-Bryson reviewed the current staff and the need for additional staff from Language Learning.
- Mr. Hartman asked what form of QA is used on transportation costs such as reimbursements. Ms. Bates stated that all requests are checked with the contract before they are paid.

A Motion was made by Ms. Thomas Fain, seconded by Ms. Albrecht, to approve Resolution #19-18 to accept the Financial Reports for June, 2018. There was no discussion. The Motion passed with a unanimous “yes” vote.

**MCBDD Enrollee Statistics Report**

- There were no questions regarding the Enrollee Statistics Report.

**Provider Report**

- Mr. Hartman asked if the agency was making good progress with the transition. Mr. Bluebond stated that we are very close to state benchmarks.
- Mr. Carroll asked if there has been much feedback/reviews with Provider Guide Plus. Mr. Bluebond stated that there has not been much yet, but it could take several years to get it built up.

**Personnel Control Report**

- There were no questions regarding the Personnel Control Report.

## **MUI Reports**

- Ms. Wilbraham reviewed the reports and address questions from the Board. The reports included the first quarter report for the MCBDD as a provider, and a report from the MUI Stakeholder Committee. Ms. Wilbraham stated that better numbers are an indication of improved training and reporting.

## **Committee Reports** – The following was discussed:

- Facilities Committee – Ms. Majoros reviewed the minutes from the last Facilities Committee Meeting. Topics included the paving project, lighting plans, memorial garden plans, moves to Montville, 10-year plan, and the 2019 Capital Improvement budget.
- Superintendent’s Search Committee – Ms. Albrecht reviewed the minutes which included the following: Ms. Davis and Randy Beach from OACB have distributed interview questions to the Committee. Mr. Beach is scheduled to meet with members of Management Team on July 25 to gather their input regarding superintendent qualifications. Mr. Beach has developed a search advertisement that has been circulated to the OACB and NASB to target Superintendents, SSA Directors, Adult Services Directors, and Business Managers. The Committee will be given some applications to review shortly.

## **Quarterly Reports**

- Operating Contracts – There were no questions from the Board.
- Community Employment – Mr. Dryer stated that this has been a very busy summer with Summer Youth Work Experience at 12 worksites in Medina County. The Career Exploration Program, where students between the ages of 15 and 18 get their first experience with the world of work, also continues to grow.

## **I. Public Relations**

The following information was shared with the Board:

- Thanks were extended to all who volunteered at the Ice Cream Social. Thanks are also extended to the Committee that consisted of Brianne Bucks (Chair), Michelle Fortney, Susan Meyn, Molly Usner, and Nina Bates (Volunteer Coordinator). This was the largest crowd we have had.
- The Medina County Fair is July 30-August 5. Volunteers are still needed daily for the agency booth that is open from 10 a.m. to 10 p.m. Contact Nina Bates if you are interested in volunteering.
- The Take Flight program is August 11 from 11am – 3:30 p.m. at Hopkins Airport. The limit is 100 people; 50 are currently signed up. This is being done in partnership with United Airlines and offers the opportunity for individuals with disabilities and their families to run through the process of maneuvering the airport and boarding a plane. Linda Bohner, Director of Transportation, is offering free transportation to the airport for those who need it.
- Upcoming Events include the following: the Wadsworth Back to School Fair on August 23; the Medina Fest on August 25; a blood drive on August 27; the Medina County Kite Fest on September 8; and the Courtyard Concert on September 15.

## **J. Open Forum**

Fran Koenig:

Ms. Koenig stated that some ICFs in Medina County are very good. She stated that she used to work at an ICF and thought it was great. She stated that she is very grateful for SHC and that some individuals do well in an ICF environment. She encouraged all Board Members to visit an ICF. She asked that since the Board is passing money to MCH for housing, have they considered passing money to families who need housing for their loved one. Ms. Koenig stated that in 2017, the previous Superintendent was asked to bring back answers to questions from Board Meetings or Open Forums. Ms. Koenig stated that she has not seen this happen.

Barbara Drager:

Ms. Drager stated that many agencies do not want to work with children or adults that have challenging behaviors. She referenced an article regarding a school in Canton, Massachusetts that is reportedly using shock treatment on these children. Ms. Drager also stated that she feels the new housing development with MCH that was discussed tonight is forming their own community; secluded. She thought it would be more out in the community. She stated that she feels an attorney should be involved to protect the rights of the families in regard to any financial investment individuals or their families may have in the property.

Sally Albrecht:

Ms. Albrecht reported the following information regarding the Levy Committee Meeting: The Committee met on July 27 and reviewed community surveys regarding how Medina County views the MCBDD and the services they provide.

## **IV. Adjournment**

A Motion was made by Mr. Hartman, seconded by Ms. Morrison, to adjourn the meeting at 8:50 p.m. The Motion passed with a unanimous "yes" vote.

## **FOR APPROVAL**

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Board Chair  
Medina County Board of DD

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Secretary  
Medina County Board of DD