

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Nominating Committee Meeting Minutes
January 23, 2017

I. Call to Order

The Nominating Committee Meeting was called to order at 4:30 p.m., by Board Member Ed Perkins.

Those present from the Board included the following: Ed Perkins, Sharon Holmes, and Sue Barnes Brown.

II. Election of Officers

The Nominating Committee met on the slate of officers for the year 2017. The proposed slate is as follows:

President: Ms. Thomas Fain

Vice President: Mr. Perkins

Secretary: Ms. Orlandi

III. Adjournment

The Committee adjourned this meeting at 5:05 p.m.

FOR APPROVAL

Sandra Thomas Fain
Board President
Medina County Board of DD

Elaine Orlandi
Secretary
Medina County Board of DD

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Annual Organizational Meeting
January 23, 2017

I. Calling to Order

The Annual Organizational Meeting was called to order by Vice President, Ms. Holmes at 5:10 p.m.

Board Members in attendance included: Ms. Orlandi, Ms. Holmes, Ms. Barnes Brown, Ms. Morrison, and Mr. Perkins. Ms. Thomas Fain was in attendance, but was not considered a Board Member until she was sworn in at the Regular Board Meeting later that night; her term ended on 12/31/16.

Those present from the Achievement Center were: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Mr. Bluebond, Ms. Davis, Ms. Finnerty, Ms. Majoros, and Ms. Hunt.

II. Election of Officers

The Nominating Committee met on January 23, 2017, and voted on a slate of officers for the year 2017. The slate was presented as follows:

President – Ms. Thomas Fain

Vice President – Mr. Perkins

Secretary – Ms. Orlandi

No nominations were made from the floor; therefore, the nominations are as follows: Ms. Sandra Thomas Fain, President; Mr. Ed Perkins, Vice President; and Elaine Orlandi, Secretary.

A Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve the 2017 slate of officers as presented by the Nominating Committee.

The Motion was passed with a unanimous “aye” vote.

Normally at this time the duties of Board President would have been turned over to Ms. Thomas Fain; however, she will not be sworn in by the County Commissioner until the Regular Board Meeting at 6 p.m. Therefore, Ms. Holmes continued to run the meeting. Ms. Orlandi remained the Board Secretary.

III. Committee Appointments

A brief description of the responsibilities of being a committee member was given.

After reviewing the current Board Committee assignments, the following committee appointments were requested for 2017 by previous Board Vice President, Ms. Holmes:

Donated Funds Committee – Ms. Orlandi, Ms. Morrison

Ethics Committee– Ms. Barnes Brown, Ms. Thomas Fain, Ms. Holmes (Ms. Finnerty also sits on this committee.) Ms. Thomas Fain’s appointment to this committee is pending her taking the Oath of Office administered by the County Commissioner at the Regular Board Meeting on January 23.

Motion was made by Ms. Barnes Brown, seconded by Ms. Morrison, to accept the 2017 committee appointments.

The Motion passed with a unanimous “aye” vote.

IV. 2017 Table of Organization

Superintendent Davis-Kramp reviewed the changes to the table of organization. A Motion was made by Ms. Morrison, seconded by Ms. Barnes Brown, to approve the 2017 Table of Organization as presented.

Superintendent Davis-Kramp stated that she is currently in negotiations with Mr. Goebel regarding the Transformation Manager position.

Per Board Member request, another “informal” table of organization will be done to include the names of the Department Heads and Managers.

The Motion passed with a unanimous “aye” vote.

V. Declaration Requirements of S.B. 10

Ms. Holmes requested that the Board Members sign this form and return to Ms. Lees after the Board Meeting.

VI. Board Meeting Dates and Presentation Schedule for 2017

Motion was made by Mr. Perkins, seconded by Ms. Morrison, to approve the 2017 Board Meeting Date and Presentation Schedule as presented.

The Motion passed with a unanimous roll call vote.

VII. Adjournment

A Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to adjourn the Annual Organizational Meeting at 5:25 p.m.

The Motion passed with a unanimous roll call vote.

FOR APPROVAL:

Sandra Thomas Fain, Board President
Medina County Board of DD

Elaine Orlandi, Secretary
Medina County Board of DD

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
January 23, 2017

I. Call to Order

The Regular Board Meeting was called to order by previous Vice President, Ms. Holmes, at 5:32 p.m. Board Members present included: Ms. Holmes, Ms. Orlandi, Ms. Barnes Brown, Mr. Perkins, and Ms. Morrison. Ms. Thomas Fain and Mr. Wayne Carrol will join the Board after they have been sworn in by the County Commissioner later in this meeting.

Staff present: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Ms. Hetkey, Ms. Wilbraham, Ms. Finnerty, Mr. Bluebond, Ms. Majoros, Ms. Davis, Ms. Bohner, Dr. Stanley Bryson, Ms. Hunt, Ms. Kolarovsky, and Mr. Dryer.

Others present included: William (Bill) Hutson, Medina County Commissioner, Kathy and Alicia Rad, and Mary Corall, Diane DePasquale-Hagerty and James Derry from Creative Housing.

II. Executive Session

Superintendent Davis-Kramp asked Mr. Carroll and Ms. Thomas Fain to stay for Executive Session.

A Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to enter into Executive Session for the following reasons:

- B.** Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C.** Conferences with an attorney for the Board concerning disputes involving the Board that are subject of pending or imminent court action.

The Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:34 p.m.

The Board exited Executive Session at 5:55 p.m.

General Session resumed at 6:03 p.m.

III. General Session

The Board President stated that the agenda has been revised and that the Board will go back into Executive Session following adjournment and may or may not conduct business.

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Swearing in of new Board Member**

County Commissioner Bill Hutson administered the Oath of Office to Ms. Thomas Fain and new Board Member, Wayne Carroll. Their four-year terms will run from December 31, 2016, through December 31, 2020.

At this time, the meeting was turned over to Board President, Ms. Thomas Fain, and Mr. Carroll joined the Board Members.

D. Approval of Minutes

1. Approval of the Minutes from the Regular Board Meeting, December 12, 2016

A Motion was made by Ms. Holmes, seconded by Ms. Orlandi, to approve the minutes from the Regular Board Meeting on December 12, 2016.

Mr. Carroll abstained. All others voted "aye". The Motion passed.

E. Old Business

1. Board Member Self Evaluations

Ms. Lees stated that she believes all have been submitted, but will double check and let the Board know if anything is missing.

F. New Business

No New Business this month.

G. Discussion Items

1. All County Educational Boards Meeting

The annual All County Educational Boards Meeting scheduled for February 8 has been cancelled due to an issue with the trainer.

2. Help Me Grow Recommended Transition to the MCBDD

The Department of Health transitioned the original HMG into one with the MCBDD EI Department. HMG has now been placed under DODD (Ohio Department of DD). Money flows to the county board and then to FFC (Family First Council). We have recommended to FFC that the money flows back to the county board and the HMG staff move to the MCAC building to become one collaborative team with our EI Department. Chris Ruf, Executive Director of HMG, is recommending that they stay where they are and that service coordination remain separate; service coordination is now contracted through Catholic Charities. There is a discussion going regarding whether service coordination is the same as case management in reference to the conflict free case management rule; therefore, if HMG moved to the MCAC building, we would still contract the service coordination. The final decision regarding merging HMG and the MCBDD EI Department will be made by the FFC.

3. Board Meeting Presentation Recommendations

Superintendent Davis-Kramp asked the Board Members if there are any presentations/trainings they would like to have for 2017, in addition to what is already scheduled. The following requests were made by the Board Members: history of legislation for ADA and IDEA, including

challenges, major decisions, etc.; safety issues and challenges is regard to community employment and community integration; community employment statistics including success rates, progress, etc.

4. Community Integration Department Phase Out

The Community Integration Department will no longer be available as of April 3, 2017. There are 42 individuals affected; 4 or 5 may have difficulty with the change. ViaQuest will mimic the MCBDD Community Integration Department. This will help with the transition for individuals. ViaQuest will be using the MCAC building as a hub. MCBDD staff will be available to assist with the individuals, if needed. FYI documents regarding individuals are being provided to ViaQuest. An open house is being planned in early February: there is also a public forum on Wednesday, January 25, at 7 p.m. in the MCAC cafeteria.

H. Reports Review

- Superintendent's Report – The Superintendent's Report was reviewed by Ms. Davis-Kramp. The following was discussed:
 - We are waiting to see what happens regarding the Affordable Care Act with the new President.
 - Superintendent Davis-Kramp will look into providing a presentation to the Board on the STABLE Account for people with disabilities. There have been mixed opinions regarding this opportunity.
 - Ms. Wilbraham introduced Tracy Kolarovsky, new Assistant Director of SSA. Ms. Kolarovsky comes to us with much experience in the DD field.
 - County boards would like to have more ability to enforce quality assurance and accountability with providers.
 - Ms. Wilbraham reviewed the Waiver Status portion of the Superintendent Reports, which included the county to county waiver process.
 - The new MedinaMade store manager is doing very well and has recently completed inventory. One to two individuals work in the store each day. The store is used for multiple assessment opportunities.
 - Education is being provided in regard to remote monitoring and how it can benefit the individuals we serve. The MCBDD is still working with MCH on a four-unit housing project for people with disabilities that would incorporate remote monitoring technologies. March of 2018 is currently the projected move in date for this project.
 - There are no rules or regulation in place yet for the monitoring device for individuals on the autism spectrum. More information will be coming in the future.
- Financial Report - Mr. Bluebond reviewed the Financial Report. The following was discussed:
 - Revenue for the year 2016 was over budget by eight percent due to the Medicaid cost settlements of 2010 and 2011 and an unanticipated donation made to the MCBDD.

- Expenses were seven percent under budget due to vacant positions affecting salary and fringe benefits. In addition, with the retirement of the previous Operations Director, not all capital projects were completed.
- Compared to prior years, our average cost per person has declined slightly (\$40 per month). The number of individuals served has increased by 119 in two years.
- Voucher Report(s) – Mr. Bluebond reviewed the Voucher Reports and address questions from the Board regarding purchases and reported an annual contribution to ICAT (Inter Collaborative Assessment Team). In addition, Mr. Bluebond stated that the cost of the temporary staff filling the Business Clerk position is also listed on the vouchers, as payment is made to Robert Half Staffing Solution.
- MCBDD Enrollee Statistics Report – The Enrollee Statistics Report was reviewed. The following was discussed:
 - There is a significant increase in the number of individuals served by outside providers. Superintendent Davis-Kramp will look into why there was such an increase in one month's time.
 - It was requested that the waiver waiting list statistics be broken out and numbers reported for each type of waiver: IO, Level One, etc.
- Provider Report – The Provider Report was reviewed. The increase in numbers will be researched.
- Operating Contracts Report (Quarterly – January, April, July, October) – Mr. Bluebond reviewed.
 - Mr. Bluebond stated, for the new Board Members, that one of the purposes of the report is that the Board Members can review to see if there are any conflicts of interest that need to be disclosed. Any conflicts should be reported to Mr. Goebel.
- MUI Report – The MUI Report was reviewed and the following was discussed:
 - There have been no trends noted in the area of drug and alcohol abuse. However, this may not be specifically noted as the cause of another category of MUI. There is, however, an increase in EI services due to more children being born from mothers who used drugs and/or alcohol during pregnancy.
 - The increase in MUIs could be attributed to better education of providers in regard to reporting. Guardians, including parents, are now required to participate in annual training that includes MUI reporting.
- Personnel Control Report – There were no questions on the Personnel Control Report.
- Quarterly Reports - The following was discussed regarding the Quarterly Reports:
 - Operating Contracts – The MCBDD is using Robert Half Staffing Solutions for our temporary Help Desk person. We can use Robert Half for six months and then hire the individuals without a fee, if we choose. We are currently in the process of hiring the temporary Help Desk person to a permanent position.
 - Ombudsman Report – There were no questions or comments from the Board.
 - Community Employment Report – It was requested that a presentation be given regarding Community Employment statistics, challenges, success rates,

etc. Mr. Dryer addressed several questions from the Board and will put together a presentation for a future Board Meeting.

H. Public Relations

This year we celebrate the 50th Anniversary of County Boards in Ohio. There is a year of activities planned to emphasize the value that the MCBDD brings to our community and those we provide services to each and every day.

- The theme will be “Celebrating Our Past. Embracing Our Future. Always There.”
- There will be campaigns and promotions throughout the year.
- There will a highlight for each month.

We helped the Red Cross celebrate “National Blood Donor Month” by hosting a blood drive on 1/17.

- Enough blood was collected to help about 50 people.
- This is our sixth year working with the Red Cross (two drives per year).

The MCBDD had a booth at the Local Government Expo on 1/11. The expo was attended by local agencies, officials, and key community influences.

The Community Relations Coordinator will be meeting with representatives from local media to discuss 2017 promotional campaigns and news related items: the focus will be on community employment.

Upcoming events include the following: the Wadsworth Chamber Non-profit Showcase on Wednesday, 1/25 and the MCBDD Public Forum on Wednesday, 1/25, at 7:00 p.m.

Mr. Carroll brought up a safety concern regarding using individuals’ names in the Superintendent Report. It was stated by the Board President that first and last names are not used in order to protect their information. This issue will be looked at further by the Superintendent and Management Team.

I. Open Forum (Board Policy 2.4.4)

There were no speakers from the audience.

IV. Adjournment

A Motion was made by Ms. Orlandi, seconded by Ms. Holmes, to adjourn the meeting at 7:42 p.m.

The Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Sandra Thomas Fain
Board President
Medina County Board of DD
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Regular Board Meeting
January 23, 2017

Elaine Orlandi
Secretary
Medina County Board of DD