

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
February 27, 2017

I. Call to Order

The Regular Board Meeting was called to order by President, Ms. Thomas Fain, at 5:04 p.m. Ms. Thomas Fain stated that the agenda has been revised. Other Board Members present included the following: Ms. Orlandi, Ms. Barnes Brown, Mr. Perkins, and Ms. Morrison. Ms. Holmes and Mr. Carroll were both absent (excused).

Staff present included the following: Ms. Finnerty, Mr. Bluebond, Ms. Lees, Mr. Goebel, Ms. Hetkey, Ms. Wilbraham, Ms. Majoros, Ms. Davis, Ms. Bohner, Dr. Stanley Bryson, Ms. Hunt, and Mr. Dryer. Superintendent Davis-Kramp was absent.

Others present included: Dr. Kris Quallich, Medina City Schools; Bill Turner, Instructor; Tori Rogers, student; Chelsea Pozderac, TLC; Melanie Kasten-Krause, SHC; parent, Kathy Rao, and daughter, Alicia Rao; parent, Christy Matthey, and sons Tommy and Michael Matthey.

II. Executive Session

A Motion was made by Mr. Perkins, seconded by Ms. Barnes Brown, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are subject of pending or imminent court action.

The Motion passed with a unanimous "yes" vote. The Board entered into Executive Session at 5:05 p.m.

The Board exited Executive Session at 5:30 p.m.

General Session resumed at 5:38 p.m.

III. General Session

A. Pledge of Allegiance

B. Mission Statement Affirmation

C. Approval of Minutes

**1. Approval of the Minutes from the Nominating Committee Meeting on
January 23, 2017**

A Motion was made by Ms. Barnes Brown, seconded by Mr. Perkins, to approve the minutes from the Nominating Committee Meeting on January 23, 2017.

The Motion passed with a unanimous “yes” vote.

1. Approval of the Minutes from the Annual Organizational Meeting on January 23, 2017

A Motion was made by Mr. Perkins, seconded by Ms. Morrison, to approve the minutes from the Annual Organizational Meeting on January 23, 2017.

The Motion passed with a unanimous “yes” vote.

1. Approval of the Minutes from the Regular Board Meeting on January 23, 2017

A Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve the minutes from the Regular Board Meeting on January 23, 2017.

The Motion passed with a unanimous “yes” vote.

D. Presentation

Dr. Kris Quallich, Medina City Schools, began a presentation on the Community Career Connections Partnership of Ohio (C3PO). She thanked the Board for their collaboration on this program that trains “at risk to graduate” students as direct service professionals during either their junior, senior, or both years. Dr. Quallich introduced Mr. Turner, an Instructor in this program, who shared the following points:

- TLC and SHC are both intern sites for the program.
- Students must be in the CBI (Career Based Intervention) Program in order to participate.
- Sophomores work in the school district, while juniors and seniors work at external agencies during their internships.
- There are currently seven students in the C3PO Program. There is a maximum of 10 students at a time.
- Students have one day, about 2.5 hours, of classwork each week and the other days, they intern for about 2.5 hours per day.
- Past attendance for these students is a barrier, so there is an incentive program for improved attendance; this program has been successful.

Mr. Turner introduced Tori Rogers, a student currently participating in the C3PO Program. She reported that her attendance has greatly improved and she was one of the students who received the incentive (\$250.00), only missing a few days in the first semester. She enjoys working with the individuals with disabilities and stated it is a very rewarding job.

On 3/20, Senator Obhof is coming to Medina High School to observe the program in action. The Board is welcome to attend on this day. The event starts at 11:30 a.m. Please let them know who is attending so there will be adequate seating available. You can contact Dr. Quallich at Medina City Schools.

E. Public Relations

Donor Scholarship

- The deadline for application submission is 3/31. The applications are reviewed in April and the scholarship is awarded at the May Board Meeting.

Community Integration Communications

- There was an unanticipated gap in communication: guardians were not sharing with their children the information they received about the phase out. This has been addressed and safeguards have been put in place to avoid it happening with future communications.
- A public forum was held on 1/25 to share information with families; the event was well attended.
- A follow-up letter will be sent to address remaining concerns.
- There will be continued follow-up until summer to identify and address concerns.

New Communication Publications

- Call To Action - addresses state and federal policy impacts.
- Seasonal Provider Offerings - lists summer camps, assistance for winter break, etc.
- Business Buzz – shares business information for employing people with disabilities.

Upcoming Events

- March is Developmental Disabilities Awareness Month.
- The St. Ambrose Health Fair is 3/5.
- The Medina County Senior Service Network Meeting will be held at the MCAC on 3/8.
- We will participate in the Buzzard Day celebration on 3/19.

F. Old Business

1. All County Board Meeting

There has been no reschedule date set. There have been several scheduling issues with the presenter.

2. New Board Meeting Presentation Schedule

The requested presentations have been added to the schedule for the year. More presentations can be added as needed or requested by the Board. Charlie Arndt will give a presentation on the Transition Plan at the March 13 Board Retreat.

G. New Business

1. Excess Property Resolution #01-17 (ACTION)

A Motion was made by Mr. Perkins, seconded by Ms. Morrison, to declare the items listed in the attachment as excess property and unusable by the Medina County Board of DD. This property will be sold through auction or other means as specified in ORC 307.12, Disposition of Unneeded, Obsolete, or Unfit Personal Property. The Maintenance Department has inspected the MCBDD storage sites and determined that the listed property is obsolete or is no longer required by the MCBDD to provide services.

The Motion was approved with a unanimous “yes” vote.

2. Mechanical Equipment - Boilers Resolution #02-17 (ACTION)

A Motion was made by Ms. Orlandi, seconded by Mr. Perkins, to authorize the Superintendent to advertise for bids for two boilers and their installation at the Medina County Achievement Center. The two boilers have been determined to have reached the end of their useful life. Purchase and installation for both boilers have been estimated to be \$200,000.00. Specifications for the boilers are being developed by HEI Engineering Group. These are the MCAC’s original boilers.

The Motion was approved with a unanimous “yes” vote.

H. Discussion Items

1. Advocacy Chair

The informational sheet was included in the Board Packet. Mr. Perkins has some concerns and would like to set aside time at the 3/13 Board Retreat to discuss before a decision is made. The Board was in agreement.

2. Board Member Terms

There are multiple Board Member terms that will end in the year 2020. It would be greatly appreciated if any of those Board Members would stay on for another term. In addition, we need to be thinking about what skills and knowledge we would like to have on the Board as we look for new Board Member candidates.

3. Board Member Self Evaluations

Due to Superintendent Davis-Kramp’s absence at this Board Meeting, this agenda item has been tabled until the March Board Meeting.

4. Feedback to the Superintendent about the Open Forum Meeting

Ms. Finnerty asked the Board if they had received or heard any feedback from the Open Forum Meeting on 1/25. Ms. Thomas Fain stated that she had talked to some parents in the store who said they appreciated the opportunity to have the information presented to them and to know who to contact if they have any questions.

5. Provider Statistics

The two questions regarding statistics are addressed below:

- Provider Stats – A change in rule in November of 2016 caused the numbers to fluctuate and then return to normal. It was a coding issue that will happen again in April of 2017.
- Waiver Stats – Due to the software we use, it is not possible to separate the waiting list stats by type of waiver. Per Ms. Wilbraham, SSA Director, most individuals are on the waiting list for all three types of waivers. We are working on a project with DODD, in 2017, that will clean up the waiting list. There is also a new rule coming soon.

I. Reports Review

- Superintendent's Report – The Superintendent's Report was reviewed by Ms. Finnerty. The following was discussed:
 - Congratulations are extended to the preschool after receiving 100% on their licensing review.
 - Transportation had a spot check on busses and all passed.
 - There will be an Employment Summit held at Westfield Group, in collaboration with Project Stir, on 3/2.
 - We are still in discussion regarding Help Me Grow.
 - EI referrals hit an all-time high in January of 2017.
 - Volunteers are needed for Special Olympics. Please refer anyone you think may be interested to Shelly Schafer, Coordinator.
 - Board Members had the following questions or comments:
 - ✓ Ms. Orlandi stated that the MedinaMade store is doing a great job. All should stop in and shop.
 - ✓ Ms. Barnes Brown enjoyed the Nursing section of the Report.
 - ✓ Mr. Perkins asked about the Governor's budget proposal to require county boards to pay the federal match for people involuntarily admitted to development centers. Mr. Bluebond indicated that discussion concerning this topic occurred between business managers and it was speculated that this is only a problem for a few counties; The change may put pressure on those counties to work to solve problems locally.
 - ✓ Ms. Orlandi asked about the limited resources for children with intensive needs and whether or not they have a waiver to pay for the services they need. Ms. Finnerty stated that it is difficult to find providers for these children and they don't always have a waiver.
- Financial Report - Mr. Bluebond reviewed the Financial Report. The following was discussed:
 - There is nothing unusual on the financial reports. We are where we would expect to be at this time of year.
 - There are still a number of vacant positions within the agency. If this continues, you will see costs come in below budget.
 - The cash balance continues to increase each year. We need to be able to explain the fund balance when we go on the ballot in 2020 since we will have to justify a replacement, renewal or decrease in the levy rate.
 - The cost per individual has stayed flat.
- Voucher Report(s) – Mr. Bluebond reviewed the Voucher Reports. The following was discussed:
 - There are prior year carry over expenses that showed up in the January, 2017 Vouchers. These are payment for bills from December of 2016.
- MCBDD Enrollee Statistics Report – The Enrollee Statistics Report was reviewed. There were no questions from the Board.
- Provider Report – The Provider Report was reviewed. ViaQuest, SSA, and Adult Services continue to work on the phase out of Community Integration.
- MUI Report – The MUI Report was reviewed and the following was discussed:

- There are a high number of unscheduled hospitalizations on the report. Ms. Wilbraham stated that adjusting the wording in the ISP could eliminate many of these because some individuals have frequent unscheduled hospital visits due to their disabilities. If this is listed in the ISP, then it is not an MUI.
- Personnel Control Report – There were no questions on the Personnel Control Report.
- Quarterly Reports - The following was discussed regarding the Quarterly Reports:
 - Operating Plan Year End Report 2016 – Ms. Finnerty explained Step 3 on page 20 of the report regarding the MCBDD as provider of last resort and how this works with Needs Committee.

At this time, the Board Meeting went into a break while waiting for a family who wanted to speak during Open Forum and were on their way.

J. Open Forum (Board Policy 2.4.4)

Christy Matthey thanked the Board for the Campership Program. Her son attended preschool here and she was very thankful for the services that were/are provided.

Ms. Thomas Fain stated that the next Board Meeting is on 3/27 and the Board Retreat is on 3/13, at 5:00 p.m., at the MCAC.

IV. Adjournment

A Motion was made by Mr. Perkins, seconded by Ms. Orlandi, to adjourn the meeting at 6:55 p.m.

The Motion passed with a unanimous “yes” vote.

FOR APPROVAL

Sandra Thomas Fain
Board President
Medina County Board of DD

Elaine Orlandi
Secretary
Medina County Board of DD