

# **AI Root Work Site Transfer to Windfall Industries – Stakeholder Questions**

**(2/8/2018)**

**Q: Those currently going to AI Root through STEP; are they able to choose to attend Windfall on the days they are placed in STEP? If not, will there be a replacement site they can attend for enhancement of employment skills?**

**A:** Those that are attending A.I. Root thru STEP will be offered A.I. Root just like the others. If they choose not to attend A.I. Root then we would be looking at a new provider for those days.

**Q: An individual currently uses SHC to transport him to MCAC. Will SHC still transport him to AI Root?**

**A:** The transportation request for continuance of service would have to be addressed directly to SHC by the SSA. If SHC agrees to the change in destination then that would continue. If not, then transportation would need to change to Windfall Industries, MCBDD, or an alternative provider. Windfall Industries is aware that some individuals may use other providers.

**Q: Will individual still be able to take two weeks off around Christmas?**

**A:** Closure of AI Root would be the decision of Windfall Industries, however, individuals always have the choice to take time off at their discretion.

**Q: How are they addressing those individuals who are routine AI Root subs? Currently if scheduled individual is absent, staff can substitute another person to go in their absence.**

**A:** Once individuals who have permanent slots have made their decisions, Windfall Industries will be able to assess any openings they may have. Any requests for the AI Root work site should be submitted to Windfall Industries as it is at their discretion.

**Q: If an individual has medical issues during the day and needs time recover after issues, what will happen at AI Root if he can't be sent home?**

**A:** Each individual, along with the support of their team, will identify the appropriate health and safety guidelines during service provision. In the event an individual becomes ill, nursing supports can be utilized for consultation and Windfall industries protocols will be implemented per agreement of the team and as identified in the ISP.

**Q: I don't want my daughter to lose her spot at MCAC. If she gives up her spot at AI Root can she keep her spot at MCAC on that day?**

**A:** Yes, an individual can choose to no longer attend AI Root on their identified day and may remain at MCAC.

**Q: What about MCAC staff working over holiday breaks or day off due to holiday. Windfall Industries doesn't take the same time off as MCAC. How will that work for staff?**

**A:** The board will provide staff based on the official calendar of the Board, recognizing all holiday and dates of closure. In the event Windfall Industries chooses to remain open, Windfall Industries will be responsible for providing staff for service provision.

**Q: Will AI Root have an Apple Tablet for staff to do ratio sign-ins for consumers?**

**A:** All MCBDD staff identified as support for AI Root will be trained by Windfall Industries on procedures for service provision. Any needed tools will be provided by Windfall Industries.

**Q: We provide a wheelchair for an individual to transition from work site to transportation. Will this be provided?**

**A:** The individual, his family, SSA, and his team will be able to identify all of the necessary equipment needed to assist in continued success.

**Q: Will all individuals who are currently working at A.I. Root have the option of continuing to work there now that Windfall Industries is supervising?**

**A:** Windfall Industries intends on providing services to all of the individuals who are currently working at A.I. Root and wish to continue there.

**Q: Some people have a higher level of need than Windfall provides for in the MAP facility. Will people who need to have medications or other needs be able to be assisted?**

**A:** Medication administration will still be available for those needing assistance. For the first year there will be 2 staff members from MCBDD present to handle meds. Additionally, Windfall plans on getting staff members overseeing the site trained on med pass.

**Q: If A.I. Root closes due to weather, etc., where will the individuals go to for the day?**

**A:** Windfall industries has a verbal agreement with MCBDD to have the individuals at A.I. Root go to the Achievement Center for the day, should the crew not be able to go to A.I. Root.

**Q: What will the transportation situation be for people attending the A.I. Root program?**

**A:** There will be a meeting to begin discussions related to the transportation piece of the transition. Information will be shared as soon as determinations are made.

**Q: Will there be numerous numbers of transportation providers and the times for pick up and drop off by each be consistent?**

**A:** MCBDD transportation, Windfall Industries, and the SSA for each individual are working to coordinate transportation so that a consistent transportation provider would pick up and take home each day. The routes will be developed to ensure times remain consistent as well.

**Q: How can I get additional days? What is the process?**

**A:** The process for obtaining additional days begins with notifying your SSA of the request. Once this information is gathered, Windfall Industries will be able to assess how many slots are available and work with the SSAs to meet these requests.

**Q: I go to AI Root on Monday, can I still use transportation to get to bowling?**

**A:** Windfall Industries and MCBDD transportation have discussed the transportation to bowling on Mondays and have committed to making sure individuals can to the bowling alley in a timely manner. Individuals need to let their SSA know this is a request so that the service can be coordinated.

**Q: What will the scheduled hours of work be for an individual who continues to stay on at the A.I. Root site?**

**A:** The scheduled working time at A.I. Root is 8:30 a.m. until 2:00 p.m. Since transportation will be picking up individuals door to door, and taking them directly to the site, it will give the individual more time to be working. This will help them to potentially earn more money. They will have 5 hours of work time and a half-hour lunch break.

**Q: Can an individual who is already participating on the A.I. Root crew add additional days of services at that site?**

**A:** The initial priority is to make sure that the individuals who currently participate on the A.I. Root crew have the opportunity and option to continue to work on the day(s) they currently are scheduled. After we see who is staying, we will know better how many slots are available for people to add on days. Windfall Industries is maintaining a list of those individuals who have requested additional A.I. Root days. We ask that when an SSA has been made aware of an individual's desire to add days, they send a request, in writing, to one of the contacts listed at the end of the letter. We will fill additional spots, as available, according to the earliest written requests in chronological order.

**Q: How is the current situation with transportation working?**

**A:** Currently transportation is available to A.I. Root through MCBDD transportation and transportation through Windfall Industries. SSAs should have a list of transportation available for individuals currently at A.I. Root. We hope to make transportation through Windfall Industries available to all individuals working at A.I. Root available by the end of this year.

**Q: What will become of the holiday break, holiday party and picnic for individuals at A.I. Root?**

**A:** We don't anticipate any changes to these events. We are planning on having them continue as they have with the A.I. Root crew in the past.