

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
November 16, 2015
REVISED

I. Call to Order

The Regular Board Meeting was called to order by Vice President, Mr. Belsole, at 5:03 p.m. Board Members present included Ms. Barnes Brown, Ms. Thomas Fain, Ms. Holmes and Ms. Orlandi. Board President Kent Daugherty was not present at this meeting. **Mr. Daugherty's absence was excused.**

Staff present included Ms. Davis-Kramp, Ms. Lees, Ms. Hetkey, Mr. Bluebond, Ms. Davis, Mr. Dryer, Ms. Wilbraham, Dr. Stanley-Bryson, Ms. Majoros, Mr. Yamsek, Ms. Finnerty, Ms. Reed, Ms. Hendrickson and Mr. Khadige.

Others present included Dianne DePasquale-Hagerty, James Derry and Shannon Reed from Medina Creative Housing, and visitors Alice Kanta and Jeff Sampson.

II. Executive Session

Motion was made by Ms. Thomas Fain, seconded by Ms. Holmes, to enter into Executive Session for the following reasons:

- B. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:04 p.m.

The Board exited Executive Session at 5:47 p.m. General Session resumed at 6:04 p.m.

III. General Session

A. Pledge of Allegiance

B. Mission Statement Affirmation

C. Approval of Minutes

1. Approval of the minutes from the Regular Board Meeting, October 19, 2015

Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve the minutes from the Regular Board Meeting on October 19, 2015.

The motion passed with a unanimous "aye" vote.

1. Approval of the minutes from the 2016-2018 Operating Plan Open Forum Meeting, November 10, 2015

Motion was made by Ms. Thomas Fain, seconded by Ms. Holmes, to approve the minutes from the 2016-2018 Operating Plan Open Forum Meeting on November 10, 2015.

The motion was passed with a unanimous "aye" vote.

D. Presentations

1. National Core Indicators (NCI)

Annie Finnerty, Director of Quality Systems, gave a PowerPoint presentation on National Core Indicators that included the following information:

- The definition of NCI is a standard measure used across states to assess the outcomes of services provided to individuals and families.
- NCI is a collaborative effort between the National Association of State Directors of Developmental Disabilities (NASDDDS) and the Human Services Research Institute (HSRI).
- The history of NCI: NCI started as a state-driven initiative that was intended to provide a system-level “snapshot” of how well each state was performing.
- Trends that prompted the initiative have included increasingly complex public systems, improvements in technology, the clamor to view the performance of services and supports, and the need for justification for intellectual and developmental disabilities system budgets.
- Ohio became a member in 2008-2009. There are currently 20 states and 22 sub-state agencies participating.
- NCI assists in ensuring community inclusion, choice and decision making, self-determination, access and participation in the greater community, and personalized opportunities, as well as many other benefits.
- The county board uses NCI to track individual satisfaction and board performance. The results are used to make recommendations for procedural/policy changes.
- All recommendations will be made to Management Team, the Superintendent and the Board.

2. Proposal on Transitional Housing

Dianne DePasquale-Hagerty from Medina Creative Housing gave a PowerPoint presentation on Medina Creative Transition, a program for comprehensive college supports, residential living and career exploration. The presentation included the following information:

- The program synopsis – Autism, ADHD and learning differences, ages 18-30 years old.
- Supports include social skills, academic, career exploration, life skills, and health and wellness.
- The location is a 4 acre lot in downtown Brunswick with many amenities within walking distance. The lot will be broken into five parcels to allow for growth.
- The site is zoned for educational use and is on a transportation loop.
- The building itself resembles a house in order to blend with the residential surroundings.
- The design includes eight units, approximately 450 square feet each that include a living room, bedroom, bathroom, and kitchen area.
- Common areas are also available to encourage socialization.

- Partners include Lorain County Community College, the Medina County Board of DD, Cleveland Clinic Lerner School for Autism, and Tri-C.
- The construction cost is \$1,000,000.00. To date, there is \$150,000.00 committed in grants. The land is already owned by Medina Creative Housing.
- One additional funding commitment is needed by November 30, 2015.
- All funding must be in place and construction must start by May 2016.

Questions from the Board were addressed by Ms. DePasquale-Hagerty. More discussion will be needed before any commitment can be made to this project.

E. Old Business

1. There was no Old Business this month.

F. New Business

1. Appropriation Transfer Resolution #26-15 (ACTION)

Motion was made by Ms. Thomas Fain, seconded by Ms. Holmes, to approve Resolution #26-15 to authorize the Medina County Auditor to make the following appropriation transfers: \$10,000.00 from 3300-7700-0200 Materials to 3300-7700-0780 Equipment and \$25,000.00 from 3300-7700-0600 Gasoline to 3300-7700-0780 Equipment.

The request is to transfer \$35,000.00 to Equipment to increase the balance from \$226,245.00 to \$261,245.00. The Materials will be reduced from \$96,250.00 to \$86,250.00 and Gasoline will be reduced from \$170,000.00 to \$145,000.00. The transfer will be used to purchase two vehicles from TESCO for \$102,936.00. The 2015 budget includes \$67,936.00 for vehicle purchases. Funding for 80% of the cost of these will be reimbursed to MCBDD through a 2015 transportation grant. Note that this is the first year in which the grant and the vehicles are received in the same calendar year. Mr. Belsole asked if we were adding to the fleet or replacing current vehicles. Mr. Bluebond stated that we are replacing current vehicles.

Motion was passed with a unanimous "aye" vote.

2. Delegate Assembly Resolution #27-15 (ACTION)

Motion was made by Ms. Barnes Brown, seconded by Ms. Holmes, to approve Resolution #27-15 to appoint a representative to attend, vote, and to give the authority to use their discretion in representing the Board's best interest at the OACB Delegate Assembly to be held December 2, 2015, in Columbus.

Each year at the Ohio Association of County Board's (OACB) Annual Convention, they hold a Delegate Assembly. At times, there are issues involving county boards which require a vote. Therefore, the Board should assign a delegate to this role so that this person has the right to vote on behalf of the Board, if needed. Mr. Daugherty has volunteered to be the delegate at the 2015 OACB Annual Convention.

Motion passed with a unanimous "aye" vote.

3. Appropriation Transfer Resolution #28-15 (ACTION)

Motion was made by Ms. Thomas Fain, seconded by Ms. Holmes, to approve Resolution #28-15 to authorize the Medina County Auditor to make the following appropriation transfers: \$500.00 from 3300-7700-0100 Supplies to 3300-7700-0780 Equipment. The request is to transfer \$500.00 to Equipment for two (2) chairs in Transportation. The transfer will be used to purchase two chairs for the bus garage.

Motion passed with a unanimous “aye” vote.

4. Budget Authorization Resolution #29-15 (ACTION)

Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve Resolution #29-15 to authorize the Superintendent to make the following expenditure from the Capital Sales Tax Fund: \$5,200.00 from 2856-7700-0780 Equipment. The request is to purchase an interactive touch system (Smart Board), cart and laptop for Education. The current balance in the capital sales tax fund is \$44,015.03.

Motion passed with a unanimous “aye” vote.

5. Approval of Ethics Committee Report (ACTION)

Ms. Holmes reviewed the results of the Ethics Committee Report.

Motion was made by Ms. Thomas Fain, seconded by Ms. Orlandi, to approve the Ethics Committee Report as presented.

Motion passed with a unanimous “aye” vote.

6. Policy Review and Approval

Motion was made by Ms. Barnes Brown, seconded by Ms. Holmes, to approve the revisions made to MCBDD Policy 8.3, School Age Educational Services, as presented.

Motion passed with a unanimous “aye” vote.

G. Discussion Items

1. 2016-2018 Operating Plan

The 2016-2018 Operating Plan will not be voted on at this Board Meeting. Input has been received that needs to be reviewed and addressed such as, shrinking some of the timelines and placing more urgency on new strategies for community employment. Management Team will review input and make changes, as needed. The plan will be on the agenda for the December Board Meeting.

Several Board Members would like the word “socialize” added back to the Mission Statement. This will also be reviewed at the next Management Team Meeting on November 18th.

2. Operating Plan Public Forum – Board Input

Superintendent Annette Davis-Kramp asked for input from the Board Members on the different format used at the Operating Plan Open Forum Meeting on November 10th. She stated that she wanted to give some background on what information was used to create the plan. The Board Members all agreed that the format was good and the Superintendent did a good job presenting the information in a clear and concise manner. The comment cards were a good addition. The Superintendent stated that an Open Forum Meeting will be held when a major change has occurred of which the public needs to be made aware. Ms. Barnes Brown asked if the summary of the meeting could be sent to the newspaper for public information. This option will be explored.

3. DSP (Direct Support Professional) Ad Campaign

Superintendent Annette Davis-Kramp stated that other service providers are having difficulty recruiting and maintaining quality staff. She asked if we, as a Board, could assist them in an ad campaign for recruitment. Ms. Hendrickson stated that three Provider Meetings have been held. These meetings offer various types of resources and support to providers. The Vice President asked that a proposal, including cost, be brought back to the Board.

H. Reports Review

- Superintendent's Report – The following was discussed by the Superintendent:
 - Thirty-one new waivers were received when the biennium budget was approved; however, these waiver recipients must meet certain criteria such as live in a shared living home.
- Financial Report – The following were discussed by the Director of Business:
 - The agency is where we expected to be at this time of year.
 - The MCBDD Budget Hearing with the County Commissioners was held. The only question was how the Board plans to spend down the fund balance.
- Voucher Report – The Director of Business reviewed the Voucher Report with no questions from the Board.
- Enrollee Stats – There were no questions or comments from the Board.
- Provider Report – The Director of Business reviewed and stated that the report has been broken down by funding source.
- Operating Contracts – There were no Operating Contracts this month.
- Program Data Quarterly Reports – There were no Program Data Reports this month.

J. Public Relations

Recent events include the following:

- Warm Up Medina County – an annual event at the Medina Library.
 - This is our fourth year participating in the event.
 - Hand-crochet blankets are received for students and adults.
- A partnership with Leadership Medina County to sponsor a Health and Human Services Day on 12/9.
 - The event includes poverty simulation and a junior leadership class.

- The Autism Summit and Temple Grandin Lecture.
 - The event included lunch with Temple Grandin, a reception and book signing, a lecture with VIP seating, and the Autism Summit Conference.

Upcoming events:

- The Annual Hat and Glove Drive.
 - The event runs 11/16-12/11.
 - Personal care items are needed for the Medina, Brunswick, and Wadsworth Salvation Army Offices.

K. Public Forum (Board Policy 2.4.4)

No speakers.

IV. Adjournment

Motion was made by Ms. Thomas Fain, seconded by Ms. Holmes, to adjourn the meeting at 7:40 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Al Belsole
Board Vice President
Medina County Board of DD

Elaine Orlandi
Secretary
Medina County Board of DD