

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
May 19, 2014**

I. Call to Order

The Regular Board Meeting was called to order by President, Mr. Daugherty, at 5:01 p.m. Board members present: Ms. Orlandi, Ms. Barnes Brown, Ms. Holmes, Mr. Mitzel, Mr. Belsole and Ms. Thomas Fain (arrived at 5:02 p.m.)

Staff present: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Ms. Davis, Ms. Hetkey, Mr. Miller, Ms. Majoros, Mr. Kovach, Mr. Yamsek, Dr. Manes, Ms. Reed, Mr. Stanish, Ms. Bohner, Mr. Khadige

Mr. Daugherty stated the Agenda for this meeting has been revised.

II. Executive Session

Motion was made by Ms. Orlandi seconded by Mr. Belsole, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are subject of pending or imminent court action.

Mr. Daugherty stated that the board would hold Executive Session until approximately 5:30 p.m., then break to continue the General Session of the Board Meeting and the Donor Scholarship Presentation, returning to Executive Session after.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:02 p.m.

The Board exited out of Executive Session at 5:44 p.m.

III. General Session

- A. **Pledge of Allegiance**
- B. **Mission Statement Affirmation**
- C. **Approval of Minutes**

1. Approval of the Minutes from the Regular Board Meeting, April 28, 2014

Motion was made by Ms. Thomas Fain, seconded by Mr. Belsole, to approve the minutes from the Regular Board Meeting, April 28, 2014.

Motion passed with a unanimous "aye" vote.

Mr. Mitzel requested more information on the Windfall Intensive Needs Parent Group. Ms. Davis-Kramp will contact Dr. Stanley Bryson for the information.

D. Public Relations

1. MCBDD Donor Scholarship Presentation and Reception

The Medina County Board of DD's Donated Funds Committee is pleased to announce this year's MCBDD Donor and Continuing Education Scholarship recipients: Amber Joseph and Amber Shivak.

Amber Joseph is a Senior at Medina County Career Center and is currently finishing up her studies through the Early Childhood Program. In the Fall, Amber plans to attend Cuyahoga Community College to begin her degree and finish it at Akron University. Amber hopes to one day work in an elementary school as a Special Education Teacher. Congratulations Amber!

Amber Shivak received the Marion Stroud Scholarship in 2010 and is currently a student at Ohio University, majoring in Special Education with a concentration in communication speech disorders. Amber has been on the Dean's List four times and involved in several civic organizations on and off campus. Congratulations Amber!

E. Old Business

1. Update: Security Doors, Sprinkler System - Annette Davis-Kramp

Ms. Davis-Kramp stated that the MCBDD had received 100% pass rate on recent testing of agency systems. Thank you Mr. Yamsek and the Maintenance crew for a job well done.

Regarding the sprinkler systems, the work done thus far has not been satisfactory. When the company was contacted, they stated that a new project manager will be assigned to ensure the work is completed to the Agency's satisfaction. Approximately two thirds of the work has been completed thus far.

The new security doors have not been received. Mr. Yamsek has made numerous attempts each week to resolve this issue. The company representative has apologized for the delay, via e-mail, and stated that the hold up is with the manufacturer. Mr. Mitzel suggested that Mr. Yamsek call the manufacturer himself. Ms. Davis-Kramp agreed. Mr. Yamsek will make the phone call to the manufacturer and update the Board.

2. Board Retreat date and time

The date for the Board Retreat has been set for June 30, 2014, from 5-8:30 p.m. At this time, the retreat is scheduled to be held here at MCAC. More information will be forthcoming regarding the agenda items, attendees, meal, etc.

F. New Business

1. Bus/Vehicle Driver Physical Resolution #10-14 (ACTION)

Motion was made by Ms. Orlandi, seconded by Ms. Holmes, to approve Resolution #10-14 to authorize the Superintendent to enter into a contract with Summa Health Systems to employ a physician to administer Bus/Vehicle Driver physicals for the 2014-2015 school year in accordance with OAC 3301-83-07.

Mr. Belsole asked if this is the same company as last year. Ms. Davis-Kramp stated that it is, but we will be exploring other options for next year.

Mr. Mitzel abstained. All others voted "aye" vote. Motion passed.

2. Amendment to Tolling Agreement Resolution #11-14 (ACTION)

Motion was made by Ms. Barnes Brown, seconded by Mr. Mitzel, to approve Resolution #11-14 to authorize Annette Davis-Kramp, Superintendent, to enter into an addendum to the current tolling agreement, for a period not to exceed 30 days and retroactive to May 16, 2014, to explore a legal dispute involving the Medina County Board of Developmental Disabilities.

Motion was passed with a unanimous "aye" vote.

G. Discussion Items

1. 2014-2016 Tech Plan Draft

The 2014-2016 Tech Plan Draft was distributed to the Board for review. Questions from the Board members were addressed and a short discussion regarding future planning for tech needs was held. In general, the Board was pleased with the draft.

H. Presentations

1. Residential Strategic Plan and Revised Operating Plan -Gene Goebel

Mr. Goebel discussed the difference between Strategic and Operational Planning. Mr. Goebel also presented a draft of the new Operating Plan format and Residential Strategic Plan. Questions from the Board were addressed. The Board members were asked to review the new Operating Plan draft and bring comments to the June Board Meeting. Mr. Mitzel stated that Mr. Goebel did a great job of highlighting the challenges ahead in the Residential Strategic plan.

Mr. Mitzel suggested posting "score cards" around the agency to show progress with Operating Plan goals. Ms. Davis-Kramp and Ms. Hetkey agreed and will discuss further.

I. Reports Review

- a. Superintendent's Report – The Superintendent's Report was reviewed and questions from the Board were addressed. Ms. Davis-Kramp discussed DRO's investigation of Ohio. Questions regarding the waiting list were addressed.
- b. Financial Report - Ms. Reed reviewed and addressed questions from the Board.
- c. Voucher Report(s) - No questions from the Board.
- d. MCBDD Enrollee/Personnel Statistics Report – The Enrollee Stats Report was reviewed with no questions from the Board.
- e. Operating Contracts (Quarterly - January, April, July and October) – No report this month.
- f. Program Data Quarterly Reports (Education, Assisted Safety Response, Ombudsman) – No reports this month.

J. Open Forum (Board Policy 2.5.7-2.5.7.2)

Ms. Majoros informed the Board that four self advocates had recently auditioned to be State Trainers. Three of the four were selected! Congratulations Jeremy J., Nidhi S., and Bill P. There are currently four self advocates from Medina County that are recognized state wide.

At 7:38 p.m., the Board President excused the meeting attendees and went back into Executive Session. Mr. Daugherty stated that no business would be conducted after Executive Session.

The Board exited Executive Session at 8:09 p.m.

IV. Adjournment

Motion was made by Mr. Mitzel, seconded by Ms. Holmes, to adjourn the meeting at 8:10 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Mr. Daugherty, President
Medina County Board of DD

Ms. Orlandi, Secretary
Medina County Board of DD