

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
January 25, 2016

I. Call to Order

The Regular Board Meeting was called to order by President, Ms. Thomas Fain, at 5:33 p.m. Board Members present included: Ms. Thomas Fain, Ms. Holmes, Ms. Orlandi, Ms. Barnes Brown, Mr. Perkins, Mr. Daugherty, and Ms. Morrison.

Staff present: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Ms. Hetkey, Ms. Wilbraham, Ms. Finnerty, Mr. Bluebond, Ms. Majoros, Ms. Davis, Ms. Bohner, Dr. Stanley Bryson, Mr. Yamsek, and Mr. Dryer.

Others present included: Sharon Jenks, Ombudsman, and Tim Smith, Medina County Commissioner.

II. Executive Session

Motion was made by Ms. Holmes, seconded by Ms. Orlandi, to enter into Executive Session for the following reasons:

- B.** Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C.** Conferences with an attorney for the Board concerning disputes involving the Board that are subject of pending or imminent court action.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:34 p.m.

The Board exited Executive Session at 5:57 p.m.

General Session resumed at 6:20 p.m.

III. General Session

The Board President stated that the agenda has been revised and that the Board will go back into Executive Session following adjournment and may or may not conduct business.

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Swearing in of new Board Member**

County Commissioner Tim Smith administered the Oath of Office to Lisa Morrison, new Board Member.

D. Approval of Minutes

1. Approval of the Minutes from the Regular Board Meeting, December 14, 2015

Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve the minutes from the Regular Board Meeting on December 14, 2015.

Mr. Perkins and Ms. Morrison abstained. All others voted "aye". Motion approved.

E. Old Business

1. Board Member Self Evaluations

The Superintendent reported that the 2015 Board Member Self Evaluations have been received and the results have been tallied. She will set up a meeting to review with the Board President.

2. Medina Creative Transitions

The Superintendent will meet with Executive Director Dianne DePasquale-Hagerty on January 26, 2016, to discuss how the project can meet the needs and requirements of the Board. This item will be back on the agenda for the February Board Meeting.

F. New Business

1. Excess Property Resolution #01-16 (ACTION)

Motion was made by Mr. Daugherty, seconded by Ms. Holmes, to approve Resolution #01-16 to declare the items listed in the resolution as excess property and unusable by the Medina County Board of DD. This property will be sold through auction or other means as specified in ORC 307.12, Disposition of Unneeded, Obsolete or Unfit Personal Property. The Maintenance Department has inspected the MCBDD storage sites and determined that the listed property is obsolete or is no longer required by the MCBDD to provide services.

Motion was passed with a unanimous "aye" vote.

2. Abolishment and Creation of Positions Resolution #02-16 (ACTION)

Motion was made by Ms. Orlandi, seconded by Ms. Morrison, to approve Resolution #02-16 to abolish the following positions: Early Intervention Specialist (5), Help Desk (20 hours per week); and to create the following positions: Development Specialist (5), Help Desk (40 hours per week). The title Early Intervention Specialist has been changed in rule to Developmental Specialist in order to minimize confusion between Early Intervention Specialists and Early Childhood Intervention Specialists who are responsible for serving pre-school aged children. This is a title change only and results in no increase in salary, benefits, or change in job description.

Increasing hours for the Help Desk position will allow us to increase staff training in the area of technology. The need for training has been consistently supported through Staff Satisfaction Surveys and types of help desk requests. This will result in a salary increase of approximately \$15,000 per year plus benefits. The cost of the benefits was reviewed by Ms. Davis. It was requested that a accumulative document showing hires for the year be given to the Board each month.

Motion passed with a unanimous "aye" vote.

G. Discussion Items

1. All Educational Board Member Training

The annual All Educational Board Member Training is being held on the same night as the February Board Meeting. The Superintendent suggested that the February Board Meeting start at 5:00 p.m. rather than 6:00 p.m. on that night in order for the Board Members to attend the training being held at the Medina County Career Center.

Motion was made by Ms. Barnes Brown, seconded by Ms. Holmes, to change the time of the February Board Meeting from 6:00 p.m. to 5:00 p.m.

Motion passed with a unanimous “aye” vote.

H. Reports Review

- Superintendent’s Report – The Superintendent's Report was reviewed by Ms. Davis-Kramp. The following was discussed:
 - Ms. Davis-Kramp would like to hold a Board Retreat in March. All were in agreement for March 9th, from 5-8:30 p.m. Location to be determined. The retreat will focus on the transformation process and status of state and federal requirements.
 - The MCBDD cannot “privatize” their non-profit board, nor can they privatize their housing board. Both have already been done in the past. Instead, the MCBDD is working to build provider capacity in the county.
 - Ms. Davis-Kramp has had several meetings with ViaQuest. ViaQuest serves individuals with intensive behavior challenges and those who are medically fragile. They are very interested in providing services in Medina County. We are looking to get something going by the end of the summer.
 - On January 1, 2016, rates for providers delivering services through the IO and Level 1 Waivers increased. This increase applies to the entire rate, not just the wage component. Agencies are responsible for making the adjustment for staff working for them.
 - The final DODD proposal to the Funding Redesign shows only limited changes to provider rates in the short term. Long term changes will wait until 2020.
 - The Ohio Association of County Boards (OACB) and the Ohio Provider Resource Association (OPRA) have expressed concerns with the state’s lack of response to the Center for Medicaid and Medicare Services’ (CMS) Transition Plan comments. County boards of DD and provider agencies are the primary funders and providers of services to people with disabilities and feel that they can offer meaningful feedback to the state’s transition plan. However, OACB and OPRA remain committed to acting as good faith partners in helping the state come into compliance with federal regulations.
 - Ohio Home Care Waiver (funded by the Department of Medicaid) recipients are being referred back to DODD (Ohio Department of DD) Waivers. At this time, we do not know how many there will be. The concern is the shift in match funding from state to local.
 - The following questions were addressed by the Superintendent:

- Mr. Daugherty would like to see the MUI stats on an accumulative basis each month. Ms. Davis-Kramp will implement the change.
- Ms. Barnes Brown requested information on NEOREN (Northeast Ohio Regional Employment Network). Mr. Dryer stated that it is a networking group in Medina County that we have participated in for several years. It has grown to be a regional group. Ms. Barnes Brown requested stats from this group that would include other providers. Mr. Dryer will look into whether or not this is possible.
- Ms. Barnes Brown asked about oversight of Help Me Grow services moving to DODD from ODH (Ohio Department of Health). Dr. Stanly Bryson stated that this is a trend in the state and also has to do with funding.
- Financial Report - Mr. Bluebond reviewed the Financial Report. The following was discussed:
 - This year-end report shows that we ended the year at 91% of budget for expenses and 99.28% for revenue.
 - The fund balance is a little over target at \$22,991,000.00. This will be discussed during the summer. Mr. Bluebond reviewed the purpose of the fund balance for the new Board Members.
 - The cost per person has remained flat for a few years with no increase or decrease.
- Voucher Report(s) – There were no questions or comments on the Voucher Report.
- MCBDD Enrollee Statistics Report – The Enrollee Statistics Report was reviewed. There were no questions or comments on the report.
- Provider Report – The Provider Report was reviewed. Questions were address by Mr. Bluebond.
- Operating Contracts Report (Quarterly – January, April, July, October) – Mr. Bluebond reviewed.
 - Mr. Bluebond stated, for the new Board Members, that one of the purposes of the report is that the Board Members can review to see if there are any conflicts of interest that need to be disclosed. Any conflicts should be reported to Mr. Goebel.
- Program Data Quarterly Reports - The following was discussed regarding the Ombudsman Report:
 - The Superintendent introduced Sharon Jenks as the new Ombudsman. Ms. Jenks stated that she has made a list of pediatrician offices, hospitals, and daycares in the county and will be visiting them to share information about Help Me Grow services.
 - The Board was pleased with the year-end Community Employment Report. The goal of 100 individuals employed in the community was reached.
 - Ms. Holmes would like to see regular progress reports on the MedinaMade store. Paula reviewed the sales data that was listed in the Superintendent's Report.

H. Public Relations

- Today was the first blood drive of the year as we helped the Red Cross celebrate “National Blood Donor Month”. This was a mini-drive with a goal of 18 pints. We reached our goal. This is our 5th year working with the Red Cross holding two blood drives per year.
- We have been working with Leadership Medina County with the following events:
 - Local Government Day on January 13th
 - Leadership Tour in February
 - Education Day and Health and Human Services Day in 2016
- Ms. Hetkey met with the Vanderhaven Group to increase awareness and produce marketing materials for employment for people with disabilities.
- Upcoming events include:
 - Wadsworth Chamber Non-Profit Showcase on January 27th
 - Medina County Senior Network Event at the MCBDD on February 10th

I. Open Forum (Board Policy 2.4.4)

No speakers.

IV. Adjournment

Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to adjourn the meeting at 7:41 p.m.

Motion passed with a unanimous “aye” vote.

At this time, the Board went back into Executive Session.

FOR APPROVAL

Sandra Thomas Fain
Board President
Medina County Board of DD

Elaine Orlandi
Secretary
Medina County Board of DD