

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
May 18, 2015

I. Call to Order

The Regular Board Meeting was called to order by President, Mr. Daugherty, at 5:02 p.m. Board members present: Ms. Orlandi, Ms. Barnes Brown, Ms. Thomas Fain, Mr. Mitzel, Mr. Belsole, Ms. Holmes arrived at 5:10p.m.

Staff present: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Ms. Hetkey, Ms. Finnerty, Mr. Bluebond, Ms. Majoros, Ms. Davis, Ms. Bohner, Mr. Dryer, Mr. Miller, Ms. King, Mr. Yamsek, Ms. Reed, Ms. Hendrickson, Mr. Khadige, Ms. Hunt

Others present: Dianne DePasquale-Hagerty, Kylie Somodi, Glenn Somodi, Taylor Rininger, Cherie Rininger, Todd Rininger, Lisa Walser, Kalvin Harrington, James Derry, Mike Carlson

II. Executive Session

Motion was made by Ms. Thomas Fain, seconded by Ms. Barnes Brown, to enter into Executive Session for the following reasons:

- A. To consider matters to be kept confidential by federal law or regulations or state statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:04 p.m.

The Board exited Executive Session at 6:01 p.m.

General Session resumed at 6:07 p.m.

III. General Session

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

1. Approval of the minutes from the Regular Board Meeting, April 27, 2015

Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve the minutes from the Regular Board Meeting on April 27, 2015.

Mr. Belsole abstained. All other Board Members voted "aye". Motion passed.

D. Public Relations

1. Donor Scholarship Presentation

Taylor Rininger and Kylie Somodi were honored at the May Board Meeting. The scholarships, which are awarded by the MCBDD Donated Funds Committee, were founded to support young persons who are pursuing a career which serves individuals with developmental disabilities.

Each of this year's recipients has already shown a dedication to touching the lives of individuals with disabilities. The awards were presented by Board Member, Sharon Holmes. A short reception followed.

Mr. Daugherty and Ms. Davis-Kramp congratulated both recipients and wished them the best in their future endeavors.

E. Old Business

1. Medina Creative Housing Contract (MCH)

Ms. Davis-Kramp stated that the contract was received back from the County Prosecutor and after negotiations, minor changes have been made. Mr. Bluebond reviewed the changes and stated that only one item was removed from the contract; it was language that could have implemented a perpetual contract. Mr. Bluebond is meeting with Ms. DePasquale-Hagerty on May 19th and will clean up the contract language. The contract is for a term of three years.

F. New Business

1. Medina Creative Housing Residential Contract Resolution #11-15 (ACTION)

Motion was made by Ms. Thomas Fain, seconded by Ms. Holmes, to approve Resolution #11-15 to authorize the Superintendent to enter into a contract with Medina Creative Housing, Inc. for residential services. The contract will be effective from January 1, 2015, through December 31, 2017, for an amount not to exceed \$402,000.00.

The three year contract provides funding for Medina Creative Housing to engage in management of housing and planning for housing to meet the needs of individuals eligible for Board services

Mr. Mitzel voted "no". All other Board Members voted "aye". Motion passed.

2. Invoice from Medina County Commissioners for Indirect Costs Resolution #08-15 (ACTION)

Motion was made by Ms. Orlandi, seconded by Mr. Mitzel, to approve Resolution #08-15 to decline to pay the invoice from the Medina County Commissioners for indirect costs for January 1, 2015, to December 31, 2015.

The Medina County Board of DD (MCBDD) received an invoice from the Medina County Commissioners for indirect costs for services provided by Medina County. The MCBDD understands these services are provided according to statute and does not believe the Commissioners have the authority to charge MCBDD for these services. Therefore, the MCBDD does not believe it should pay the invoice for indirect costs.

Mr. Belsole asked if there has been any feedback from prior years. Mr. Bluebond stated “No, the Medina County Commissioners feel they need to send the invoice to the MCBDD since that is the process for other county agencies.” Mr. Bluebond stated that we already pay the Commissioners Office \$280,000 in fees from the levy money received.

Motion was passed with a unanimous "aye" vote.

3. Excess Property Resolution #09-15 (ACTION)

Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve Resolution #09-15 to declare the Autism Diagnostic Observation Schedule (ADOS) Testing Kit as excess property and unusable by the Medina County Board of Developmental Disabilities. This property will be sold through auction or other means as specified in ORC 307.12, Disposition of Unneeded, Obsolete or Unfit Personal Property.

The ADOS Testing Kit would have to be updated in order to make it current; there is no one in the agency using it since the decision was made to no longer provide autism diagnostic services.

Mr. Mitzel asked what the resolution was referring to. Ms. Davis-Kramp stated that it is an assessment kit used for autism diagnosis.

Motion was passed with a unanimous "aye" vote.

4. Creation of Transformation Manager Position Resolution #10-15 (ACTION)

Motion was made by Ms. Thomas Fain, seconded by Mr. Belsole, to approve Resolution #10-15 to create the position of Transformation Manager.

Primary responsibilities for this position will include leading MCBDD’s efforts to modernize and streamline our services, programs, and improve overall system performance using innovative approaches that involve collaboration among multiple local agencies and partners. The ultimate goal shall be to improve services for eligible individuals and their families, reduce costs, increase efficiency, and support the state’s efforts to create jobs and reduce unemployment. This position will be considered an “add on” to an existing position and paid to the employee as a stipend not to exceed \$7,500 per year. As a result of turnover and positions that have not yet been filled, but were approved in the 2015 budget, Administration is able to fund this position without requesting additional money.

Mr. Daugherty asked if the \$7,500 stipend was still in effect with position beginning mid-year. Mrs. Davis-Kramp stated that the stipend would be pro-rated. Mr. Belsole asked if there is an end date for the stipend. Ms. Davis-Kramp stated that it is considered an addendum to the contract and can be terminated when no longer needed.

Motion was passed with a unanimous "aye" vote.

5. Abolishment and Creation of Physical Therapy Assistant Position Resolution #12-15 (ACTION)

Motion was made by Mr. Belsole, seconded by Ms. Barnes Brown, to approve Resolution #12-15 to abolish the following position: Physical Therapy Assistant 20.25 hours per week during the school year and 13.5 hours per week during the summer, and create the following position: Physical Therapy Assistant 20.25 hours per week during the school year and 6.75 hours per week during the summer.

Changes in the Early Intervention model only allow licensed Physical Therapists to provide physical therapy in the home thereby reducing the need for Physical Therapy Assistants during the summer months.

Motion was passed with a unanimous "aye" vote.

G. Discussion Items

1. Freedom of Choice of Provider Rule

On 5/1/15, the new Free Choice of Providers Rule became effective. It is an expansion of the old Free Choice of Provider Rule which allows SSAs to assist families in obtaining information about providers and assist them with the selection process. The rule also expands on the rights of the individual living in a licensed residential facility. The rule also requires SSAs to make known to the individuals when the Board is a service provider and requires certain benchmarks for recruiting other providers of service. The Board is also required to make periodic reports on their progress.

2. New rule regarding required Board Member training

Ms. Lees discussed the new Board Member Training Rule. Information regarding required trainings was provided in the Board Packet. Ms. Lees will track and monitor the necessary credit hours and topics required.

H. Presentations

1. Update on the Good Life Project – Paula Majoros/Rachel Hendrickson/Pam Hunt
Ms. Majoros extended thanks to the Superintendent, the Assistant Superintendent and the Board for supporting her as a Project Leader for multiple projects.

Ms. Majoros presented a PowerPoint presentation that provided the following information regarding the Good Life Project:

- This project started over a year ago. The team was formed around one person, Chuck, and quickly changed to a system change team.
- Paula Majoros is the Team Leader for Medina.
- *Special Thanks to all that have attended more than 36 in-person and webinar trainings.*
- The team included:
 - John Thomas and Dave Clardy – Focused on all training for Chuck and his team
 - Jim Brown - Working in My Community
 - Annette Davis Kramp- Connecting to My Community

– John Krebs and Laura Fechter - Working in My Community

Change agents included:

- Pam Hunt – Working in My Community and Connecting to My Community
- Rachel Hendrickson-Living in my Community with the ISP process changes
- Bob Young -Working on creative partnership for volunteering, work, and integration for traditional based services (Bob also covered Adult Services without another Manager)
- Ed Dryer - Relationship throughout the county and state for employment services

Training received by national speakers included:

- Working in My Community (Employer relationships) by Meg O’Connell
- Working in My Community (Planning and Policy Transition Youth) by Allan Bergman
- Living in My Community by Patti Scott and David Hasbury
- Connecting to My Community (research paper) by Al Condeluci

Medina County’s results for the Good Life Project were reported at the close of the training and included the following accomplishments:

- Life changing ISP development for Chuck and development of system change for the ISP process
- A research paper on Social Capitol
- The Transition Youth Acorn Project
- Leadership Medina County Business Advisory Report

The results were presented to 14 counties on May 13th. A folder with information was provided to the Board Members.

Mr. Daugherty asked how Chuck feels about his results from the program. Ms. Majoros stated that he identified goals that staff had no idea he was interested in. In addition, the program had a positive impact on his mother also.

Mr. Mitzel stated that the research and process are great and need to be done, but at some point outcomes need to be discussed and measured.

Ms. Davis-Kramp stated that this project was very time consuming for the staff involved and was done in addition to their regular responsibilities. She also stated that the project is the foundation for the future.

Mr. Mitzel asked how we now formalize this plan. Ms. Majoros and Ms. Davis-Kramp stated the following:

- The ISP process is already in place
- Completion of the report from the Advisory Board is going to JobNet
- The Employment First Committee Sub Group is working on it
- The Acorn Project is being expanded to all school districts
- New providers are involved from the beginning
- Management Team will take the information and use to form a plan
- The Transformation Manager will use the information

- Two provider trainings were done at the end of 2014
Ms. Thomas Fain thanked all who were involved in the project.

I. Reports Review

- Superintendent's Report – The Superintendent's Report was reviewed by Ms. Davis-Kramp. The following was discussed:
 - Ms. Davis-Kramp stated that state and federal issues would be discussed at the information session at the end of the Board Meeting.
 - Ms. Davis-Kramp stated that the assistive technology position has made a huge difference in the lives of the individuals we serve.
 - Ms. Barnes Brown gave kudos to Nina Bates for her success with the Volunteer Program, congratulated Ms. Majoros on the Building Bridges Award, and Special Olympics for the very successful softball fundraiser held recently.
 - Mr. Daugherty stated that he was very pleased with the softball fundraiser and suggested that the Board send a thank you to Bill Biegel for his efforts and support.
 - Ms. Thomas Fain congratulated the Superintendent on the Wadsworth Senior Hall of Fame induction.
- Financial Report – Mr. Bluebond reviewed and stated that we are right where we would expect to be at this time of year. We received the first levy payment in April. Mr. Daugherty questioned the prior year carry over amount stating it didn't add up correctly. Mr. Bluebond responded and stated that the amount for January is not listed as he only gives three months on each report. Mr. Bluebond also discussed how long the levy money should last and the new state rates coming in a year.
- Voucher Report – Mr. Bluebond reviewed and stated that the first two rent payments for the Montville Center location have been made; the additional cost for this new location is \$84,000 per year.
- Enrollee Stats – Mr. Daugherty asked if there is an acceptable percentage for children served in-house vs. the natural environment. Ms. King stated that we now serve about 80% of children in the natural environment and are in compliance. Ms. King also stated that we currently have two classrooms in-house with six students in each class and that a family survey was done and showed that families are very happy with the new services. Ms. Finnerty stated that the reason EI was cited was due to the high percentage of children served in-house.
- Operating Contracts – No reports this month.
- Program Data Quarterly Reports – No reports this month.

J. Open Forum (Board Policy 2.4.4)

Ms. DePasquale-Hagerty stated that MCH is pleased about the contract. In addition, she thanked the Superintendent, Kathy Miller, Ms. Majoros and the Board for their collaboration and support with the new Equestrian Program. Fourteen individuals competed in the recent horse show and seven will be going to state.

Ms. Majoros stated that the Special Olympics Medina Invitational will be held on June 6th at 10:00 a.m. All Board Members are invited to attend. Mr. Daugherty stated that the Tennis Tournament is the same day across the street.

Mr. Mitzel congratulated Ms. Majoros on the Building Bridges Award.

At 8:00 p.m., Mr. Daugherty stated that the Board Meeting would break for 10 minutes and then continue into the informational session.

Mr. Dryer gave a short PowerPoint presentation on the Workforce Innovation and Opportunity Act (WIOA). The presentation included the following:

- The WIOA Overview
- Timelines
- Scope
- Regulations
- Changes in the Rehabilitation Act
- State Requirements and Performance Accountability Measures
- Programmatic Changes
- Pre-employment Transition Services
- Limitations on the use of Sub Minimum Wage

Mr. Daugherty asked who will review sub minimum wage certificates. Mr. Dryer stated that the review would be done by the provider or provider agency. Reviews are currently done by the Department of Labor.

Ms. Majoros stated that these services are separate from the Medicaid Services included in the Conflict of Interest issue.

Ms. Davis-Kramp distributed handouts and asked the Board Members to review and be ready to discuss at the next informational session at the June Board Meeting.

They included:

- A Pipeline publication regarding House changes to Executive Budget update ICF provisions, pull independent provider changes
- NASDDD's publication titled, "Ohio at a Crossroads: The Developmental Disabilities System"
- A sample from Oregon on Keys for Case Management Initiative: Ensuring Case Manager Technical Capacity, Investment, and Engagement in Employment First.

- Vermont Developmental Disabilities Division Releases 2014 Annual Report; excerpts included were Individualized Support, Meaningful Choices, Employment, Community Participation, and Quality Services Reviews Outcomes
- Recommendations for Accomplishing Critical Goals from New York

Ms. Davis-Kramp pointed out key points in each publication.

Mr. Daugherty informed the Board that Mr. Mitzel resigned effective today, May 18th. Mr. Mitzel has served on the Board for almost 12 years and his contributions are greatly appreciated. We wish him the very best in his future endeavors.

Ms. Barnes Brown asked if there is any news regarding an individual served sitting on the Board. Mr. Daugherty stated that it is still being looked into and will need more discussion.

IV. Adjournment

Motion was made by Ms. Thomas Fain, seconded by Mr. Belsole, to adjourn the meeting at 8:50 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Kent Daugherty
Board President
Medina County Board of DD

Elaine Orlandi
Secretary
Medina County Board of DD