

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
June 23, 2014

I. Call to Order

The Regular Board Meeting was called to order by President, Mr. Daugherty, at 5:02 p.m. Board members present: Ms. Orlandi, Ms. Barnes Brown, Ms. Holmes, Mr. Mitzel, Mr. Belsole and Ms. Thomas Fain

Staff present: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Ms. Davis, Ms. Hetkey, Mr. Miller, Ms. Majoros, Mr. Kovach, Mr. Yamsek, Dr. Stanley Bryson, Ms. Reed, Mr. Stanish, Ms. Bohner, Ms. Ocasek, Mr. Bluebond

Mr. Daugherty stated the Agenda for this meeting has been revised.

II. Executive Session

Motion was made by Ms. Thomas Fain, seconded by Mr. Belsole, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are subject of pending or imminent court action.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:04 p.m.

The Board exited out of Executive Session at 5:56 p.m.

III. General Session

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

1. Approval of the Minutes from the Regular Board Meeting, May 19, 2014

Motion was made by Ms. Barnes Brown, seconded by Mr. Belsole, to approve the minutes from the Regular Board Meeting on May 19, 2014.

Motion passed with a unanimous "aye" vote.

D. Old Business

1. Update: Security doors, Sprinkler System - Mark Yamsek

Mr. Yamsek stated that "Plan B" was enacted when the two new main security doors arrived incorrectly constructed. For now, we will be using the old doors while the new ones are being made. New doors have been installed on the North and South sides of the building. These doors will be locked down daily. Signs will be posted at all of the doors directing traffic to the two security entrances; the Adult Services entrance and the School side entrance. The security windows have been installed and the agency is now looking into who will be stationed at the windows. Before the new security measures take place, a letter will be sent to inform parents, guardians, etc., of the changes.

All sprinkler head replacements inside the building are complete. There are a few outside that we were not aware of, these will be replaced this week. Assistant Chief Mercek was aware of the project delay and made a phone call to County Fire Protection, on the agency's behalf, to express his concern. Congratulations to Mr. Yamsek and the Maintenance crew for a job well done!

1. Board Retreat Update - Annette Davis-Kramp

The Annual Board Retreat will be held at the Achievement Center on June 30, 2014, from 5-8:30 p.m. In attendance will be the Board members and Management Team. Chris Filler from OCALI will facilitate the meeting. The retreat will focus on several current concerns including conflict free case management and DRO's investigation of Ohio. Dinner will be provided, as well as four CEU's.

E. New Business

1. Excess Property Resolution #12-14 (ACTION)

Motion was made by Mr. Belsole, seconded by Ms. Orlandi, to approve Resolution #12-14 to declare the items listed in the attachment as excess property and unusable by the Medina County Board of Developmental Disabilities. This property will be sold through auction or other means as specified in ORC 307.12, Disposition of Unneeded, Obsolete or Unfit Personal Property.

Ms. Thomas Fain asked if these items are being replaced. Ms. Davis-Kramp responded by stating that some items will be or have been replaced and some are simply no longer needed.

Motion was passed with a unanimous "aye" vote.

2. 2014-2016 Operating Plan Resolution #14-14 (ACTION)

Motion was made by Ms. Thomas Fain, seconded by Ms. Holmes, to approve Resolution #14-14 to approve the 2014-2016 Operating Plan as presented to the Board on May 19, 2014.

Mr. Daugherty stated that he appreciates the time spent on the new plan.

Ms. Davis-Kramp thanked Mr. Goebel and Ms. Ocasek for their collaborative effort in putting the plan together.

Motion was passed with a unanimous "aye" vote.

3. Policy Review and Approval (ACTION)

Motion was made by Ms. Orlandi, seconded by Mr. Mitzel, to approve the attached Policy Memo with the recommended policy changes listed.

Motion was passed with a unanimous "aye" vote.

F. Discussion Items

1. Child Care Facility - Annette Davis-Kramp

Ms. Davis-Kramp stated that a unique opportunity has been presented to the MCBDD. SHC, as the lead, and Catholic Charities are looking into a child care facility. The facility would serve children 18 months old and up. It would also provide preschool and before/after school child care services. Ms. Davis-Kramp stated that the purchase would include the business, the building and one year of service from the current Director. The initial start up cost would be approximately \$950,000. At this time, SHC is looking for a fourth partner, as well. Ms. Davis-Kramp stated that this could be an opportunity to provide EI services within the natural environment, which was one of the citations received during the recent State Accreditation. This possible venture is only in the beginning stages. More research will be done and more information will be forthcoming to the Board.

2. A foundation to serve individuals of the Board - Jon Bluebond

Mr. Bluebond presented the question to the Board, "Would it be beneficial to the Board to establish a foundation?" The foundation could possibly be used to raise money for other purposes of the Board. Mr. Bluebond and Ms. Hetkey met with Margaret Medzie from the Akron Community Foundation to discuss the possible venture. Mr. Bluebond would like to take the issue to the Donated Funds Committee for more discussion. More information will be forthcoming.

3. 2014-2016 Tech Plan Draft questions - Mark Yamsek

Questions from the Board were addressed. The issues and concerns regarding contracting with ISSI were discussed. Ms. Davis-Kramp stated that the issues are being looked into.

4. Windfall Intensive Needs Parent Group - Dr. Stanley Bryson

Per Mr. Mitzel's request at the May Board Meeting, Dr. Stanley Bryson gave an overview of the Windfall Intensive Needs Parent Group.

G. Presentations

1. Public Relations Overview - Patti Hetkey

Ms. Hetkey presented on the basics of Public Relations. The presentation included the definition of Public Relations, Public Relation "Can's and Cannot's", strategies, functions and key messages. This presentation gave the Board and all in attendance a better understand of the importance of Public Relations at the MCBDD.

2. Dashboard Metrics - Gene Goebel

Mr. Goebel presented the proposed system to gauge progress with agency Operation Plan goals and objective. Mr. Goebel explained the use of visual analytical tools to motivate staff, and discussed the steps to take to implement this system. The Board is in favor and Mr. Goebel will proceed with this Progress Scorecard.

H. Reports Review

- a. Superintendent's Report – The Superintendent's Report was reviewed and questions from the Board were addressed. In addition, Ms. Davis-Kramp discussed DRO's investigation of Ohio and the State Accreditation results, thanking all staff for their excellent work. Mr. Stewart Jones' "Can Do TBI" campaign was discussed.
- b. Financial Report - Mr. Bluebond reviewed and addressed questions from the Board.
- c. Voucher Report(s) - Reviewed with no questions from the Board.
- d. MCBDD Enrollee/Personnel Statistics Report – The Enrollee Stats Report was reviewed with no questions from the Board.
- e. Operating Contracts (Quarterly - January, April, July and October) – No report this month.
- f. Program Data Quarterly Reports (Education, Assisted Safety Response, Ombudsman) – Dr. Stanley Bryson reviewed the Education Program Data Quarterly Report and shared some success stories.

I. Open Forum (Board Policy 2.5.7-2.5.7.2)

No speakers.

IV. Adjournment

Motion was made by Mr. Mitzel, seconded by Ms. Thomas Fain, to adjourn the meeting at 8:07 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Mr. Daugherty, President
Medina County Board of DD

Ms. Orlandi, Secretary
Medina County Board of DD