

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Regular Board Meeting Minutes**  
**June 22, 2015 – Revised 7-27-15**

**I. Call to Order**

The Regular Board Meeting was called to order by President, Mr. Daugherty, at 5:04 p.m. Board Members present: Ms. Orlandi, Ms. Barnes Brown, Ms. Thomas Fain (left at 7:14pm.), Mr. Belsole, Ms. Holmes

Staff present: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Ms. Hetkey, Ms. Finnerty, Mr. Bluebond, Ms. Majoros, Ms. Davis, Ms. Bohner, Mr. Dryer, Mr. Miller, Ms. King, Mr. Yamsek, Ms. Hartman

Others present: Lori Chick from NEON, Nick B., Sam B.

**II. Executive Session**

Motion was made by Ms. Orlandi, seconded by Mr. Belsole, to enter into Executive Session for the following reasons:

- A. To consider matters to be kept confidential by federal law or regulations or state statute.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.

Ms. Davis-Kramp stated an error was made. The reason for Executive Session is B and C, not A and C.

- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.

Ms. Orlandi made an amended motion to go into Executive Session for reasons B and C. The Amended Motion was seconded by Mr. Belsole.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:06 p.m.

The Board exited Executive Session at 5:58 p.m.

General Session resumed at 6:09 p.m.

**III. General Session**

- A. Pledge of Allegiance
- B. Mission Statement Affirmation
- C. Approval of Minutes

**1. Approval of the minutes from the Regular Board Meeting, May 18, 2015**

Mr. Daugherty stated that a correction had been made at the bottom of page 3. The word “no” was originally omitted and was added.

Motion was made by Ms. Thomas Fain, seconded by Ms. Barnes Brown, to approve the corrected minutes from the Regular Board Meeting on May 18, 2015.

Motion was passed with a unanimous “aye” vote.

**D. Presentations**

**1. Assistive Technology – Connie Hartman, Nick B., Sam B.**

Ms. Hartman gave a brief overview of the different types of assistive technology/devices available within a range of prices. Sam B. demonstrated use of the iPad for communication. Nick B. gave a Powerpoint presentation that he created using assistive technology and reviewed other types of assistive devices he uses in his position as File Clerk at the bus garage. Ms. Hartman is researching and learning about possible grants and funding available to purchase more assistive technology devices. The Board Members were able to sample the iPads and some of the apps used. Questions from the Board were addressed by the presenters.

**2. Transition of TDD Waivers – Ken Miller, Lori Chick**

Mr. Miller and Ms. Chick gave a Powerpoint presentation regarding the transition of the Transitions Developmental Disabilities (TDD) Waiver to an Individual Options ( IO), Self or Level 1 Waiver. The presentation included the history of the TDD Waiver, transition timelines, advantages and challenges, and what the county board can do to ensure a smooth transition. Questions from the Board were addressed by the presenters.

**E. Old Business**

**1. No Old Business**

**F. New Business**

**1. Abolishment and Creation of Positions Resolution #13-15 (ACTION)**

Motion was made by Ms. Holmes, seconded by Mr. Belsole, to approve Resolution #13-15 to abolish the following positions; Department Supervisor (1) and Habilitation Assistant (1), and to create the following positions; Community Support Specialists (2).

Questions from the Board were addressed by Ms. Majoros.

Motion was passed with a unanimous “aye” vote.

**2. Appropriation Transfer for Emergency Relief Resolution #14-15 (ACTION)**

Motion was made by Mr. Belsole, seconded by Ms. Barnes Brown, to approve Resolution #14-15 to authorize the Medina County Auditor to make the following appropriation transfer:

\$25,000.00 from 3300-7700-0981 Reserve to 3300-7700-0250 Emergency Relief

The appropriation transfer will increase the allocation for Emergency Relief from \$45,000.00 to \$70,000.00 and decrease the Reserve from \$150,000.00 to \$125,000.00.

Motion was passed with a unanimous "aye" vote.

**3. Appropriation Transfer for Capital Contingencies-Contract Projects  
Resolution #15-15 (ACTION)**

Motion was made by Ms. Orlandi, seconded by Ms. Holmes, to approve Resolution #15-15 to authorize the Medina County Auditor to make the following appropriation transfers:

\$32,000.00 from 3300-7700-0981 General Fund - Reserve Balance to 2855-7210-0590 Capital Contingencies - Contract Projects

The request to transfer \$32,000.00 from the General Fund - Reserve Balance to Capital Contingencies - Contract Projects is for security equipment and signage at the Montville Centre location. The General Fund - Reserve will be reduced from \$125,000.00 to \$93,000.00 and the Capital Contingencies - Contract Projects will be increased from \$95,880.00 to \$127,880.00.

Motion was passed with a unanimous "aye" vote.

**4. NEON Delegation Resolution #16-15 (ACTION)**

Motion was made by Ms. Barnes Brown, seconded by Mr. Belsole, to approve Resolution #16-15 to authorize the Medina County Board of Developmental Disabilities to appoint Superintendent Annette Davis-Kramp to act as the Board's delegate at Northeast Ohio Network's Council Meeting and in all Council Business. And: If the Superintendent is unable to serve as the Board's authorized delegate at Northeast Ohio Network's Council Meetings and in all Council Business, the Medina County Board of Developmental Disabilities has appointed, by Board resolution, Assistant Superintendent Gene Goebel to be the designated authorized alternate. Effective: June 1, 2015

NEON requires that the Superintendent be appointed, by resolution, to act as the Medina County Board of Developmental Disabilities' representative at Council Meetings and in other Council Business. If the Superintendent is not available to serve, the Assistant Superintendent will also be appointed as an authorized representative.

Motion was passed with a unanimous "aye" vote.

**5. Americans with Disabilities (ADA) Resolution #17-15 (ACTION)**

Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve Resolution #17-15 to recognize the 25<sup>th</sup> anniversary of the Americans with Disabilities Act and to continue to encourage the citizens of Medina County to work toward full ADA compliance.

The Medina County Board of DD fully recognizes the efforts and results of the ADA. This resolution is to document the agencies intent to fully support the efforts of this civil rights movement.

Motion was passed with a unanimous "aye" vote.

## **G. Discussion Items**

### **1. New SSA Director Position**

Ms. Davis-Kramp reviewed the previous situation with the SSA Director position. NEON is also looking for an SSA Director. Ms. Davis-Kramp discussed the possibility of a Shared Service Model with NEON in order to attract more qualified candidates. Frank Hickman, Attorney, was consulted and sees no conflict of interest with this collaboration. Concerns were discussed.

### **2. Regional Special Olympics Meet**

Ms. Davis-Kramp extended thanks to all who attended and assisted with this event.

### **3. Montville Centre Location Atmosphere**

Mr. Dryer reported that the feedback has been positive and the environment is clean and professional.

### **4. B-Dry Building Space**

Mr. Bluebond reported that the landlord was asked to return the security deposit for the agency. The agency was not refunded the deposit and instead was given a bill for several thousand dollars. The Assistant County Prosecutor has been consulted regarding this issue.

### **5. Survey Results**

Ms. Davis reported that, in general, the comments were more positive than in the past few years. The future of the agency and lack of help desk support were a few of the concerns that were expressed. More information will be reported once the tallies are complete.

## **H. Reports Review**

- Superintendent's Report – The Superintendent's Report was reviewed by Ms. Davis-Kramp. The following was discussed:
  - Legislators wanted us to know that they heard the parents regarding closing workshops. New language was put in the Biennium Budget, but Federal trumps State so it may not do much good.
  - A Call to Action may be coming soon. Ms. Davis-Kramp will share this information when received.
  - On Friday, a call between CMS and the DODD will be held and will focus on employment. Superintendents received an email from DODD to participate in a phone call with the Director regarding CMS and Conflict Free Case Management. This call will be Wednesday afternoon.

- The OACB hired Frank Hickman, Attorney, to look into the Conflict Free Case Management issue. The OACB is ready to sue CMS should they proceed with this issue.
- County Boards must be very careful with their levy language. If the wording is changed at all, we have to do a new levy and cannot list it as a replacement.
- The OACB Superintendents' Conference is in August. Superintendents will be voting on several issues.
- Financial Report – Mr. Bluebond reviewed and stated that we are where we would expect to be at this time of year. Questions from the Board were addressed.
- Voucher Report – Mr. Bluebond reviewed a few unusual expenses.
- Enrollee Stats – No questions or comments from the Board.
- Operating Contracts – No reports this month.
- Program Data Quarterly Reports – No reports this month. Due to technical issues, the Windfall School Report will be presented next month.

### **I. Public Relations**

June marks the end of the busiest quarter of the year for Public Relations at the MCBDD. The target areas and events for the month of June are as follows:

- Teens – Unity in the Community
- Seniors – Senior Fair, Shred Day
- Families – Pizza Palooza
- Business people – Chamber Building Philanthropy Event

The next edition of New Directions will be delivered in August and will focus on the following:

- Staff changes
- Adult Services changes towards employment
- State Budget update or Medicaid update

Work on the next Community Report has begun and includes:

- Budget numbers
- Milestones
- Good News

The new Community Employment Office at Montville Centre will be the location of the Medina Area Chamber of Commerce Business After Business event on July 30<sup>th</sup>.

Upcoming events include:

- Medina County Fair – August 3-9
- Blood Drive – August 24
- Volunteer Fair – August 29

### **J. Open Forum (Board Policy 2.4.4)**

No speakers.

**K. System Change Update**

This agenda item was postponed until the July Board Meeting.

**IV. Adjournment**

Motion was made by Mr. Belsole, seconded by Ms. Orlandi, to adjourn the meeting at 9:09 p.m.

Motion passed with a unanimous “aye” vote.

**FOR APPROVAL**

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Kent Daugherty  
Board President  
Medina County Board of DD

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Elaine Orlandi  
Secretary  
Medina County Board of DD