

MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting Minutes
March 23, 2015 - REVISED

I. Call to Order

The Regular Board Meeting was called to order by President, Mr. Daugherty, at 5:05 p.m. Board members present: Ms. Orlandi, Ms. Barnes Brown, Ms. Thomas Fain, Mr. Belsole, Mr. Mitzel and Ms. Holmes (arrived at 5:15pm)

Staff present: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Ms. Hetkey, Mr. Miller, Ms. Finnerty, Mr. Bluebond, Ms. Majoros, Ms. Davis, Ms. Bohner, Mr. Dryer, Mr. Khadige, Mr. Krebs, Ms. Reed, Ms. Hendrickson, Ms. Kolesar, Ms. Goodrow

Others present: Chris Ruf from Help Me Grow

II. Executive Session

Motion was made by Mr. Mitzel, seconded by Ms. Thomas Fain, to enter into Executive Session for the following reasons:

- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:06 p.m.

The Board exited Executive Session at 6:02 p.m.

General Session resumed at 6:10 p.m.

III. General Session

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

1. Approval of the minutes from the Regular Board Meeting, February 23, 2015

Motion was made by Ms. Barnes Brown, seconded by Ms. Orlandi, to approve the minutes from the Regular Board Meeting on February 23, 2015.

All Board Members voted "aye". Motion passed.

D. Old Business

1. Operating Plan

Ms. Davis-Kramp let the Board know that information will be added regarding the Transformation 2.0 Project, as well as the requested information from the February Board Meeting. The Operating Plan will be presented at the April Board Meeting.

2. Board Retreat dates and topics

Ms. Davis-Kramp recommended the following dates for Board Retreats/Trainings: 1. One (1) three and a half (3 1/2) hour retreat in early August to review and discuss the results of the state's transformation plan. The Board agreed to August 3rd, from 5-8:30pm. This retreat will be held offsite. The location has not yet been chosen. 2. Ms. Davis-Kramp requested to add 30-60 minutes to the end of each Board Meeting, beginning in May, in order to update the Board on the changes in the DD system. 3. A three (3) hour budget discussion meeting in early October. The Board agreed to October 5th. The time was not stated. 4. The Ohio Department of Developmental Disabilities will provide a 2-hour mandatory training for Board Members. This training is a webinar and can be completed separately or as a group. Ms. Lees will provide more information to the Board Members once the training is available.

E. New Business

1. Substitute Rate Increase Resolution #06-15 (ACTION)

Motion was made by Ms. Thomas Fain, seconded by Ms. Orlandi, to approve Resolution #06-15 to increase sub rates for the following positions: Vehicle Operator (CDL) from \$12.00 to \$14.00 per hour; Van Drivers from \$9.00 to \$11.00 per hour.

Motion was passed with a unanimous "aye" vote.

2. 2015-2016 Windfall School Calendar and 2016 Agency Calendar (ACTION)

Motion was made by Ms. Holmes, seconded by Ms. Barnes Brown, to approve the 2015-2016 Windfall School Calendar and the 2016 Agency Calendar as presented.

Mr. Mitzel stated that he objects to the 2-week Holiday Break for the agency.

Motion was passed with a unanimous "aye" vote.

3. Medina Creative Housing Contract (MCH)

Ms. Davis-Kramp stated that the Administration will not be asking for a vote at this meeting, but would like to bring this agenda item back at the April Board Meeting. She requested that the Board approve the contract being sent to the County Prosecutor for review regarding bidding regulation. Ms. Davis-Kramp distributed a fact sheet regarding the Model Housing Plan and the Housing Corporation. Mr. Mitzel feels that it is good business practice to bid out these types of contracts as there are other service providers in the county that may be interested. Mr. Bluebond consulted other county boards regarding bidding out the housing contract. He said the response was 50/50.

Ms. Davis-Kramp stated that MCH was, at one time, a Board entity and that they have done many creative and wonderful things for the individuals in this county. She also stated that MCH was made the liason for the housing network by this Board. Ms. Davis-Kramp stated that she feels very strongly that we should maintain a collaborative effort with MCH. Mr. Mitzel stated that he feels more work needs to be done and more discussion is needed. Mr. Daugherty commended the Superintendent for her work on this contract. In order to avoid any issues with conflict of interest, Mr. Daugherty stated that he has several dealings with MCH, both personal and professional, and wanted everyone to be aware that he has not been involved in the negotiations for this contract. Mr. Daugherty is very pleased with the work MCH has done. Mr. Mitzel asked how many family members of the Board Members receive services from MCH. Mr. Daugherty and Ms. Orlandi responded. Mr. Mitzel stated that he feels the MCBDD should reach out to the Housing Network for this purpose. Mr. Belsole stated that he was excited about the partnership with MCH and commends the Superintendent for her efforts. Ms. Orlandi stated that she is the guardian for her grandson who receives services from MCH and has never met more caring and giving people as the staff at MCH. Ms. Davis-Kramp stated that this contract was established from a sister agency and she would like to give them a chance. Mr. Mitzel stated that the MCH split from the county board was mutual. Mr. Mitzel would like more definition of "collaborating agency". Ms. Davis-Kramp will provide. Ms. Davis-Kramp asked if the Board was in agreement to send the MCH contract to the County Prosecutor for review. The Board is in agreement. Mr. Mitzel asked if we are going to contact other agencies. Mr. Daugherty stated that he does not feel that we need to and that MCH has developed an outstanding model. Mr. Mitzel expressed concern regarding whether their model will be sustainable with the changes coming.

F. Discussion Items

1. Agency Closings (see attached presentation)

Mr. Mitzel gave a Powerpoint presentation to support his objection to the agency closing for inclement weather. The presentation covered such topics as the mission of the MCBDD, how Employment First coincides with closings, the associated costs, Operating Plan goals and transportation issues. Mr. Mitzel stated that the individuals we served depend on us for work and they should be able to choose whether they come in or not during inclement weather. Mr. Mitzel stated that, as a parent, agency closings cause problems and also stated that other businesses that employ the individuals we serve do not close for bad weather. Mr. Mitzel suggested we take these points into consideration as we plan for the future. Ms. Davis-Kramp stated that all individuals in Community Employment have transportation even when the agency is closed. Ms. Davis-Kramp reminded the Board that this was also discussed last year and the Board agreed to close when temperatures were below zero or the wind chill was -25 or below to ensure the health and safety of the individuals. Ms. Davis-Kramp stated that she does not take the decision lightly and consults with Superintendents from the county school districts in order to make her decision as the county board transports in all areas of the county. Mr. Daugherty questioned whether the decision to change the closing policy should be made by the Board or by the Superintendent. Ms. Thomas Fain asked if any complaints were received by parents. Ms. Davis-Kramp stated

that no complaints were received, although she did receive three thank you notes for closing during the extremely cold days. Mr. Belsole stated that he feels the individuals should be involved in the decision making process of whether to close or not. Ms. Davis-Kramp stated that she is ultimately responsible for the individuals' health and safety and will not put them at risk. Chris Ruf from Help Me Grow stood up to make a statement. She was informed by Ms. Davis-Kramp that she would need to wait until Open Forum to share her comments. At this time, Mr. Mitzel requested that we go into Open Forum so that Ms. Ruf could speak.

G. Open Forum (Board Policy 2.4.4)

Ms. Ruf stated that her son has no choice when the agency closes and she feels the MCBDD needs to look at what the real mission is.

H. Discussion Items (continued)

2. Early Intervention

Dr. Kaye Stanley Bryson discussed family satisfaction with the new EI model. She related the data from a five (5) question survey posed to families online via Survey Monkey. There was a 33% return rate on the survey (which is high for a survey) with overwhelming positive responses of very satisfied and satisfied (97%). There were two surveys reflecting families' concerns about the loss of the classroom based service and going from multiple center-based therapy providers to one (1) in-home primary service provider. Mr. Mitzel asked if we are seeing recognizable progress. Dr. Bryson stated that this was a huge change but we are absolutely seeing positive results and in-house training is ongoing.

3. Montville Plaza

This discussion item was moved to the April Board Meeting.

At this time, the Board President called a five minute break. The meeting resumed at 7:40pm.

I. Presentations

1. ISP Process: PCP and Backward Planning

SSA Managers, Joe Khadige, Jackie Kolesar and Rachel Hendrickson, gave a Powerpoint presentation (this was included in the March Board Packet) that included the following: components of the plan, barriers to individuals with disabilities, the significance of Discovery and Insight, person centered planning, backward planning for ISPs, community connections and expectations. The question was asked whether or not providers are involved and how is the training taking place. Ms. Kolesar stated that providers are on board and training is provided by us. Ms. Kolesar stated it could take several years before everyone is in full participation but it is on its way. Mr. Daugherty stated that he feels the Health and Safety issues should still be in the plan. Mr. Khadige stated that if the team wants that information in the plan then it will be added. Mr. Goebel stated that the plan is good but will take several years to get it to the place it needs to be. Mr. Daugherty congratulated two of the SSA Managers on their recent promotions.

J. Reports Review

- Superintendent's Report – The Superintendent's Report was reviewed by Ms. Davis-Kramp. The following was discussed:
 - Three states were forced into a managed care system. Several providers in Ohio are pushing for that here.
 - Transportation still has not been addressed in any stakeholder meetings across the state.
 - The OACB, with their lobbying firm, continue to push for the Grandfather Clause, as well as Conflict Free Case Management.
 - The MCBDD has partnered with People First of Medina County to host a Project STIR Train the Trainer event this week in Wadsworth at the Comfort Inn.
- Mr. Mitzel asked about the agency not having a licensed psychologist to sign off on Behavior Support Plans. Ms. Davis-Kramp stated that the psychologist that we used decided not to contract with us anymore after the rule changed for writing aversive plans. The Behavior Support Specialist now reports to Ken Miller and the behavior information is written into the ISP. Mr. Mitzel requested more information on this new process. Ms. Davis-Kramp asked Mr. Mitzel to make an appointment with her to discuss further.
- Financial Report – Mr. Bluebond reviewed. We are still operating on a temporary budget. The Commissioners will vote on the budget on March 24, 2015.
- Voucher Report – Mr. Bluebond reviewed and stated that there was a \$10,000 payment to County Fire Protection. This was for the sprinkler head work that was done last year. Payment was not made until we were satisfied with the work.
- Enrollee Stats – Reviewed with no comments from the Board.
- Operating Contracts – No report this month.
- Program Data Quarterly Reports – No reports this month.

K. Public Relations

- The MCBDD and David Sickels from the Post Newspapers won Ohio Public Images (OPI) awards. MCBDD won for the advertising campaign titled “Individual Support. Community Achievement.” and Mr. Sickels was awarded for his story on the Windfall School Safety Town Plus program.
- ***Bring on Brunswick*** was Saturday, March 21st, at Brunswick High School. The agency booth had increased traffic and made several employer connections for job development.
- The MCBDD was nominated for Non-Profit of the Year for the annual Wadsworth Chamber of Commerce Rosie Awards for our work in conjunction with the Wadsworth Office for Older Adults and the Soprema Café.
- The MCBDD will be a donation site for Movers for Moms, to benefit the battered women's shelter. Two Men And A Truck will be assisting and the donations needed are for essential items and clothing.

- Gift baskets were donated to Wadsworth Salvation Army, Medina Salvation Army, Wadsworth Chamber, Brunswick Chamber and Hands Foundation.
- Upcoming events:
 - Volunteer Appreciation – April 12th-18th
 - Red Cross Blood Drive – April 16th
 - Northside Health Fair – April 21st
 - Medina Family A-Fair – April 25th
 - Autism Awareness – The month of April

Mr. Daugherty congratulated the agency on the OPI Award.

IV. Adjournment

Motion was made by Mr. Belsole, seconded by Mr. Mitzel, to adjourn the meeting at 8:28 p.m.

Motion passed with a unanimous “aye” vote.

FOR APPROVAL

Kent Daugherty
Board President
Medina County Board of DD

Elaine Orlandi
Secretary
Medina County Board of DD