

**MEDINA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
REGULAR BOARD MEETING MINUTES  
April 28, 2014**

**I. Call to Order**

The Regular Board Meeting was called to order by President, Mr. Daugherty, at 5:03 p.m. Board members present: Ms. Orlandi, Ms. Barnes Brown, Ms. Holmes, Mr. Mitzel, Mr. Belsole and Ms. Thomas Fain.

Staff present: Ms. Davis-Kramp, Mr. Goebel, Ms. Lees, Ms. Davis, Mr. Bluebond, Ms. Hetkey, Ms. Ziccardi, Ms. Majoros, Dr. Stanley Bryson, Mr. Yamsek, Ms. Nagy, Dr. Manes

Others present: Tom Karris (Attorney), Becky Wright (Siffrin)

Mr. Daugherty stated that the Agenda for this meeting has been revised.

**II. Executive Session**

Motion was made by Ms. Thomas Fain, seconded by Ms. Orlandi, to enter into Executive Session for the following reasons:

- A. To Consider Matters to be kept Confidential by Federal Law or Regulations or State Statute.
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- C. Conferences with an attorney for the Board concerning disputes involving the Board that are subject of pending or imminent court action.

Motion passed with a unanimous "aye" vote. The Board entered into Executive Session at 5:05 p.m.

The Board exited out of Executive Session at 7:00 p.m.

**III. General Session**

- A. **Pledge of Allegiance**
- B. **Mission Statement Affirmation**
- C. **Approval of Minutes**

**1. Approval of the Minutes from the Regular Board Meeting, March 24, 2014**

Motion was made by Ms. Orlandi, seconded by Ms. Holmes, to approve the minutes from the Regular Board Meeting, March 24, 2014.

Motion passed with a unanimous "aye" vote.

**D. Presentations**

**1. After Hours Programs – Paula Majoros, Self Advocates, Dr. Jan Manes, Dr. Kaye Stanley Bryson**

Ryan C. presented on the TBI After Hours Program and Disability Awareness Programs. Amber B. presented on Aktion Club and Kiwanis Group. Amber identified the purpose, mission and core values of these programs. Cindy M. presented on Community Integration's extended outings and the Special Olympics Program. Bill P., Amber B., Jeremy J., and Nidhi S. presented on Project Stir and People First. Their presentation included skits incorporating problem solving skills and assertiveness. All self advocates did a wonderful job and demonstrated their appreciation and support of these programs.

Dr. Jan Manes presented information on the Tea Time and Toddler Talk, Just for Fun and Boppin to the Beat Programs. Dr. Manes' presentation included interactive activities used during these programs, as well as a parent letter expressing their gratitude for the programs. Kathy Nagy, Music Therapist, gave a demonstration of one activity used during the Boppin to the Beat Program. Mr. Belsole thanked Dr. Manes and Ms. Nagy for what they do and stated that they do a great job.

Chris Scozzaro presented on the Incredible Years Program: A program geared toward parents of children with special needs.

Dr. Kaye Stanley Bryson discussed the WIN (Windfall Intensive Needs) Parent Group: A program for parents of children with Autism Spectrum Disorders. This group involves parents of children from EI age through school age.

**E. Old Business**

**1. Operating Plan Results Posted**

Ms. Davis-Kramp stated that the Operating Plan Results have been posted around the building, as well as on the website, per the Board's request.

**F. New Business**

**1. Invoice from the Medina County Commissioners for Indirect Costs  
Resolution #07-14 (ACTION)**

Motion was made by Ms. Thomas Fain, seconded by Mr. Belsole, to approve Resolution #07-14 to decline to pay the invoice from the Medina County Commissioners for indirect costs for January 1, 2014, through December 31, 2014.

Motion passed with a unanimous "aye" vote.

**2. AFSCME Local 2868 and Ohio Council 8 Resolution #09-14 (ACTION)**

Motion was made by Ms. Orlandi, seconded by Ms. Barnes Brown, to approve Resolution #09-14 to approve a three-year collective bargaining agreement between the Medina County Board of Developmental Disabilities and AFSCME Local 2868 and Ohio Council 8. The contract will be effective from June 1, 2014, through May 31, 2016.

Ms. Holmes and Mr. Mitzel voted “no”.

All others voted “aye”.

Motion passed.

**G. Discussion Items**

**1. Quarterly Progress Report – 2014 Operating Plan**

Ms. Ocasek was not present to share information regarding the 2014 Operating Plan Quarterly Progress Report. Ms. Davis-Kramp gave a brief update. Mr. Mitzel asked when the new security doors will be in. Ms. Davis-Kramp addressed.

**2. Preparation for Accreditation – Ms. Ocasek**

Ms. Ocasek was not present to give Accreditation update. Ms. Davis-Kramp distributed the sample grid received by the state and briefly covered the Accreditation process.

**3. June or July Board Retreat Dates**

Ms. Davis-Kramp requested that the Board members submit dates of availability for a Board Retreat in June or July (approximately 3 hrs.). A short discussion was held on some of the topics to be expected.

**H. Public Relations**

**1. April is Autism Awareness Month**

- The following local media participated: The Gazette, The Post, The Sun and The Plan Dealer.
- The County Commissioners Office released a proclamation to promote Autism Awareness Month.
- A half-page ad was displayed county wide in The Post.

**2. The MCBDD Donor Scholarship**

- Sixteen applications were received this year.
- The Donated Funds Committee met last week to choose the recipients.
- The Awards will be presented during a reception at the May Board Meeting.

**3. The new agency website and internal staff portal is on target to be implemented in mid May.**

- The new website/portal will include many new features including online donation capability.
- The testing period is going well.

- The new website will offer more integrated social media, news and communication.
4. Leadership Medina County
    - Leadership Medina County held a breakfast here on 5/23.
    - Twenty-five alumni were in attendance.
    - Participants commented on how welcoming the staff were and how impressed they were with the facility.
    - An interview was held with Mary Jane Brewer, a columnist from The Sun News.
    - A meeting was held with Unite this City to discuss a possible partnership to increase local community partnerships and engagement that translate into support for the agency.
  5. Upcoming Events
    - The Wadsworth Salvation Army Family Fun Carnival will be held on 5/3.
    - The Medina County Baby Fair will be held on 5/17.
    - MCBDD Free Community Shred Day will be held on 5/17.
    - Special Olympics State Games are 6/27-6/29.

#### **I. Reports Review**

- a. Superintendent's Report – The Superintendent's Report was reviewed and questions from the Board were addressed. Ms. Davis-Kramp discussed DRO's investigation of Ohio.
- b. Financial Report - Mr. Bluebond reviewed and addressed questions from the Board.
- c. Voucher Report(s) - Mr. Bluebond reviewed with no questions from the Board.
- d. MCBDD Enrollee/Personnel Statistics Report – The Enrollee Stats Report was reviewed with no questions from the Board.
- e. Operating Contracts (Quarterly - January, April, July and October) – Mr. Bluebond reviewed and addressed questions from the Board.
- f. Program Data Quarterly Reports (Education, Assisted Safety Response, Ombudsman) – Assisted Safety Response and Ombudsman Reports were reviewed and questions from the Board were addressed. The Board expressed an interest in a brief presentation from the Ombudsman from SHC. Ms. Davis-Kramp will arrange the presentation.

#### **J. Open Forum (Board Policy 2.5.7-2.5.7.2)**

No Speakers.

Page 5  
MCBDD Regular Board Meeting  
April 28, 2014

**IV. Adjournment**

Motion was made by Mr. Belsole, seconded by Ms. Orlandi, to adjourn the meeting at 8:44 p.m.

Motion passed with a unanimous “aye” vote.

**FOR APPROVAL**

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Mr. Daugherty, President  
Medina County Board of DD

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Ms. Orlandi, Secretary  
Medina County Board of DD